

A. CONVOCATION:

1. The Canadice Town Board Meeting was held on March 8, 2021 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Five (5) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag.

4. Approval of February 8, 2021 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the February 8, 2021 Regular Town Board Meeting.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
Nays 0

With the following correction: Pg. 3, Kathy Dear.

B. PUBLIC HEARING: To Entertain Comments Pertaining To The Adoption Of Local Law Number 1 (Intro) Of 2021 Entitled: A Local Law Amending The Canadice Town Code At Chapter 21, Procurement, To Add Best Value Competitive Bidding To The Town Code

*Supervisor Singer opened the public hearing. No one had any questions or comments.

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
Nays 0

C. PRIVILEGE OF THE FLOOR:

1. Mr.Ted Mayhood and his wife Nancy wanted to let the Board know what a good job the Highway Superintendent and the whole department has done this winter. Several of their neighbors have made positive comments also.

2. Mr. Mark Malmendier questioned what the item for Mr. Jack Starkey relates to on the agenda. Supervisor Singer indicated Mr. Starkey is retiring from the Honeoye Valley Association, Honeoye Lake Watershed

Taskforce and numerous other organizations and agencies that he volunteered for over the past 33 years.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of February was submitted (see T. C. file).

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report at this time.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. No report at this time.

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. Reviewed and approved one subdivision for Nancy Nagel on Canadice Hill Road.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. Minutes were submitted to the Town Board (see T.C. file).

6. Highway Superintendent- Mr. Jeremy Frain.

a. The written report for the month of February was submitted (see T. C. file).

b. 18 plow/salt runs since the February meeting. Nine additional trips were made using the one-ton truck or two – three trucks for cleaning up drifting and/or spot salting.

c. Having an issue on County Road 37 where there is a dip in the road and icing up regularly.

d. Trying to reduce the salt usage. Over the course of three winters, salt usage has been cut by almost 1,000 tons.

e. Potholes are starting to show up in the roads with the thaw that took place last week.

f. Discussion took place regarding the new truck purchase information.

g. Supervisor Singer mentioned there is some good news regarding funds we may be eligible to apply for which could be up to \$180K. The Town will have to turn in a plan for the use of the funds.

h. Councilman O’Connor suggested we should not provide a clothing allowance for a new employee while they are in their probationary period.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

a. The written report for the month of February was submitted (see T.C. file).

CANADICE REGULAR TOWN BOARD MEETING

March 8, 2021

b. The National Park Service is considering a portion of the Finger Lakes as a National Heritage Area. This could mean funds would be available for various projects. They are requesting municipality and public feedback. Go to: <https://parkplanning.nps.gov/projectHome.cfm?projectid=91275>

c. Boating and fishing increased tremendously during the pandemic in 2020.

d. Princeton Hydro has developed a detailed project schedule with completion expected by October 2021.

e. The next FLCC speaking of Nature event is “Helping the Hellbender: Efforts to Save These Slimy Salamanders” on March 25th at 6:00 pm.

8. Assessor- Mrs. Lisa M. Bennett

a. The written report for the month of February was submitted (see T.C. file).

9. Water District Operations –

a. Rochester Water Authority Operations Report submitted (see T.C. file).

b. Water Project closure – online meeting this week. We are waiting for the final approval from EFC.

c. Mr. Malmendier questioned if any meters or services froze over the course of the winter.

Supervisor indicated none had. He also asked if very much water is being dumped at the blow-off valve.

Councilman Statt mentioned he can hear it, but doesn’t know how much is dumped.

10. Special Reports –

a. No special reports.

11. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of January was submitted.

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to accept the Supervisors report.

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| APPROVED | Ayes 4 | O’Connor, Statt, Gronwall, Crowley |
| | Abstain 1 | Singer |
| | Nays 0 | |

F. UNFINISHED BUSINESS:

1. **Resolution Number 18 of 2021** – Adoption Of Local Law Number 1 (Intro) Of 2021 Entitled: A Local Law Amending The Canadice Town Code At Chapter 21, Procurement, To Add Best Value Competitive Bidding To The Town Code

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

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| APPROVED | Ayes 5 | Singer, O’Connor, Statt, Gronwall, Crowley |
| | Nays 0 | |

WHEREAS, a Public Hearing was duly held at the Canadice Town Hall on the 8th day of March, 2021 at 7:30 pm, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Town Board of the Town of Canadice, after due deliberation, finds it in the best interest of the Town to adopt said Local Law; and

WHEREAS, it is necessary to keep all local laws, as finally adopted, numbered consecutively in the year of

their filing in the Office of the Secretary of State; now, therefore, be it RESOLVED, that this Board adopts said Local Law Number 1 (Intro) of 2021 as Local Law Number 1 of 2021 entitled: A Local Law Amending the Canadice Town Code at Chapter 21, Procurement, To Add Best Value Competitive Bidding to the Town Code; and, be it further RESOLVED, that the Clerk of this Board is hereby directed to retain a copy of Local Law Number 1 of 2021 in the Town records and send a copy of Local Law Number 1 of 2021 with a copy of this resolution to the Secretary of State for filing within that office and to General Code Publishers for reference.

2. Resolution Number 19 of 2021 – Accepting Quote From Martin’s Door Service, LLC, Inc. For Purchase And Installation Of Overhead Doors With Openers For The Equipment Storage Shed On Town Property Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, this Board and the Highway Superintendent determined that an enclosed Equipment Storage Building is necessary to protect the equipment assets used by the Highway Department; and WHEREAS, there was a design change prior to construction which changed door dimensions resulting in the need to obtain new quotes for the doors; and WHEREAS, the Highway Superintendent developed specifications and obtained quotes from vendors to obtain and install the doors including requesting an updated quote from the originally selected vendor; and WHEREAS, this Board has reviewed the quotes and selected Martin’s Door Service, LLC for the work as specified with a quote of \$42,588.00; and WHEREAS, this Board agrees with the Highway Superintendent’s recommendation to accept the quote from Martin’s Door Service LLC of Geneva, New York; now, therefore, be it RESOLVED, that this Board hereby accepts the quote from Martin’s Door Service, LLC of Geneva, New York in the amount of \$42,588.00; and, be it further RESOLVED, that this Board authorizes the Supervisor to execute any documents necessary to complete the purchase and installation; and, be it further RESOLVED, that the Clerk of this Board is to retain a copy of this resolution in addition to sending certified copies to Highway Superintendent Jeremy Fraim, and to Martin’s Door Service, LLC.

G. NEW BUSINESS:

1. Resolution Number 20 of 2021 – Budget Adjustment For Water District No. 1 Budget Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice developed the budget for the Water District No. 1 project based on estimates provided by LaBella Associates; and WHEREAS, the actual costs have varied due to the delay in construction completion including the net interest expense as a result of multiple BAN’s needed to finance construction; and, be it further RESOLVED, that the Budget Officer recommends the following adjustment to the project budget:
Increase Net Interest Expense by \$75,000.00
Decrease Contingency by \$75,000.00;

now, therefore, be it

RESOLVED, that this Board hereby authorizes the Budget Officer to make the stated adjustment to the project budget and to the appropriate expenditure account within the accounting program; and, be it further RESOLVED, that certified copies of this resolution be sent to Kathy Dear at LaBella Associates, Supervisor, Kristine Singer, Bookkeeper, Dorothy Huber and retain a copy in the Town’s records.

2. We received a request from the American Legion Post 1278 to increase our donation to them to \$500. After some discussion, Councilman O’Connor recommends the donation should be left at \$250.

3. Divide NYS – Town of Bethany Resolution: They are proposing New York State should be divided into three autonomous regions. After some discussion it was decided that Supervisor Singer will draft a resolution to present to the Board at the next meeting.

4. Greenridge Generating LLC Expansion – Preserve Finger Lakes Committee Resolution Request. The Board was not in favor of supporting their request without additional information.

5. The Honeoye Valley Association Roadside Clean-up will take place Saturday April 24th.

6. Resolution Number 21 of 2021 –Authorization To Execute Town Clerk Plus Program Software Support Contract With Williamson Law Book Company

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, this Board purchased the Town Clerk/Tax Collector program from Williamson Law Book Company in 1998 which has been updated to the Town Clerk Plus Program; and

WHEREAS, the software support is an annual renewable contract at a rate of \$720.00 for 2021; and

WHEREAS, the Town Clerk recommends the contract be renewed; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and retain a copy of same in the Town files.

7. Resolution Number 22 of 2021 – Authorization To Execute Building And Code Enforcement Program Software Support Contract With Williamson Law Book Company

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, this Board purchased the Code Enforcement Officer program from Williamson Law Book Company in 2000; and

WHEREAS, the software support is an annual renewable contract at a rate of \$432.00 for 2021; and

WHEREAS, the Code Enforcement Officer recommends the contract be renewed; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said contract and remit the contract fee to

Williamson Law Book Company; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and retain a copy of same in the Town files.

8. Approval of the Bills –

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #3 for 2021-

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|-------------------------|--------|--|--------------|
| | | Voucher | |
| General/Highway Account | | #59 to #106 | \$ 95,096.80 |
| Trust & Agency | | #3 | \$ 271.73 |
| APPROVED | Ayes 5 | Singer, O'Connor, Statt, Gronwall, Crowley | |
| | Nays 0 | | |

H. PRIVILEGE OF THE FLOOR:

1. Discussion took place regarding Superintendent Fraim’s recommendation for the new truck. He is suggesting the International truck.
2. Mr. Mayhood asked what the status of the draft Short-term Rental regulations is at this time. Supervisor Singer indicated the attorney is looking at the draft and will hand it back shortly. Then Ontario County Planning will review it.
3. Councilwoman Crowley asked about the availability of any information regarding the Census that just took place. Supervisor Singer indicated it will take some time before any changes take place related to the Census or before any information is published.

I. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 8:47 pm.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk