

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on March 11, 2024 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley
- Councilman Rick Mitchell

Others Present: Two (2) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag led by CEO Joe Miller.

4. Approval of February 12, 2024 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Gronwall motioned, Councilman Mitchell seconded, and it was unanimously carried to approve the minutes of the February 12, 2024 Regular Town Board Meeting.

APPROVED Ayes 5 Vastola, Statt, Gronwall, Crowley, Mitchell
 Nays 0

B. PUBLIC HEARING: To Entertain Comments Pertaining To A Septic Placement Variance Request At 5943 County Road 37 Springwater

*Councilwoman Crowley motioned, Supervisor Vastola seconded, and it was unanimously carried to recess as the Town Board and open as the Board of Health.

APPROVED Ayes 5 Vastola, Statt, Gronwall, Crowley, Mitchell
 Nays 0

*After some discussion Supervisor Vastola motioned, Councilman Mitchell seconded, and it was unanimously carried to close as the Board of Health and resume as the Town Board.

APPROVED Ayes 5 Vastola, Statt, Gronwall, Crowley, Mitchell
 Nays 0

1. Resolution Number 29 of 2024 – Approving Septic Placement Variance Request For 5943 County Road 37

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, Statt, Gronwall, Crowley, Mitchell

Nays 0

WHEREAS, the Town of Canadice Municipal Code Chapter 92 contains the requirements for Septic Systems installed or repaired within the Town; and

WHEREAS, said Code states that the Canadice Town Board of Health must review and approve any requested variances to these rules and regulations; and

WHEREAS, Mr. Joseph Miller, Canadice Code Enforcement Officer, has referred the plans for a new system to be installed at 5943 County Road 37 for review and variance approval or denial; and

WHEREAS, detailed construction plans for the new system were provided by the engineer, Jody Allen of Allen Engineering; and

WHEREAS, §92-8 C of the Canadice Municipal Code states that a public hearing is to be held with required legal postings;

WHEREAS, a Public Hearing was duly held on March 11, 2024 at the Canadice Town Hall at 7:30 pm, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to said variance, or any part thereof; and

WHEREAS, the Town Board convening as the Canadice Board of Health reviewed the submitted plans and after due deliberation, found the proposed system to meet or exceed state codes; now, therefore, be it

RESOLVED, that this Board approves the installation of the system in accordance with the plans provided; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to, 5943 County Road 37, Springwater, NY 14560, Jody Allen of Allen Engineering, PO Box 263, Painted Post, NY 14870 and Joseph Miller, Canadice Code Enforcement Officer.

C. PRIVILEGE OF THE FLOOR:

- 1. Supervisor Vastola attended the New York State Association Of Towns annual meeting. He is not sure whether he would attend again.
- 2. Supervisor Vastola attended site visits to Mercy Flight Central and the Ontario County Landfill.
- 3. Honeoye Central School District CIP Public Hearing is March 13, vote is March 26th. Supporting your local schools supports your community
- 4. Supervisor Vastola has assisted HCSD in their job fair connecting local employers with the school. The Job Fair is March 14th in the morning.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

*Letter regarding National Grid, they will be installing Smart Meters to all Canadice resident customers. Some of the Board did not feel this is a good change for property owners. There may be an option to decline the Smart Meter.

E. REPORTS:

- 1. Town Clerk/Tax Collector- Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of February was submitted (see T. C. file).

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Vastola, Statt, Gronwall, Crowley, Mitchell
 Nays 0

2. Historian- Denise Coon

a. The written report for the month of February was submitted (see T.C. file).

3. Code Enforcement Officer- Joseph Miller.

a. The written report for the month of February was submitted (see T. C. file).

b. The CEO and Deputy CEO started training last week for the new CEO software. Some discussion took place regarding what type of information would go out to residents, when it would be provided and how it would be provided. Mailing postcards was an option the Board thought was a great idea for getting that information out to the residents. The majority of applications submitted to the Building Department will be processed online including the Planning Board and Zoning Board of Appeals.

c. Councilwoman Crowley questioned the violation letter sent out and if it has been resolved. CEO Miller indicated it has not been resolved. There is a long timeframe for the whole process. It was a property maintenance violation with some aesthetic and some safety issues.

4. Planning Board- Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

5. Zoning Board of Appeals- Ed Bott.

a. No report, the ZBA did not meet in February.

6. Highway Superintendent- Jeremy Fraim.

a. The written report for the month of February was submitted (see T. C. file).

b. Hauled some chipping stone and crusher run for this summer’s projects.

c. Started doing some brush trimming with the tractor in areas we will be working this summer.

d. Repaired a section of ditch at the intersection of South Old Bald Hill Road and Johnson Hill Road after it was damaged from two different cars going into the ditch and being removed by a tow truck.

e. Nine full fleet plow and/or salt runs and one run with two trucks to handle drifting since the last meeting.

f. Working with the Ontario County Sheriff’s officer on an open investigation into the dumping of two loads of construction debris along the side of Cratsley Hill Road. They were also called for an incident involving a resident.

g. Supervisor Vastola motioned, Councilman Gronwall seconded, and it was unanimously carried for the Board to declare the 2016 F-550 as surplus allowing Superintendent Fraim to list the truck with Auctions International and remove it from the fleet.

APPROVED Ayes 5 Vastola, Statt, Gronwall, Crowley, Mitchell
 Nays 0

h. The main highway department building needs work, it's 66 years old and was meant to last for 25 years.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

a. The updated written report for the month of February was submitted (see T.C. file).

b. Honeoye Lake ice-in date was January 16th and the ice-out date was February 13th for 2024. Just four weeks of ice cover so far this winter.

c. The Honeoye Lake level is currently five to six inches high due to rain and snowmelt in late January.

d. The rainstorm in late January deposited enough shale to block the water flow down Mill Creek by Mill Creek Café and restrict the water flow down the Outlet Creek.

e. The 2024 Annual Roadside Trash Cleanup Day is Saturday April 20th. It is organized by The Honeoye Valley Association and The United Church of Christ of Honeoye is sponsoring a free breakfast for all participants starting at 8:00 AM.

8. Assessor- Holly Swingle.

a. The written report for the month of February was submitted (see T.C. file).

b. Advertised for a Board of Assessment Review member.

c. Submitted early Level of Assessment values to New York State.

d. After some research, Lawrence Hill Road Extension, Hayward Extension and Uthe Road belong to the Town of Canadice in their inventory.

9. Water District Operations –

a. Rochester Water Authority Operations Report submitted (see T.C. file).

b. Councilwoman Crowley indicated for the month of February operations were normal.

10. Supervisor- Christopher Vastola.

a. The financial report for December has been completed and will be reviewed with January, February and the March report for approval at the next meeting.

F. UNFINISHED BUSINESS:

1. Supervisor Vastola and Superintendent Fraim will meet via zoom with DOT and the Senator's office regarding the Town's request to move the speed limit reduction sign for County Road 37 further south from the Highway Department Barns.

2. Ontario County assisted with an RFP for a Jersey Hill Road engineering study.

3. The Governor made an ultimatum for County's to switch to a .gov for their websites. We are planning on doing the same thing.

G. NEW BUSINESS:

1. **Resolution Number 30 of 2024** – Authorization To Purchase Copier Service Agreement For The Copiers For The Town Hall And Court Facility

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, Statt, Gronwall, Crowley, Mitchell
 Nays 0

WHEREAS, the Town of Canadice leased a Toshiba E3015AC color copier for the town hall and town court in 2019; and

WHEREAS, the Total Maintenance Agreement for the copier commenced on 3/15/19 and will expire on 3/15/2024; and

WHEREAS, a quote was received to lease an e-STUDIO3025AC color copier;

WHEREAS, the quote received will allow the Town to eliminate the Fax line saving the Town money; and

WHEREAS, the quote was received to extend the Total Maintenance Agreement; and

RESOLVED, that this Board authorizes the Supervisor/Budget Officer to initiate the contract renewal for the Total Maintenance Agreement for the Town copier with Toshiba Business Solutions for the inclusive dates of 3/16/24 through 3/15/29; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the copier service agreement to Toshiba Business Solutions.

2. We now have NYCLASS investments.

3. Councilman Statt will look into purchasing fencing to install around Canadice Hollow Cemetery. Supervisor Vastola found out we are supposed to have fencing around cemeteries the Town manages. Other research is taking place regarding abandoned cemeteries in Canadice.

4. Approval of the Bills –

Councilman Mitchell motioned, Councilwoman Crowley seconded, and it was carried that the bills are to be paid in the following amounts:

ABSTRACT #3 for 2024-

	Voucher	
General/Highway/Water District #1	#80 to #125	\$ 340,293.69
Trust & Agency	#4	\$ 463.98
Voucher #24, Ck # 19624 \$10K voided and reissued 3/11/24, voucher #120, Ck#19730 \$55K.		

APPROVED Ayes 4 Statt, Gronwall, Crowley, Mitchell
 Abstain 1 Vastola
 Nays 0

H. PRIVILEGE OF THE FLOOR:

1. We should have an AED for both the Town Hall and Highway Department with First Aid training provided.

2. CEO Miller indicated in the first quarter of 2025 the new/updated International Code Council New York Building Codes should be released and we would need to purchase the paper version.

3. Councilwoman Crowley questioned when the new FEMA maps will be released. Councilman Gronwall indicated they have not been approved and there is no indication yet when that will happen.

4. Supervisor Vastola applied for training for the cyber security grant program. He will be attending the March 13th zoom training and Councilwoman Crowley will attend the March 28th zoom training.

I. ADJOURNMENT:

Councilman Gronwall motioned, Councilman Mitchell seconded, and it was unanimously carried to adjourn the meeting at 8:43 pm.

APPROVED Ayes 5 Vastola, Statt, Gronwall, Crowley, Mitchell
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk