

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on June 12, 2023 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman John O’Connor
- Councilman Mark Statt, attended via zoom, can participate but not vote.
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Seven (7) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag led by Carol Ann Joki.

4. Approval of May 8, 2023 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Gronwall motioned, Supervisor Vastola seconded, and it was unanimously carried to approve the minutes of the May 8, 2023 Regular Town Board Meeting.

APPROVED Ayes 4 Vastola, O’Connor, Gronwall, Crowley
 Nays 0

B. PUBLIC HEARING: Public Hearing to Entertain Comments Pertaining To The Adoption Of Local Law Number 2 (Intro) Of 2023 as Local Law Number 1 of 2023 To Amend Chapter 14 Meetings And Public Hearings §14-15 Entitled: A Local Law Authorizing The Town Board And The Other Public Bodies Of The Town To Use Videoconferencing Technology To Participate In Public Meetings.

Councilwoman Crowley motioned, Councilman O’Connor seconded, and it was unanimously carried to open the public hearing.

APPROVED Ayes 4 Vastola, O’Connor, Gronwall, Crowley
 Nays 0

After a brief discussion Supervisor Vastola motioned, Councilman Gronwall seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 4 Vastola, O’Connor, Gronwall, Crowley
 Nays 0

C. PRIVILEGE OF THE FLOOR:

1. Councilwoman Crowley met with the Bookkeeper to confirm prevailing wage is being paid to our contractors, the cleaning company and pest company are both being paid prevailing wage. The gardener is okay for the hours being charged to the Town. Councilwoman Crowley recommends increasing the hourly

rate for the gardener next year.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

*Supervisor Vastola commented on the Richmond Recreation senior event July 14th at 11:00 am, a free pizza party for Richmond, Canadice and Bristol residents. Must reserve a spot by June 30th.

E. REPORTS:

1. Town Clerk/Tax Collector- Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of May was submitted (see T. C. file).

Supervisor Vastola motioned, Councilman O'Connor seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED Ayes 4 Vastola, O'Connor, Gronwall, Crowley
 Nays 0

2. Historian- Margaret Bott.

a. Supervisor Vastola met with the Historians May 9th and we are moving forward with finding someone to assist the Historians.

3. Code Enforcement Officer- Joseph Miller.

a. The written report for the month of May was submitted (see T. C. file).

b. Currently there are 23 Short-term Rental Permits of which eight are waiting for approval of their permit application.

4. Planning Board- Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. No new applications and began discussing the comprehensive plan update process.

5. Zoning Board of Appeals- Ed Bott.

a. No report.

6. Highway Superintendent- Jeremy Fraim.

a. The written report for the month of May was submitted (see T. C. file).

b. The first round of roadside mowing is about 90% completed.

c. Attended a refresher safety class.

d. WQIP Flexamat was delivered. Councilman Gronwall asked to have pictures taken by Superintendent Fraim or Katie Lafler the Water Resource Technician from Ontario County Soil & Water as the Flexamat is installed.

e. Councilman O'Connor asked if Ontario County will be milling County Road 37 soon. Superintendent Fraim indicated it probably won't happen until next year.

- 7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
 - a. The written report for the month of May was submitted (see T.C. file).
 - b. Honeoye Lake level still very high; attempts to get a permit from DEC to remove shale deposits from the outlet creek have not been successful yet.
 - c. Water clarity about three feet higher than last year.
 - d. The HVA and HLWTF website lake level links are now working again and are updated several times a day.
 - e. Curly Leaf Pond Weed is abundant this spring due to a very mild winter and an early ice-out date in 2023. It’s already starting to die out naturally.

- 8. Assessor- Lisa Bennett; Assessor Clerk- Holly Swingle.
 - a. The written report for the month of May was submitted (see T.C. file).
 - b. Grievance was very busy and the Board of Assessment Review met two evenings in order to process all of the applications.

- 9. Water District Operations –
 - a. Rochester Water Authority Operations Report submitted (see T.C. file).
 - b. Councilwoman Crowley indicated there is nothing out of the ordinary to report for May. The monitoring equipment damaged by the lightning strike was replaced and put back in service.

- 10. Special Reports –
 - a. No special reports.

- 11. Supervisor- Christopher Vastola.
 - a. The financial reports for the months of March, April and May were submitted. Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to accept the Supervisors reports for March and April. Councilwoman Crowley motioned to approve the Supervisors May report with the beginning balance being corrected to match the April ending balance, Councilman O’Connor seconded and it was unanimously approved.

APPROVED Ayes 3 O’Connor, Gronwall, Crowley
 Abstain 1 Vastola
 Nays 0

F. UNFINISHED BUSINESS:

- 1. Supervisor Vastola indicated that Canadice Hollow Cemetery is improving but still needs a lot of work. Councilman O’Connor will follow up with all of the abandoned cemeteries the Town is responsible for.
- 2. Supervisor Vastola mentioned company he met with that will save the Town on FICA taxes and provide additional health benefits for those that qualify.

G. NEW BUSINESS:

- 1. **Resolution Number 32 of 2023** – Authorization To Execute A Municipal Accounting Software Support Contract With Williamson Law Book Company

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, O’Connor, Gronwall, Crowley
 Nays 0

WHEREAS, this Board purchased the Municipal Accounting Software Program from Williamson Law Book Company in 1998; and

WHEREAS, the software support is an annual renewable contract at a rate of \$1,366.00 for 2023-24, was \$1,188.00 for 2022-23; and

WHEREAS, the Budget Officer recommends that the contract be purchased; now, therefore, be it RESOLVED, that this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company and retain a copy in the Town files.

2. Resolution Number 33 of 2023 – Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To The Adoption Of Local Law Number 2 (Intro) Of 2023 Entitled: A Local Law Pursuant To Chapter 97-2011 Of The Laws Of The State Of New York And Section 3-C Of The General Municipal Law Overriding Tax Levy Limit For Fiscal Year 2024.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, O’Connor, Gronwall, Crowley
 Nays 0

WHEREAS, there has been presented and introduced at a meeting of this Board held on June 12, 2023, a proposed local law entitled "A Local Law Pursuant to Chapter 97-2011 of the Laws of the State of New York and Section 3-C of the General Municipal Law Overriding Tax Levy Limit for Fiscal Year 2024; now, therefore, be it

RESOLVED, that this Board shall hold a Public Hearing on the 10th day of July 2023 at 7:30 pm for the purpose of entertaining comments pertaining to the adoption of Local Law Number 2 (intro) of 2023 entitled; A Local Law Pursuant to Chapter 97-2011 of the Laws of the State of New York and Section 3-C of the General Municipal Law Overriding Tax Levy Limit for Fiscal Year 2024; and, be it further

RESOLVED, that the Clerk of this Board publish a notice of said Public Hearing in the official newspaper of the Town at least five (5) days prior thereto.

3. Resolution Number 34 of 2023 – Appointment Of Carol Ann Joki To The Canadice Zoning Board Of Appeals

Supervisor Vastola motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, O’Connor, Gronwall, Crowley
 Nays 0

WHEREAS, Mrs. Carol Ann Joki has indicated that she would like to serve on the Zoning Board of Appeals; and

WHEREAS, the Chairman of the Zoning Board of Appeals, Ed Bott, has indicated that said Board recommends the appointment of Mrs. Joki as an Alternate to the Board

WHEREAS, this Board, after due deliberation, agrees that Mrs. Joki will be an asset to the Zoning Board of Appeals and is pleased that Mrs. Joki wishes to be appointed as an Alternate to said Board; now, therefore, be it

RESOLVED, that this Board does hereby appoint Carol Ann Joki to the Town of Canadice Zoning Board of Appeals as an Alternate commencing with the adoption of this resolution and terminating on December 31, 2028; and, be it further

RESOLVED, that the Clerk of this Board send certified copy of this resolution to Mrs. Carol Ann Joki, the Secretary of the Zoning Board of Appeals and retain a copy in the Town records.

4. Resolution Number 35 of 2023 – Establishing Rate Of Pay For Seasonal Laborers Assisting With The Aquatic Vegetation Program.

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, O’Connor, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice participates with the Town of Richmond and Ontario County to operate and administer the Aquatic Weed Harvesting Program on Honeoye Lake; and

WHEREAS, several years ago in an effort to assist lakeshore residents, shoreline pickup of accumulated weeds was added to the operations; and

WHEREAS, additional labor assistance is needed to maintain the program with the shoreline pickup that has been positively received by residents; and

WHEREAS, most of the cost of the program is covered by a FLOWPA grant received by Ontario County with the balance of the cost being shared by Canadice and Richmond; and

WHEREAS, the County has hired one aquatic vegetation equipment operator and Canadice has vacant laborer positions that can be utilized for the needed extra labor; and

WHEREAS, the laborers will be on the Canadice payroll, however the expense will be reimbursed through the grant funds allocated to the program based on invoice(s) provided by the Town of Canadice; and

WHEREAS, Betsy Landre has identified individuals to serve in the positions and through discussions with Town Supervisor Vastola, they have determined that the rates of pay will be as follows:

Randy DePew - \$28.00/hour; Judy Ward - \$21.00/hour; Nicholas Nellis - \$15.00/hour with a merit increase of \$1.00 per hour beginning August 1, 2023 with demonstration of exemplary work effort and attendance during July; and

WHEREAS, if laborers identified above leave service before the end of seasonal operations, Ms. Landre may identify a suitable replacement at the same pay rate to fill the vacant laborer position and/or add an additional laborer to assist with shoreline pickup operations at the rate of \$15.00/hour; now, therefore, be it

RESOLVED, that this Board agrees that continuation of the enhanced harvesting program is beneficial to the residents and visitors that use the lake; and, be it further

RESOLVED, that the Clerk of this Board provide certified copies of this resolution to Betsy Landre at Ontario County Planning, Canadice Bookkeeper Krista Hoover, and retain a copy in the Town’s records.

5. Resolution Number 36 of 2023 – 2023 Budget Modifications.

Councilwoman Crowley motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, O'Connor, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice released a Request For Proposal (RFP) that described the project as two phases: pulverization and reuse of existing asphalt on the northern portion of the parking lot; and use of existing asphalt as a base layer on the southern portion of the parking lot adding an asphalt overlay graded to drain to the east; and

WHEREAS, bids for the parking lot restoration project were received from four companies including AG Paving Inc., Ruston Paving Company, Inc., Suit-Kote Corporation and Valley Asphalt & Sealing Inc. and WHEREAS, Ruston Paving Company, Inc. was the sole responder to address the project including use of recycled asphalt (known to be better for the environment) and using their equipment and labor for prep, compaction and grading the sub-structure; and

WHEREAS, this Board has determined that the bid from Ruston Paving Company, Inc reflects the requirements of the RFP and is within the forecasted budget; now, therefore, be it

RESOLVED, this Board authorizes the Supervisor to award the contract to Ruston Paving Company, Inc in the amount of \$55,501.00; and, be it further

RESOLVED, this Board authorizes Jeremy Fraim, Canadice Highway Superintendent, to request all necessary documentation from the contractor, confirm completion date and negotiate payment terms; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution to Ruston Paving Company, Inc; Jeremy Fraim, Canadice Highway Superintendent, to act as Project Coordinator and retain a copy in the official record.

8. Climate smart communities conscious initiatives presentation for the community before the next meeting August 14 at 6:45 pm. Councilwoman Crowley questioned if it will be advertised, Supervisor Vastola indicated it will.

9. Supervisor Vastola indicated propane bids were received from Nocco, Valley Fuel and Superior Propane. After some discussion, Councilman O'Connor motioned to stay with Superior Propane, Councilman Gronwall seconded and it was unanimously carried to accept the bid from Superior Propane; \$2.29.9 for Town representatives/employees and \$2.14.9 for the Town rate. It still needs to be clarified if the sign-up fee will be waived.

APPROVED Ayes 4 Vastola, O'Connor, Gronwall, Crowley
 Nays 0

10. Approval of the Bills –

Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #6 for 2023-

	Voucher	
General/Highway/Water District #1	#204 to #251	\$ 147,254.37
Trust & Agency	#7	\$ 303.06

APPROVED Ayes 4 Vastola, O'Connor, Gronwall, Crowley
 Nays 0

H. PRIVILEGE OF THE FLOOR:

1. Carol Ann Joki was asked to stay after the meeting in order to have her Oath of Office administered for her position of Zoning Board of Appeals alternate member.

I. ADJOURNMENT:

Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 8:15 pm.

APPROVED Ayes 4 Vastola, O'Connor, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk