

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on June 13, 2016 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman William Hershey
- Councilman Mark Statt
- Councilman Mark Malmendier

Others Present: Nine (9) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of May 9, 2016 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the minutes of the May 9, 2016 Town Board Meeting.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
Nays 0

B. PRIVILEGE OF THE FLOOR: There was no one to be heard.

C. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

D. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer

a. The financial report for the Town Clerk/Tax Collector for the month of May was submitted (see T. C. file).

Councilman Hershey motioned, Councilman Statt seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
Nays 0

2. Historian- Mrs. Margaret Bott

a. No report.

3. Code Enforcement Officer- Mr. Robert Best

- a. The written report for the month of May was submitted (see T. C. file).
4. Planning Board- Mr. Theodore Mayhood
- a. Draft minutes were submitted to the Town Board (see T. C. file).
 - b. The Planning Board has officially changed their meeting start time from 7:30 pm to 7:00 pm, still on the fourth Monday of the month.
 - c. One subdivision application has been submitted that the Planning Board has started working on and will be handled at the next meeting.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse
- a. No report.

6. Highway Superintendent- Mr. Mike Virgil
- a. The written report for the month of May was submitted (see T. C. file).
 - b. Sunday May 15th had a bit of snow and hail.
 - c. Took three days for tree removals by Terry Tree Service along S Old West Lake Road, Hayward Hill Road, Canadice Lake Road and South Old Bald Hill Road.
 - d. Sold the 2009 Volvo at the Palmyra auction.
 - e. Received bids via the new “mini-bid” system from Henderson (Webster) Ford, VanBortel Ford and Beyer Ford (Morristown, NJ).

After some discussion it was decided to accept the bid from Henderson Ford. Superintendent Virgil will try to sell the 2011 truck with a sealed bid and if we don’t receive reasonable bids it can still be sent to the next auction.

A motion was made to replace the 2011 F350; Councilman Malmendier motioned, Councilman Hershey seconded, and it was unanimously carried to approve the bid from Henderson Ford in Webster New York for \$33,038.15 with delivery in 10-12 weeks.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

- f. The status of the snow and ice contract – Naples is not going to plow the six-plus miles on County Road 36 that Ontario County would like Canadice to take over. Ontario County will put a loader down at our old transfer site with salt they provide. Superintendent Virgil is concerned with the additional time it will take to check that section of road during the winter. South Bristol is picking up two roads in their area. Ontario County is still negotiating with Italy for another section that Naples is not handling.
- g. All of the “Canadice Town” signs have been installed.
- h. Attended the Cornell Roads Program in Ithaca.

7. Honeoye Lake Watershed Task Force- Councilman Hershey
- a. Mr. Terry Gronwall reported water quality is good so far with no blue-green algae.
 - b. The weed harvesting program begins July 5th.
 - c. Research projects launched in May include a Cornell-FLCC-HLWTF to study the causes of summer blooms of blue-green algae. Other collaborative research projects include the Thiamine Measurement in Honeoye Lake, the Finger Lakes Institute Nitrogen Research Project and the Finger

Lakes Institute FluoroProbe project.

d. Waiting for DEC Region 8 Permit approval for the Honeoye Lake Inlet Restoration Project.

e. NYSDEC WQIP Grant Round 11 Project – Vernal pool construction is scheduled for Muller Field Station, Harriet Hollister Spencer State Park, FLLT Wesley Hill Nature Preserve and Cummings Nature Center June 15th through the 18th. An educational seminar on vernal pools will be held at Cummings Nature Center June 18th.

f. The Honeoye Valley Association Lake Symposium was held Saturday June 11th and over 125 people attended.

8. Assessor- Mrs. Lisa M. Bennett

a. The written report for the month of May was submitted (see T. C. file)

9. Special Reports:

1. Town Shed Upgrades – Already discussed.

2. Water District Update

a. **Resolution Number 29 of 2016** – Authorization To Execute Engagement Letter For Preparing And Submitting Funding Applications For Water District #1 Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, This Board determined there is a desire by residents along County Road 36 within the Town to create a water district; and

WHEREAS, The district was created with Resolution #35 of 2011 and approved by the voters on August 20, 2011; and

WHEREAS, The project engineers from LaBella Associates have advised the Board that Canadice is now eligible to apply for funding through NYS Infrastructure Grant Program and the Drinking Water State Revolving Fund for the project; and

WHEREAS, There is a need for professional services to complete the application and conduct the investigations and tasks necessary to comply with the application requirements; and

WHEREAS, This Board desires to have LaBella provide the services and oversight for the completion and submission of the application for funding; and

WHEREAS, A proposal for services relative to the submission of the applications has been reviewed by the Board; now, therefore, be it

RESOLVED, That the Supervisor be, and hereby is, authorized and empowered to execute any and all necessary documents required in connection with the advancement or approval for services as set forth in the proposal; and, be it further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to the Attorney for the project and LaBella Associates, P.C.

b. **Resolution Number 30 of 2016** – Authorization To File Funding Applications Under the New York State Water Infrastructure Grant Program And The State Drinking Water

Revolving Fund Program For Water District #1

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, The Town has determined that the Town of Canadice Water District No. 1 public water project is eligible for potential funding under the New York State Water Infrastructure Grant Program and the Drinking Water State Revolving Fund Program; and

WHEREAS, This Board has determined that it is in the best interest of the Town and the residents of Water District No. 1 service area to pursue additional funding for the public water project in an effort to make it more affordable to the residents of the Water District; now, therefore, be it

RESOLVED, That the Canadice Town Board does hereby authorize the Town Supervisor to sign and file applications for funding for Water District No. 1 through the New York State Water Infrastructure Program and the Drinking Water State Revolving Fund Program; and, be it further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to the Attorney for the project and LaBella Associates, P.C.

*Supervisor Singer indicated 166 easements have been mailed out, 100 have been returned, and 40 were just picked up for processing. The attorney will be here Wednesday with about 20 or 25 more. There are approximately 217 total.

*Councilman Malmendier questioned when we might hold another public meeting. Supervisor Singer indicated when the final design is completed; another public information meeting would be scheduled.

*Some discussion took place regarding finding utility lines before construction begins, it should be included in the contractor bid documents.

*Mrs. Merrily Hoover asked if the construction schedule has changed. Supervisor Singer indicated we are still planning on construction in 2017.

*Mr. Dan Nolan is not pleased with the length of time it’s taking for the water project. Some fisherman broke their water line and basically destroyed their pump. So it has cost him an additional \$1,000 to repair his current water supply equipment. Supervisor Singer indicated we are doing the best we can while following state requirements or guidelines. There are still several unknowns before construction actually starts. Mr. Nolan asked about the options for hooking up to the water line. Supervisor Singer discussed the hook-up and tapping fee information.

*Mr. Jack Starke asked if it is that costly to go through the process for Eminent Domain. Supervisor Singer indicated it can be very costly.

10. Supervisor- Ms. Kristine Singer

a. The financial report for the month of May was submitted (see T.C. file)

Councilman Hershey motioned, Councilman Statt seconded, and it was carried to accept the Supervisor’s report.

APPROVED Ayes 4 O’Connor, Hershey, Statt, Malmendier
 Abstained 1 Singer
 Nays 0

E. UNFINISHED BUSINESS:

1. Resolution Number 31 of 2016 – Acceptance Of Bids

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, This Board and the Highway Superintendent determined that various equipment was surplus and should be disposed of; and

WHEREAS, In accordance with Town law, an advertisement was place requesting bids for the surplus equipment; and

WHEREAS, Bids were received and opened by the Town Clerk in accordance of the terms stated in the advertisement; and

WHEREAS, Attached is a listing of the bids received; and

WHEREAS, This Board has determined that the bids should be accepted; now, therefore, be it RESOLVED, This Board authorizes the Supervisor to accept the bids as listed on the attached document and execute all necessary documents, if any, for transfer of the equipment; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution to the Canadice Highway Superintendent and a copy be retained in the Town records.

2. Resolution Number 32 of 2016 – Authorization To Execute Purchase/Sale Agreement With Suburban Propane

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, This Board contracted with Suburban Propane for services when the current Town Hall was constructed; and

WHEREAS, Construction plans for the facility included the placement of a 1,000 gallon underground propane tank; and

WHEREAS, This Board has determined it is in the best interest of the Town to purchase the tank to allow competitive price purchases for the commodity; and

WHEREAS, The original contract included a depreciation buyout clause that has become advantageous for the Town to execute; and

WHEREAS, The Supervisor received the purchase agreement for the buyout of the tank for the price of \$1,100.00; and

WHEREAS, This Board has determined that the savings realized from propane purchases obtained from competitive bids will more than recover the expense for the purchase; now, therefore, be it RESOLVED, This Board authorizes the Supervisor to execute the purchase agreement for the underground tank with Suburban Propane; and, be it further

RESOLVED, That Suburban Propane will provide a bill of sale for proof of ownership of the tank by the Town of Canadice; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution to Suburban Propane along with the executed contracts and a copy be retained in the Town records.

- 3. Lower Holmes Road DEC Status – we won’t pursue any action at this time.
- 4. Fire Protection Contracts – Councilman O’Connor indicated there is no information on contracts yet.
- 5. Equipment Replacement Schedule – already discussed.
- 6. Status of Snow and Ice Contract – already discussed.

F. NEW BUSINESS:

1. **Resolution Number 33 of 2016** –Authorization To Execute Roadside Mowing Contract With Ontario County

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, Ontario County desires to continue having the Town of Canadice mow the roadsides along designated County roads within the Town; and

WHEREAS, Canadice Highway Superintendent Michael Virgil and this Board agree with the renewal of the terms set forth in the contract presented for the 2016 season; now, therefore, be it

RESOLVED, That this Board gives authorization to the Supervisor to execute the contract renewal containing the same terms as the 2008 contract with adjusted rates; and, be it further

RESOLVED, That the Clerk of this Board send the signed copy of the renewal agreement along with a certified copy of this resolution to William Wright, Commissioner of Public Works; and, be it further

RESOLVED, That the Clerk of this Board send a copy of the executed agreement and a copy of this resolution to Michael Virgil, Canadice Highway Superintendent and a copy be retained of said agreement for Town records.

2. **Resolution Number 34 of 2016** – Authorization To Execute A Municipal Accounting Software Program Contract With Williamson Law Book Company

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, This Board purchased the Municipal Accounting Software Program from Williamson Law Book Company in 1998; and

WHEREAS, The software support is an annual renewable contract at a rate of \$998.00 for 2016; and

WHEREAS, The Budget Officer recommends that the contract be purchased; now, therefore, be it

RESOLVED, That this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further
RESOLVED, That the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and a copy be retained in the Town files.

3. Ontario Communities Survey For Ontario County Tourism – Supervisor Singer went through the survey with the Board to complete some of the questions.

4. **Resolution Number 35 of 2016** – Appreciation- Richard Ashmead
Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, Richard Ashmead, owner and operator of Birds Sandblasting, has extended outstanding service to the Town on numerous occasions over the years; and
WHEREAS, Mr. Ashmead has been a factor in the maintenance of our truck fleet; and
WHEREAS, Most recently Mr. Ashmead was extremely helpful with the restoration of the historical marker sign at the Town Hall facility; and
WHEREAS, This Board is pleased to have Mr. Ashmead as a resident and business owner in the Town of Canadice; now, therefore, be it

RESOLVED, That this Board on behalf of the citizens of the Town of Canadice expresses its appreciation to Mr. Ashmead for his service and dedication to the Town; and, be it further
RESOLVED, That this Board hopes to utilize Mr. Ashmead’s services for years to come; and, be it further
RESOLVED, That the Clerk of this Board send a certified copy of this resolution to Mr. Ashmead.

5. Approval of the Bills –
Councilman Malmendier motioned, Councilman Statt seconded, and it was carried that the bills are to be paid in the following amounts:

ABSTRACT #6 for 2016-

		Voucher	
General/Highway Account		#237 to #292	\$ 40,414.93
Trust & Agency		#8 to #9	\$ 2,194.98
APPROVED	Ayes 4	Singer, Hershey, Statt, Malmendier	
	Nays 1	O’Connor (does not approve of the contribution to the fireworks display)	

G. PRIVILEGE OF THE FLOOR:

1. Mr. Mayhood asked about the status of the Comprehensive Plan printing. Supervisor Singer is still trying to get the project finished.
2. Councilman Hershey discussed the process for demolition of the house and trailer on the recently

acquired property. No one bid on the structures.

H. ADJOURNMENT:

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to adjourn the meeting at 9:15 pm.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk