

**A. CONVOCAATION:**

1. The Canadice Town Board Meeting was held on July 10, 2017 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman William Hershey
- Councilman Mark Statt
- Councilman Mark Malmendier

Others Present: Ten (10) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of June 12, 2017 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the minutes of the June 12, 2017 Town Board Meeting.

APPROVED           Ayes 5                   Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

**B. PUBLIC HEARING:**

To entertain comments pertaining to the adoption of Local Law Number 1 (intro) of Entitled: A Local Law Overriding the Tax Cap for 2018 Budget.

\*Supervisor Singer indicated the override is a precaution, we do not intend to prepare a budget in excess of the tax cap.

There were no comments; Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to close the public hearing.

APPROVED           Ayes 5                   Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

**C. PRIVILEGE OF THE FLOOR:** There was no one to be heard.

**D. COMMUNICATIONS:**

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

**E. REPORTS:**

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of June was submitted (see T. C. file).

\*Ontario County Office for the Aging will be distributing Senior Farmers Market Nutrition Program booklets containing coupons that may be used at local farmer's markets that participate. Information is located on our website, canadice.org and co.ontario.ny.us/aging.

\*Information regarding Niagara Mohawk Power Corporation d/b/a National Grid proposed rate increase is on our website also.

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED           Ayes 5           Singer, O'Connor, Hershey, Statt, Malmendier  
                          Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. The written report for the month of June was submitted (see T. C. file).

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. No report.

6. Highway Superintendent- Mr. Mike Virgil.

a. The written report for the month of June was submitted (see T. C. file).

b. Heavy thunderstorms came through the area June 15<sup>th</sup>; we had washouts to deal with and some shoulder damage on Lawrence Hill Road.

c. Second roadside mowing taking place.

d. Have been ditching on Canadice Lake Road, Tibbals Road, Ross Road and Jersey Hill Road.

e. Superintendent Virgil thanked the Board for the financial approvals from the last meeting (radios, truck replacement and Verizon Networkfleet). All of those items are ordered or in the works.

f. To follow-up with the question Councilman O'Connor asked at the June meeting regarding plowing costs for the additional Naples section, the material costs averaged \$11 per mile.

7. Honeoye Lake Watershed Research Taskforce- Councilman Hershey.

a. Mr. Terry Gronwall indicated Water quality was great through June. July 2-4 there was a brief blue-green algae bloom but it dissipated by the 7<sup>th</sup>.

b. Weed harvesting started Wednesday July 5<sup>th</sup>. Aquatic vegetation maps were created July 3<sup>rd</sup> and 4<sup>th</sup> for the weed harvesting crew.

c. Finger Lakes Institute had researchers from Wright State University in Ohio taking bottom core sediment samples on June 20<sup>th</sup>. They will be analyzing the rate of nitrogen released from those samples in their lab.



make an award to other than the low bidder; now, therefore, be it  
 RESOLVED, The Town Board of the Town of Canadice hereby authorizes the release of bid and construction documents for the construction of Canadice Water District No.1 when all stated conditions are met; and, be it further  
 RESOLVED, That this Board directs the Town Clerk to place the advertisement for such bids in accordance to GLM Section 103 at such time the bids are deemed ready for release.

**c. Resolution Number 33 of 2017 – Authorization For Standardization Of Equipment Pertaining To Canadice Water District No. 1**

\*Councilman Malmendier indicated this resolution enables the ability to standardize equipment, but doesn't require it.

\*Mr. Kevin Murphy mentioned verbiage for non-domestic vs domestic materials in the bid documents. Councilman Malmendier will check into it. Mr. Murphy also cautioned the Board about the long-term capability of the City of Rochester.

After further discussion Councilman Malmendier motioned, Councilman O'Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O'Connor, Hershey, Statt, Malmendier  
                               Nays 0

WHEREAS, The Town Board has authorized the construction of Canadice Water District No.1; and  
 WHEREAS, The operation of the system will be performed by the City of Rochester Water Authority per the contract executed and approved with Resolution 12 of 2013; and

WHEREAS, Discussions with the City and project engineering firm resulted in a consensus that there is a need to install compatible and like equipment in Canadice Water District No. 1 to that being used by the City of Rochester Water Authority to reduce the need for a separate inventory of replacement parts for use with this small district exclusively; and

WHEREAS, This Board has agreed it is in the best interest of the residents within the District for financial and efficiency reasons to standardize certain equipment necessary for the operation of the district to be compatible with those used by the City of Rochester Water Authority; now, therefore, be it

RESOLVED, The Town Board of the Town of Canadice hereby authorizes the standardization of certain equipment such as, but not limited to, meters for compatibility to those used by the City of Rochester for efficiency in maintenance operations; and, be it further.

RESOLVED, That the Clerk of this Board send copies of this resolution to LaBella Associates, the City of Rochester Water Authority and retain a copy in the Town records.

d. Supervisor Singer indicated the utility easement was filed for the pump-house property and a few other easement changes. The tank property documents will be filed shortly. Mr. McAuliffe asked if the second building next to the barn will remain on the property. Supervisor Singer indicated nothing will be taken down at this point.

e. The curb stop mailing will go out in the next couple of weeks.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of June was submitted (see T.C. file).

Councilman Statt motioned, Councilman Hershey seconded, and it was carried to accept the Supervisor's report.

APPROVED           Ayes 4           O’Connor, Hershey, Statt, Malmendier  
                          Abstained 1    Singer  
                          Nays 0

**F. UNFINISHED BUSINESS**

- 1. Comments and Review of Policies distributed at the May meeting –
  - a. Investment Policy – will remain a stand-alone policy.
  - b. Non-discrimination and Sexual Harassment Prevention in the Workplace –Policy #1.
  - c. Workplace Violence – Policy #2.
  - d. Drug-Free Workplace Code Review – Policy #3. Policies 1 through 3 will be printed together in an appendix of the Personnel Manual.

e. **Resolution Number 34 of 2017** – Authorization To Amend And/Or Adopt Town Of Canadice Personnel Policies To Be Included In The Town Of Canadice Employee Handbook  
Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, The Town Board has reviewed as presented, the Town Of Canadice Policy On Workplace Violence Prevention And Incident Reporting, the Town Of Canadice Policy On Non-discrimination And Sexual Harassment Prevention In The Workplace, and the Drug-Free Workplace code; and

WHEREAS, The Town Board agrees it is in the best interest of the Town to adopt the Town Of Canadice Policy On Workplace Violence Prevention And Incident Reporting, the Town Of Canadice Policy On Non-discrimination And Sexual Harassment Prevention In The Workplace, and the Drug-Free Workplace code and incorporate these policies in an appendix of the Town of Canadice Employee Handbook; and, be it RESOLVED, That the Clerk of this Board enter this resolution in the official minutes of the Town.

f. **Resolution Number 34.2 of 2017** – Authorization To Amend And/Or Adopt Town Of Canadice Investment Policy To Be Included In The Town Of Canadice Policy Binder  
Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, The Town Board has reviewed as presented, the Town Of Canadice Investment Policy; and  
WHEREAS, The Town Board agrees it is in the best interest of the Town to adopt the Town of Canadice Investment Policy as a stand-alone policy to be included in the Town of Canadice Policy Binder; and, be it RESOLVED, That the Clerk of this Board enter this resolution in the official minutes of the Town.

2. **Resolution Number 35 of 2017** – Adoption Of Local Law Number 1 (Intro) Of 2017 Entitled: A Local Law To Override The Tax Levy Limit Established In General Municipal Law 3-C  
Councilman Hershey motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, A Public Hearing was duly held at the Canadice Town Hall on the 10th day of July, 2017 at

7:30 pm, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, The Town Board of the Town of Canadice, after due deliberation, finds it in the best interest of the Town to adopt said Local Law; and

WHEREAS, It is necessary to keep all local laws, as finally adopted, numbered consecutively in the year of their filing in the Office of the Secretary of State; now, therefore, be it

RESOLVED, That this Board adopts said Local Law Number 1(Intro) of 2017 as Local Law Number 1 of 2017 entitled: A Local Law to Override the Tax Levy Limit Established in General Municipal Law 3-C; and, be it further

RESOLVED, That the Clerk of this Board is hereby directed to retain a copy of Local Law Number 1 of 2017 in the Town records, and send a copy of this resolution and Local law Number 1 of 2017 to General Code Publishers for reference.

**G. NEW BUSINESS:**

**1. Resolution Number 36 of 2017 – Temporary Appointment - Albert Craig**

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED                   Ayes 5                   Singer, O’Connor, Hershey, Statt, Malmendier  
  Nays 0

WHEREAS, With the construction of Canadice Water District requiring considerable contact with the residents and tracking of said contacts and paperwork as we bring the project to fruition; and

WHEREAS, The Supervisor has determined that having an individual on staff temporarily that is knowledgeable with regards to the engineering drawings; and

WHEREAS, Board Member Mark Malmendier had contact with Albert Craig who is available for the summer, knowledgeable and agreeable to flexible hours; and

WHEREAS, There exists a vacant Clerk position on the Civil Service Roster; and

WHEREAS, The Supervisor/Budget Officer is recommending the temporary appointment of Albert Craig to the Clerk position at a \$15.00-per-hour rate of pay for the time needed to accomplish the next mailing to residents regarding the location of their curb stop; now, therefore, be it

RESOLVED, That this Board appoints Albert Craig to position of Clerk on a Temporary basis through August 2017; and, be it further

RESOLVED, That the Clerk of this Board is hereby directed to retain a copy of this resolution in the Town records, and give a copy of this resolution to the Supervisor for submission to the Ontario County Human Resources Department.

**2. Resolution Number 37 of 2017 – Supporting The Fort Hill Performing Arts Center Canandaigua (FHPACC)**

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED                   Ayes 5                   Singer, O’Connor, Hershey, Statt, Malmendier  
  Nays 0

WHEREAS, This Board has been advised of the project undertaken by Conifer Development and the Fort Hill Performing Arts Center Canandaigua to provide a venue for community-based productions, exhibit

space and gathering location for the arts; and

WHEREAS, This Board understands this is a substantial undertaking to fill a void in the arts and social venue space in the Canandaigua area; and

WHEREAS, A venue of this size would be a welcome addition to the area; now, therefore, be it RESOLVED, That this Board supports the endeavors of the Fort Hill Performing Arts Center Canandaigua and submission of any applications for funding necessary for them to achieve their goals; and, be it further RESOLVED, That the Clerk of this Board is hereby directed to retain a copy of this resolution in the Town records, and send a copy of this resolution to Holger Stave, Executive Director, FHPACC, Inc. at 20 Fort Hill Avenue, Canandaigua, NY 14424.

3. Speed Sign Information Received (listed under communications on the agenda) - The EVOLIS Radar Speed Sign was discussed and Superintendent Virgil will call Elan City for more information.

4. Approval of the Bills –

Councilman Statt motioned, Councilman O’Connor seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #7 for 2017-

		Voucher	
General/Highway Account		#276 to #333	\$ 183,784.57
Trust & Agency		#26 to #27	\$ 3,470.74
APPROVED	Ayes 5	Singer, O’Connor, Hershey, Statt, Malmendier	
	Nays 0		

**H. PRIVILEGE OF THE FLOOR:**

1. Canadice Republican Caucus July 19th, 7:00 pm Canadice Town Hall. Registration will begin at 6:30 pm.
2. Councilman O’Connor mentioned the Richmond Memorial VFW Post 7962 replaced the POW and American flags in front of the Canadice Town Hall.

**I. ADJOURNMENT:**

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to adjourn the meeting at 8:24 pm.

APPROVED	Ayes 5	Singer, O’Connor, Hershey, Statt, Malmendier
	Nays 0	

Respectfully submitted, \_\_\_\_\_ Eileen Schaefer, Town Clerk