

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on September 8, 2014 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O'Connor
- Councilman William Hershey
- Councilman Mark Statt
- Councilman Mark Malmendier

Others Present: Eight (8) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of August 11, 2014 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

Councilman O'Connor motioned, Councilman Hershey seconded, and it was unanimously carried to approve the minutes of the August 11, 2014 Town Board Meeting.

B. PUBLIC HEARING 1: To Entertain Comments Pertaining To Unsafe structure 6523 S Old Bald Hill Rd

*Supervisor Singer reconvened the public hearing from the August meeting. The structure has been taken down, but the debris has not been removed yet. They still have time to complete the process. It was decided to recess the public hearing again until the debris has been removed or the deadline has been reached to complete the process.

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to recess the public hearing.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

PUBLIC HEARING 2: To Entertain Comments Pertaining To Proposed 2015 Fire Protection Contracts.

*Richmond submitted a letter for their budget request.

*Hemlock had two representatives in attendance. Supervisor Singer asked if they had any plans to merge with Livonia, Mr. Teed indicated they were not merging.

*Councilman Hershey asked if Hemlock has had any issues with calls being directed properly to them from 911. Mr. Teed indicated they have not had issues, but they also start to head to the scene anyway when a call goes out.

*Councilman O'Connor indicated a resident can call 911 and tell them you want to test the system to make

sure your address is set up properly for the department that should get called out first.

*Supervisor Singer indicated the cap is 1.56% this year and therefore the town increased the fire district budgets by 1.56%.

*Councilman O'Connor asked if Hemlock approaches the Town of Livonia if there is a shortfall in their budget. Mr. Teed indicated that would be the next step, but they haven't needed to do that.

*Supervisor Singer indicated due to the ongoing issues Springwater has been experiencing, Richmond will be responsible for fire and ambulance for all of Canadice except for the area Hemlock covers for fire protection. The proposed 2015 budget will include \$117,944 for Richmond and \$20,850 for Hemlock.

Councilman O'Connor motioned, Councilman Hershey seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

C. PRIVILEGE OF THE FLOOR:

1. Mrs. Herbison inquired about the schedule for the water district. Supervisor Singer indicated the deep hole explorations on Poplar Cove still need to be completed and may be done next week. Mrs. Herbison called National Fuel to question them about the possibility of gas lines being constructed. She also wanted to know if it would be worth it to pass a petition around. Supervisor Singer indicated it might be needed or helpful at a later date, Mrs. Herbison and a few others will be contacted to circulate a petition at that time.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of August was submitted (see T. C. file).

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Robert Best.

a. The written report for the month of August was submitted (see T. C. file).

4. Planning Board- Mr. Theodore Mayhood.

a. August draft minutes were submitted (see T. C. file).

b. Mr. Moore is planning on amending the application he submitted, he decided not to apply for a

variance. The application was tabled.

c. An application was received from Mr. & Mrs. Hallett for a small motor vehicle repair service. Most of the requirements appear to be in place. They still need to provide a detailed site plan map. So their application has been tabled also. They want to decide if they will proceed with the application after they look at all of the final costs. Councilman O'Connor commented on the high permit fees that will be involved with NYS if they move forward.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. August draft minutes were submitted (see T.C. file).

6. Highway Superintendent- Mr. Mike Virgil. (Superintendent Virgil had to leave for a brief period as a tree fell across Canadice Lake Rd)

a. The written report for the month of August was submitted (see T. C. file).

b. The Board discussed the equipment quotes Superintendent Virgil submitted. After various options were looked at, Councilman O'Connor will take some of the questions back to Superintendent Virgil.

7. Honeoye Lake Watershed Research Taskforce- Councilman Hershey.

a. Water quality remains relatively good.

b. Surveys and samplings are underway.

c. Waiting for a couple of grants to be announced or awarded. (Honeoye Lake Inlet Restoration Project and DEC WQIP)

8. Assessor- Mrs. Lisa M. Bennett.

a. The written reports for the month of July and August were submitted (see T.C. file).

9. Special Reports-

a. No special reports.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of August was submitted (see T.C. file).

Councilman Hershey motioned, Councilman Malmendier seconded, and it was carried to accept the Supervisor's report.

APPROVED Ayes 4 O'Connor, Hershey, Statt, Malmendier
 Abstained 1 Singer
 Nays 0

b. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1990.4	A1010.4	\$ 150.00	Expenditures greater than budgeted amount.
DA5112.21	DA5110.41	\$ 1,518.55	Expenditures greater than budgeted amount.
A7620.4	A7550.4	\$ 950.00	Expenditures greater than budgeted amount.
A1990.4	A7550.4	\$ 300.00	Expenditures greater than budgeted amount.

Councilman Malmendier motioned, Councilman Hershey seconded, and it was unanimously carried to

approve the budget transfers.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

c. Resolution Number 49 of 2014 – 2014 Budget Modifications

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, The Budget Officer has received funds in excess of budgeted amounts from the Sale of Equipment; and

WHEREAS, There are appropriation lines that have exceeded budgeted amounts; and

WHEREAS, The expenditure of funds from certain appropriation lines was in anticipation of the receipt the additional monies that would be received; now, therefore, be it

RESOLVED, That this Board directs the Budget Officer to make the following 2014 budget modifications:

Revenues

Increase DA2665, Sales of Equipment \$5,296.44

Expenditures

Increase DA5130.2, Machinery, Equipment, Capital by \$5,296.44

F. UNFINISHED BUSINESS:

1. Resolution Number 50 of 2014 – Authorization To Execute Fire Protection & Ambulance Service Agreements For 2015

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, The Town of Canadice currently contracts with the Richmond Fire District, the Springwater Fire District and the Hemlock Fire District for fire protection and ambulance service within the Towns fire protection district as set forth in executed agreements between the Town and said districts; and

WHEREAS, Said agreements will expire on December 31, 2014; and

WHEREAS, This Board wishes to renew the agreement with the Hemlock Fire District for one year commencing January 1, 2015 and terminating on December 31, 2015 for compensation in the amount of \$20,850; and

WHEREAS, This Board wishes to renew and amend the agreement with the Richmond Fire District to include Ambulance service for the entire Town of Canadice and Fire Protection Service for all areas except those covered by the agreement with the Hemlock Fire District for compensation in the amount of \$117,944 for one year commencing January 1, 2015 and terminating on December 31, 2015; now, therefore, be it

RESOLVED, That this Board is hereby authorized to execute the fire and ambulance protection agreements with the above mentioned Fire Districts under the terms set forth in the attached documents; and, be it further RESOLVED, That the Clerk of this Board send a certified copy of this resolution along with two copies of each agreement to the respective Fire Districts to be signed by their Commissioners and returned for Board signatures; one completed copy of the agreement will be returned to the District, the other to be retained by

the Town Clerk of the Town of Canadice.

2. Employee Handbook – Sections 1-4.

*Page one looks good with the highlighted items.

*Page two; cross out Tax Collector.

*Page six; section regarding weapons that are listed and not allowed in vehicles on town property. Change wording to show firearms and explosives not allowed within town buildings or vehicles unless permitted by NYS.

*Page eight; in sections highlighted change Bookkeeper to Supervisors office. At the end - files locked in Supervisors office. Medical records kept in Supervisors office not Highway Superintendent.

*Page nine; notify Supervisor or Bookkeeper for change in status.

*Page 11; inclement weather, emergency situations, use of time off – some of that section will be removed. Overtime rest breaks removed, the union contract covers that section.

*Page 13; vouchers/receipts go to Bookkeeper not Town Clerk. Remove “required” for work related training.

*Vehicle usage is fine, but page 14 - second bullet - Highway vehicles exempt. First sentence stays, use of tools or equipment for private work take out. Strike the copier section out.

*Phone calls; fourth paragraph. Leave first one, remove second, third and fourth, keep collect calls item, take out personal call item, leave last item.

*Page 19; Visitors section – take out. Town vehicle section - keep “in an orderly manner at all times”. Take out washing weekly.

*Personal property damage section - take out the middle section starting with “accordingly”.

The Board will review sections five and six at the next meeting.

3. Comprehensive Master Plan Update Document Review - Councilman Malmendier indicated he met with Mr. Mayhood and will have something for the Board to review at the next meeting.

4. **Resolution Number 51 of 2014** – Setting Date, Place and Time For A Workshop Meeting – 2015 Tentative Budget

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier

Nays 0

WHEREAS, It is the Budget Officer's Responsibility to prepare the 2015 Tentative Budget and file said budget with the Town Clerk no later than September 30, 2014; and

WHEREAS, It is the Town Clerk's responsibility to submit said budget to members of the Board no later than October 5, 2014; and

WHEREAS, It is the desire of this Board to conduct a workshop meeting to discuss said budget; now, therefore, be it

RESOLVED, That This Board will conduct a workshop meeting on September 22, 2014, at the Canadice Town Hall, 5949 County Road 37, Town of Canadice, County of Ontario, State of New York at 7:30 pm; and, be it further

RESOLVED, That the Clerk of this Board publish public notice of said meeting in the official newspaper of

the Town at least five (5) days prior thereto.

5. Canadice Lake Road -

a. **Resolution Number 52 of 2014** – Request To Establish A Reduced Speed Limit On Canadice Lake Road

Councilman Malmendier motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, Canadice Lake Road is a Town road that borders the east side of Canadice Lake within the Town of Canadice, Ontario County; and

WHEREAS, Numerous people utilize Canadice Lake and its surrounding watershed for recreational activities such as boating, fishing, biking, walking, hiking, sightseeing, etc.; and

WHEREAS, There has been an increase in individuals accessing this recreational area since becoming a State Forest; and

WHEREAS, The speed limit on Canadice Road in Livingston County, a continuation of Canadice Lake Road in Ontario County, previously had its maximum speed lowered; and

WHEREAS, Due to said activities being very active along the length of Canadice Lake Road between its intersection with Purcell Hill Road and the Springwater Town Line (also the County Line); and

WHEREAS, Due to a lack of parking areas, vehicles are parked on the shoulder of Canadice Lake Road providing for narrow passage and poor visibility; and

WHEREAS, Said conditions contribute to dangerous situations for both human and vehicle traffic; now, therefore, be it

RESOLVED, That this Board does hereby request that the New York State Department of Transportation pursuant to Section 1622.1 of the Vehicle and Traffic Law establish a lower maximum speed of 40 miles per hour on Canadice Lake Road between its intersection with Purcell Hill Road and the Springwater Town Line (also the County Line) and, be it further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to Mr. Michael Virgil, Town Highway Superintendent, Mr. Troy Paige, Ontario County Highway Superintendent, Mr. Paul D’Amato, DEC Region 8 Director and the Regional Traffic Engineer, Region No. 4 NYSDOT.

b. No Parking Signs- Superintendent Virgil made it back to the meeting and he will check to see if the Town can just post the no parking signs on the east side in a couple of locations on Canadice Lake Road.

c. North/South stop sign changes – Some discussion took place confirming which signs will change and if any notification signs may be needed.

d. Since Superintendent Virgil returned, the equipment discussion continued with the questions the Board had.

G. NEW BUSINESS:

1. Time Warner service area expansion – Supervisor Singer received the name of a person looking into this expansion, she will contact them for further information.

2. Approval of the Bills –

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried that the

bills are to be paid in the following amounts:

ABSTRACT #9 for 2014-

	Voucher#	
General Account		\$ 8,800.02
Highway Account		<u>\$ 58,773.25</u>
Total General, & Highway- #336 to #377		\$ 67,573.27
Trust & Agency	#11	\$ 344.16
APPROVED	Ayes 5 Nays 0	Singer, O'Connor, Hershey, Statt, Malmendier

*Councilman Statt questioned what the safety deposit box is used for. Supervisor Singer indicated original property documents for the Town, vehicle documents and USB files.

*The extra copier charge was resolved and previous months charges credited. Our insurance will cover any damages to equipment.

H. PRIVILEGE OF THE FLOOR:

1. Mr. Mayhood questioned what happened with the search for a new attorney. Supervisor Singer indicated she is meeting with the attorney from Boylan Code next week.
2. Councilman Malmendier spoke to Mr. Pat Kuter about Tibbals Cemetery; the former right-of-way was deeded to the respective property owners. Also back during another Highway Superintendent's term, the old highway garage doors were dumped up there on the former right-of-way and Councilman Malmendier felt we should clean that up; plus the dozen tires that have been disposed of there. Councilman O'Connor mentioned that it might be a good idea to get permission to place flags on the veteran's graves while we are trying to communicate with the property owners. Councilman Malmendier indicated there isn't much maintenance, very little grass is growing.
3. As people enter Canadice, new signs still need to be installed. Supervisor Singer would like a new design for those signs.

I. ADJOURNMENT:

Councilman O'Connor motioned, Councilman Hershey seconded, and it was unanimously carried to adjourn the meeting at 9:49 pm.

APPROVED	Ayes 5 Nays 0	Singer, O'Connor, Hershey, Statt, Malmendier
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Respectfully submitted, _____ Eileen Schaefer, Town Clerk