

**A. CONVOCAATION:**

1. The Canadice Town Board Meeting was held on September 10, 2018 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Mark Malmendier
- Councilman Teryl Gronwall

Others Present: Seven (7) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of August 13, 2018 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the August 13, 2018 Regular Town Board Meeting:

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                           Nays 0

With the following correction: Pg 2, D, Communications, last paragraph – PSC, Public Service Commission.

**B. PRIVILEGE OF THE FLOOR:**

1. Wendy Krause, Director, Honeoye Public Library. Mrs. Krause submitted the 2019 Budget request from the Board of Trustees of the Honeoye Public Library for a 2% increase from the Town of Canadice. She also provided a little history involving the library. On June 29, 1903 they were granted a provisional charter and May 2, 1912 a full charter was granted. Saturday November 10th, Richmond Historian Joy Lewis will give a talk about what Honeoye was like when the new library building opened in 1968. Mrs. Krause discussed some of the many benefits the Honeoye Public Library provides residents from the area including the Friday performances. Over 1700 people attended the performances this past summer. Some discussion took place regarding grants that have been applied for and proposed improvements for the building. Mrs. Krause thanked the Board for their time and support.

**C. COMMUNICATIONS:**

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

**D. REPORTS:**

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of August was submitted (see T. C. file).

Councilman Statt motioned, Councilman Malmendier seconded, and it was unanimously carried to accept the

Town Clerk/Tax Collector's report.

APPROVED           Ayes 5           Singer, O'Connor, Statt, Malmendier, Gronwall  
                          Nays 0

2. Historian- Mrs. Margaret Bott.
  - a. No Report
  
3. Code Enforcement Officer- Mr. Stephen Smith.
  - a. The written report for the month of August was submitted (see T. C. file).
  - b. CEO Smith was called by the Ontario County Sheriff Department due to a vehicle that hit the Parklawn Apartments. He was also called two other times, but only had to show up for the car that hit the post office. He had to inspect each building to determine if they were structurally safe.
  
4. Planning Board- Mr. Theodore Mayhood.
  - a. Draft minutes were submitted to the Town Board (see T. C. file).
  - b. Mr. Christopher Vastola attended for Mr. Mayhood and suggested the Comprehensive Plan update should be started soon.
  
5. Zoning Board of Appeals- Mrs. Linda Moorhouse.
  - a. No report.
  
6. Highway Superintendent- Mr. Mike Virgil.
  - a. The written report for the month of August was submitted (see T. C. file).
  - b. 2018 Equipment Inventory Report submitted (see T.C. file).
  - c. The second round of mowing is 70% complete.
  - d. Plan to start wedging tomorrow.
  - e. Graded and rolled the dirt portion of Canadice Hill Road with the help of Springwater's equipment and workers.
  - f. Superintendent Virgil is attending the Fall Highway Superintendents Conference.
  
7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
  - a. The written report for the month of August was submitted (see T.C. file).
  - b. We are in the fourth week of a confirmed blue-green algae bloom.
  - c. Governors \$65M HAB's Action Plan- we are still hopeful it will move forward.
  - d. Inlet Restoration Project- logs were placed in the new inlet channel to slow the water flow even more.
    - e. Supervisor Singer indicated a petition to stop the weed harvester on Honeoye Lake was presented to the Ontario County Board of Supervisors in August. Betsy Landre from Ontario County Planning prepared the response to the concerns in the petition with Councilman Gronwall.
  
8. Assessor- Mrs. Lisa M. Bennett
  - a. No report.

9. Water District Update –

a. Project Schedule from 5/29/18 and minutes from progress Meeting #1 submitted.

b. **Resolution Number 65 of 2018:** Authorization To Purchase Water Meters For Canadice Water District No. 1

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED            Ayes 5            Singer, O’Connor, Statt, Malmendier, Gronwall  
   Nays 0

WHEREAS, the Town Board has authorized the construction of Canadice Water District No. 1; and  
WHEREAS, the operation of the system will be performed by the City of Rochester Water Authority per the contract executed and approved with Resolution 12 of 2013; and  
WHEREAS, discussions with the City and project engineering firm resulted in a consensus that there is a need to install compatible and like equipment in Canadice Water District No. 1 to that being used by the City of Rochester Water Authority to reduce the need for a separate inventory of replacement parts for use with this small district exclusively; and  
WHEREAS, this Board has agreed it is in the best interest of the residents within the District for financial and efficiency reasons to standardize certain equipment necessary for the operation of the District to be compatible with those used by the City of Rochester Water Authority; and  
WHEREAS, with Resolution 33 of 2017, this Board approved the Standardization of Equipment for Canadice Water District No. 1; and  
WHEREAS, proposals were obtained for the purchase of meters from the vendor utilized by the City of Rochester, Ti Sales and Kinahan Associates LLC, an MWBE vendor EFC required to be solicited; and  
WHEREAS, the quote from Ti Sales, was considerably lower than that of the EFC vendor; and  
WHEREAS, EFC has agreed to use the non MWBE vendor due to the cost difference; now, therefore, be it  
RESOLVED, the Town Board of the Town of Canadice hereby authorizes the purchase of 350 of the approved standardized meters from Ti Sales; and, be it further  
RESOLVED, that the Clerk of this Board send copies of this resolution to Ti Sales for processing of the order, LaBella Associates, Patricia Bedard with the City of Rochester Water Authority and retain a copy in the Town records.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of August was submitted (see T.C. file).

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was carried to accept the Supervisor’s report.

APPROVED            Ayes 4            O’Connor, Statt, Malmendier, Gronwall  
   Abstained 1    Singer  
   Nays 0

b. **Resolution Number 66 of 2018:** Budget Modifications

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED            Ayes 5            Singer, O’Connor, Statt, Malmendier, Gronwall

Nays 0

WHEREAS, the Budget Officer received a request from the Highway Superintendent for additional funds to allow for repairs of certain roads to maintain their integrity; and  
WHEREAS, the request included a listing of roads and estimated costs for the repairs totaling \$99,517.35 for repairs considered a high priority; and  
WHEREAS, the Budget Officer has reviewed the request and the current financial status of the Fund and recommends a budget increase of \$100,000 to accommodate said repairs prior to winter; now, therefore, be it RESOLVED, that this Board directs the Budget Officer to make the following 2018 budget modifications:

Increase DA599, Appropriated Fund Balance, by \$100,000.00

Increase DA5110.4, Repairs, by \$100,000.00

c. PESH (Public Employee Safety and Health) Inspection took place at both the Highway Department and the Town Hall Building. The inspection included checking safety items, posters that are required to be current and labeling of liquids (example -window cleaner).

**E. UNFINISHED BUSINESS:**

1. Review & Comment on Draft Solar Energy Law Distributed at the August Meeting.

\*Supervisor Singer mentioned the category for large scale decommissioning is missing some information.

\*Councilman O’Connor questioned where the height not to exceed 15 feet came from, also page 3, Page 3, #5 regarding the angle of the solar panels – the 18” angle seems restrictive. Page 4 #8, berms for free standing solar systems, what will the berm really block?

\*CEO Smith indicated there should be access in case of a fire from the roof into the attic.

\*Councilman Malmendier questioned how the difference is determined between a small-scale and large-scale solar system. Supervisor Singer pointed out the difference.

\*Supervisor Singer will submit the comments/questions in an email to Mr. Mayhood.

a. Copy of Proposed Richmond Regulations received for informational purposes.

2. Richmond Fire District Contract

a. **Resolution Number 67 of 2018:** Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To Fire Protection District Contracts

Councilman Malmendier motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall  
Nays 0

WHEREAS, the Town of Canadice currently contracts with the Richmond Fire District and Hemlock Fire District for fire protection and ambulance service within the Town's fire protection district; and

WHEREAS, said contracts will expire on December 31, 2018; and

WHEREAS, this Board is reviewing the services provided by each of the Districts; and

WHEREAS, this Board desires to ensure the residents of the Town have adequate fire and ambulance services; and

WHEREAS, this Board will pursue executing new contracts for a one-year period commencing January 1, 2019 and terminating December 31, 2019 that it feels best meets the needs of the residents of the Town; and  
RESOLVED, that this Board will conduct a public hearing to entertain comments pertaining to said contracts

at 7:30 pm on October 8th at the Canadice Town Hall, 5949 County Road 37; and, be it further RESOLVED, that the Clerk of this Board publish notice of said hearing in the official newspaper in accordance with Town Law and send copies of this resolution to the Richmond Fire District and the Hemlock Fire District.

**F. NEW BUSINESS:**

1. 2019 Budget

a. **Resolution Number 68 of 2018:** Setting Date, Place And Time For A Workshop Pertaining To The 2019 Town Of Canadice Tentative Budget

Councilman Gronwall motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                                  Nays 0

WHEREAS, it is the Budget Officer's responsibility to prepare the 2019 Tentative Budget and file said budget with the Town Clerk no later than September 30, 2018 and

WHEREAS, it is the Town Clerk's responsibility to submit said budget to members of the Board no later than October 5, 2018; and

WHEREAS, it is the desire of this Board to conduct a workshop meeting to discuss said budget; now, therefore, be it

RESOLVED, that This Board will conduct a workshop meeting on Wednesday September 26th, at the Canadice Town Hall, 5949 County Road 37, Town of Canadice, County of Ontario, State of New York at 7:00 pm; and, be it further

RESOLVED, that the Clerk of this Board publish a public notice of said meeting in the official newspaper of the Town at least five (5) days prior thereto.

2. **Resolution Number 69 of 2018:** Authorization To Execute Snow And Ice Control Contract With Ontario County

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                                  Nays 0

WHEREAS, the Town of Canadice entered into a contract with Ontario County for the removal of snow and ice control from County Roads 36 and 37 that are within the Town; and

WHEREAS, said contract expires on September 30, 2018; and

WHEREAS, Ontario County and the Town have agreed to the terms of a new contract; and

WHEREAS, the contract will commence from October 1, 2018 and terminate September 30, 2019; and

WHEREAS, this Board has reviewed said snow and ice contract with Ontario County as proposed and agrees to the terms contained in said contract; and

WHEREAS, included in the agreement a procedure has been established for collection of data from the service towns to review actual expenses incurred by the towns for providing said service when establishing future reimbursement rates using a five-year rolling average calculation of the data; and

WHEREAS, the rate of reimbursement for 2018-19 will be \$5,700.00 per center-line mile (1.78% increase) which includes the option to reopen the contract to address rapidly rising or falling commodity prices; now,

therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said contract with Ontario County for the above-mentioned term; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed contracts to William Wright, Ontario County Public Works, 2962 County Road 48, Canandaigua, NY 14424. Ontario County will return a fully executed contract to the Town Clerk for retention in the Town files.

**3. Resolution Number 70 of 2018: Acceptance Of The 2018 Town Clerk’s Audit**

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                              Nays 0

WHEREAS, the New York State Office of the State Comptroller requires an annual audit of the Town Clerks of local towns and villages; and

WHEREAS, the Town Board of the Town of Canadice is committed to ensuring compliance with State mandated requirements; and

THEREFORE, IT IS RESOLVED, that the Town Board hereby accepts the audit of the 2018 Town Clerk conducted on August 29, 2018; and it is

FURTHER RESOLVED, that a copy of this audit, along with a certified copy of this resolution, be sent to the Town Clerk of the Town of Canadice, along with a request to respond to any exceptions noted.

**4. Resolution Number 71 of 2018: Acceptance Of The 2018 Tax Collector’s Audit**

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                              Nays 0

WHEREAS, the New York State Office of the State Comptroller requires an annual audit of the Tax Collectors of local towns and villages; and

WHEREAS, the Town Board of the Town of Canadice is committed to ensuring compliance with State mandated requirements; and

THEREFORE, IT IS RESOLVED, that the Town Board hereby accepts the audit of the 2018 Tax Collector conducted on August 29, 2018; and it is

FURTHER RESOLVED, that a copy of this audit, along with a certified copy of this resolution, be sent to the Tax Collector of the Town of Canadice, along with a request to respond to any exceptions noted.

**5. Honeoye Valley Walking/Biking Safety (Co Rd 36).**

a. There was a meeting held already and Mr. Bob Sloan would like to meet with someone from the Town of Canadice. Mr. Vastola indicated he would be interested in participating. Supervisor Singer will provide Mr. Vastola with the email contact information for Mr. Sloan. Mr. Derrick Gentry mentioned the group is in the very early stages and they do have a couple of grant writers that are participating.

**6. Distribution of County Municipality Exemptions for Reference.**

7. Approval of the Bills –

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #9 for 2018-

		Voucher	
General/Highway/Capital Water Project	#356 to #395		\$271,191.25
Trust & Agency	#14 to #15		\$ 8,032.51
APPROVED	Ayes 5	Singer, O’Connor, Statt, Malmendier, Gronwall	
	Nays 0		

**G. PRIVILEGE OF THE FLOOR:**

1. Councilman O’Connor discussed the possibility of using gutter guards on the Town Hall building and offered to pick them up and install them. After further discussion Councilman O’Connor was given the approval to purchase and install the gutter guards.
2. Supervisor Singer questioned how Superintendent Virgil will handle the dead deer issue along our roads now that the vendor that used to pick them up will no longer be in business. Superintendent Virgil indicated they will handle it similar to how the dead deer were taken care of before. The new vender that submitted a bid was very expensive.
3. Supervisor Singer mentioned there is an Electronic (E-Waste) Collection day scheduled for December 1<sup>st</sup> sponsored by the Towns of Canadice and Richmond. More information will be available soon.

**H. ADJOURNMENT:**

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to adjourn the meeting at 9:34 pm.

APPROVED	Ayes 5	Singer, O’Connor, Statt, Malmendier, Gronwall
	Nays 0	

Respectfully submitted, \_\_\_\_\_ Eileen Schaefer, Town Clerk