

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on November 11, 2019 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Mark Malmendier
- Councilman Teryl Gronwall

Others Present: Six (6) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of October 14, 2019 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the October 14, 2019 Regular Town Board Meeting:

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

With the following correction: Pg 5, F, Unfinished Business, 1 a. the 2020 budget line for Little Lakes Community Association is \$500.

B. PUBLIC HEARING:

1. A public hearing to entertain comments pertaining to the 2020 Canadice Town Budget.

*Supervisor Singer opened the public hearing and asked for comments.

*Supervisor Singer mentioned an additional six properties have added a benefit unit of .5 for their special benefit assessment charge for the 2020 property tax bill. A seventh property had the benefit unit reduced. Letters were mailed to each of those property owners and copies were also hand delivered.

Councilman Statt motioned, Councilman Malmendier seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

C. PRIVILEGE OF THE FLOOR: There was no one to be heard.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of October was submitted (see T. C. file).

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. The written report for the month of October was submitted (see T. C. file).

b. Met with the property owner of 6963 Echo Mountain Rd, the property is still being cleaned up and a demo permit for the mobile structure was taken out in addition to a permit to build a pole barn. Some of the items around the property will be moved into the pole barn after it’s constructed. The owner was given another extension to continue working on the property.

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. Rescinding the subdivision approval for Jacquelyn Paterson’s application.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. Draft minutes were submitted to the Town Board (see T. C. file).

6. Highway Superintendent- Mr. Mike Virgil.

a. The written report for the month of October was submitted (see T. C. file).

b. High winds on several occasions resulted in trees coming down on Canadice Hill Rd, Ross Rd, County Rd 37, Lawrence Hill Rd and Canadice Lake Rd.

c. The first salt/plow run took place on Thursday 11/7 and Friday morning 11/8.

d. Some repairs made to the base perimeter termination strip on the salt buildings. Remaining repairs will take place as parts arrive.

e. **Resolution Number 68 of 2019** – Update Of The Five-Year Capital Improvement Program Of The Town Of Canadice Town Roads And Authorization To Execute 284 Agreement With The Canadice Highway Superintendent

Councilman Gronwall motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, this Board, by adoption of Resolution Number 61 of 1993, established an ongoing five-year Capital Improvement Program for the betterment of Town of Canadice Roads; and

WHEREAS, said resolution states the list of projects shall be updated and adopted by resolution each

calendar year; and

WHEREAS, Section 284 of the New York State Highway Law requires an agreement between the Town Board and Highway Superintendent to expend moneys received through the levy, State Aid and other sources and;

WHEREAS, the Highway Superintendent has submitted a revised five-year plan and completed the 284 Agreement relative to the expenditure of 2020 monies for approval; now, therefore, be it

RESOLVED, that this Board does hereby approve the following list of rebuild projects to be performed on Town roads during the years 2020 through 2024:

2020

*Middle Road 1.36 miles from Curtis Road south to County Road 37 – Re-grind & profile and surface with a single shot of oil and stone. Replace culverts as necessary.

*N. Middle Road 1.1 miles from Curtis Road north to Richmond town line – Re-grind & profile and surface with a single shot of oil and stone. Replace culverts as necessary.

*Johnson Hill Road 1.2 miles from County Road 37 to S. Old Bald Hill Road – Replace culverts as necessary, recycle millings, cold mix pave with a single shot of oil & stone.

2021

*Lawrence Hill Road North from Lawrence Hill Road West to Purcell Hill Road, .96 miles – Re-grind & profile; reconstruct shoulders and surface treat with oil and stone.

*Lawrence Hill Road West from Lawrence Hill Road North to NYS Rt 15A, .51 miles – Re-grind & profile, reconstruct shoulders and surface treat with oil and stone.

2022

*Cratsley Hill Road .75 miles from County Road 37 to Bus Turn around – Replace cross culverts, re-profile road, reconstruct shoulders and surface with oil and stone.

2023

*Hayward Hill Road .92 miles from Middle Road to County Road 37 and Old Hayward Hill Road .09 miles – Replace culverts, re-profile road, reconstruct shoulders and surface treat with oil and stone.

2024

*Tibbals Road 1.07 miles from Canadice Hill Road to Ross Road – Replace culverts, re-profile road, reconstruct shoulders and surface treat with oil and stone.

And, be it further

RESOLVED, that this Board approves the 284 Agreement as submitted by the Highway Superintendent and authorizes the execution thereof; and, be it further

RESOLVED, that the five-year plan is accepted as presented with the addition of the 2024 project and amendments to the plan as noted included in this resolution carried forward from the 2019 approved plan; and, be it further

RESOLVED, that the Clerk of this Board and the Highway Superintendent maintain a copy of this resolution with Resolution Number 61 of 1993 in a file within their respective offices.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

a. The written report for the month of October was submitted (see T.C. file).

b. Pictures of the Sandy Bottom Bank Stabilization Project submitted. (see T.C. file).

c. The Ontario County Planning Department on behalf of the Honeoye Lake Watershed Task Force submitted a WQIP Planning Grant application for \$30K for an aeration destratification system. Grant

awards are expected to be announced in December 2019.

d. OCSWCD completed a Sandy Bottom Park Lagoon depth survey. The Lagoon has gained three feet of silt between 2006 and 2019. It is currently eight feet deep.

8. Assessor- Mrs. Lisa M. Bennett

a. . The written report for the Assessor was submitted (see T.C. file).

9. Water District Project –

a. LaBella – The drill rig should arrive next week. Another progress meeting will be held this coming Thursday.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of October was submitted (see T.C. file).

Councilman Statt motioned, Councilman Gronwall seconded, and it was carried to accept the Supervisor’s report.

APPROVED	Ayes 4	O’Connor, Statt, Malmendier, Gronwall
	Abstain 1	Singer
	Nays 0	

b. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
DA5112.21	DA5142.4	\$ 5,376.87	Expenditures greater than budgeted amount.
DA5112.1	DA5110.1	\$ 8,888.10	Expenditures greater than budgeted amount.
DA5112.1	DA5140.1	\$ 1,579.24	Expenditures greater than budgeted amount.

Councilman Gronwall motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the budget transfers.

APPROVED	Ayes 5	Singer, O’Connor, Statt, Malmendier, Gronwall
	Nays 0	

F. UNFINISHED BUSINESS:

1. **Resolution Number 69 of 2019** – Adoption Of The 2020 Canadice Town Budget

Councilman Malmendier motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED	Ayes 5	Singer, O’Connor, Statt, Malmendier, Gronwall
	Nays 0	

WHEREAS, budget estimates and request forms were given to Town officials during August 2019 by the Budget Officer, and

WHEREAS, upon receipt of said forms the Budget Officer prepared a Tentative Budget for 2020 and submitted same to the Town Clerk and Board members; and

WHEREAS, a duly advertised budget workshop was held to discuss the Tentative Budget on September 23, 2019; and

WHEREAS, after said workshop the Budget Officer prepared and submitted the Preliminary Budget for 2020 to the Town Clerk and Board Members; and

WHEREAS, a duly advertised Public Hearing was held on November 11, 2019 to receive comments pertaining to the 2020 Preliminary Budget, now, therefore, be it
 RESOLVED, that this Board does approve of and adopt the 2020 Preliminary Budget as amended per the Public Hearing as the Town Budget for 2020; and, be it further
 RESOLVED, that the Clerk of this Board send a certified copy of this resolution along with two certified copies of the adopted budget to Ms. Kristin Mueller, Clerk, Ontario County Board of Supervisors.

2. Resolution Number 70 of 2019 – Adoption Of The Town of Canadice Whistleblower Policy
 Councilman Statt motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, New York State requires all municipalities to adopt a Whistleblower Policy; and
 WHEREAS, this Board has developed a Whistleblower Policy to be appended to the Personnel Policy and Employee Handbook; and
 WHEREAS, a recent audit cited the Town for lack of a specific Whistleblower Policy; now, therefore, be it
 RESOLVED, that the Town of Canadice does hereby approve the Whistleblower Policy as presented to this Board on this date; and, be it further
 RESOLVED, that the Clerk of this Board distribute copies of the adopted Whistleblower Policy along with a copy of this resolution to all Town employees for insertion into their Employee Handbooks.

G. NEW BUSINESS:

1. Resolution Number 71 of 2019 – Authorization To Execute Snow And Ice Control Contract With Ontario County For Service On County Road 36 In The Town Of Naples
 Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, the Town of Canadice entered into a contract with Ontario County for the removal of snow and ice control from County Roads 36 and 37 that are within the Town; and
 WHEREAS, the Town of Naples has determined it will not plow the section of County Road 36 from the Canadice Town line to the Naples Village line; and
 WHEREAS, Ontario County has requested that Canadice provide the service for this section of the County Road; and
 WHEREAS, Ontario County and the Town have agreed to the terms of a new contract; and
 WHEREAS, the contract will commence from October 1, 2019 and terminate September 30, 2020; and
 WHEREAS, this Board is has reviewed said snow and ice contract with Ontario County as proposed and agrees to the terms contained in said contract; and
 WHEREAS, the rate of reimbursement for 2019-20 will be \$5,800.00 per center-line mile for the base rate and an additional \$800.00 per center-line mile for that portion of County Road 36 in Naples (6.11 miles) which includes the option to reopen the contract to address rapidly rising or falling commodity prices; now, therefore, be it
 RESOLVED, that this Board authorizes the Supervisor to execute said contract with Ontario County for the

above mentioned term; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed contracts to William Wright, Ontario County Public Works, 2962 County Road 48, Canandaigua, NY 14424. Ontario County will return a fully executed contract and amendment to the Town Clerk for retention in the Town files.

2. Appointed Board Training Requirements – it was decided to allow excess training hours/credits to be carried over for one year.

3. Medical Insurance Plan Review & Potential Changes – A meeting will be scheduled to provide options for medical insurance plans.

4. **Resolution Number 72 of 2019** – Appointment Of Kaitlynn McCumiskey As Alternate Member To The Town Planning Board

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, the Planning Board has a vacant alternate member position with a term that would expire December 31, 2023 due to the appointment of Mr. Paul Miller from alternate member to Planning Board member on September 9, 2019; and

WHEREAS, Mrs. McCumiskey has expressed an interest in a Planning Board position; and

WHEREAS, the Planning Board has recommended to the Town Board the appointment of Mrs. Kaitlynn McCumiskey as the alternate member to the Town Planning Board; and

WHEREAS, this Board, after due deliberation, agrees with the Planning Board to appoint Mrs. McCumiskey and appreciates her interest in being appointed to said alternate position; now, therefore, be it

RESOLVED, that this Board does hereby appoint Mrs. Kaitlynn McCumiskey as alternate member to the Canadice Planning Board commencing with the adoption of this resolution and terminating on December 31, 2023; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Mrs. McCumiskey and the Secretary of the Planning Board.

5. **Resolution Number 73 of 2019** – Congratulations To Mr. James Hallett

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, the rank of Eagle Scout is the highest honor bestowed upon a member of the Boy Scouts of America; and

WHEREAS, currently only about 6% of all scouts earn the rank of Eagle Scout; and

WHEREAS, during the lifetime of scouting only 2% have earned this prestigious rank; and

WHEREAS, this award requires years of dedication, work and personal commitment; and

WHEREAS, past recipients have been individuals such as Astronauts Neil Armstrong and James Lovell,

Supreme Court Justice Stephen Breyer, Journalist Walter Cronkite and Former President Gerald Ford; and WHEREAS, James has demonstrated all the fine qualities necessary to achieve this prestigious award; and WHEREAS, James is using his excellent leadership skills and sense of devotion to scouting to mentor up and coming scouts; and

WHEREAS, this Board is proud and honored to have Mr. James Hallett as a resident of Canadice and wishes to congratulate him on receiving this designation; now, therefore, be it

RESOLVED, that this Board congratulates Mr. James Hallett on his achievement and thanks him for his dedication to the community; and, be it further

RESOLVED, that this Board wishes Mr. Hallett continued success as he soars with the Eagles; and, be it further

RESOLVED, that the Clerk of this Board prepare a certified copy of this resolution to be presented to Mr. James Hallett at the Scouts Court of Honor to be held November 20, 2019.

6. Resolution Number 74 of 2019 – Declare HP Photosmart Viverra Inkjet Printer Surplus

Councilman Gronwall motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, the new Toshiba copier has the ability to scan and print in color; and WHEREAS, the Assessor’s office uses the Toshiba copier for these functions; and WHEREAS, the color inkjet printer in the Assessor’s office is no longer used and has no value due to its age; now, therefore, be it

RESOLVED, that this Board hereby declares the HP Photosmart Viverra Inkjet color printer, serial number MY78LJN1S4, as surplus; and, be it further

RESOLVED, that this printer be disposed of at the next available electronics disposal opportunity; and, be it further

RESOLVED, that this printer be removed from the Town’s equipment inventory.

7. Resolution Number 75 of 2019 – Authorization To Change Electric Supplier For The Town Hall, Highway Barn And Court Buildings From US Gas & Electric To National Grid

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, a review of the National Grid electric invoices for the Town Hall, Highway Barn and Court Buildings has been conducted; and

WHEREAS, using the National Grid November invoices, a savings of \$178.49 for the month and over \$2,000 per year would be realized using National Grid as a supplier instead of the current USG&E supplier; and

WHEREAS, it is in the best interest of the Town of Canadice to reduce its electric costs by changing suppliers; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to change the Town’s electric supplier from US Gas & Electric to National Grid; and, be it further

RESOLVED, that the Clerk of this Board provide the Supervisor with a certified copy of this resolution for use in transferring suppliers and to retain a copy in the records of the Town.

8. Replacement of Gallery Chairs – Supervisor Singer found a decent chair with a company on-line that would cost \$16.99 each. The Board agreed they should be purchased to replace the orange chairs being used currently.

9. Resolution Number 76 of 2019 – Authorization To Execute An Agreement With Ontario County For Dog Control Services

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, it has been determined by this Board that it is in the best interest of the Town to contract with Ontario County for dog control services; and

WHEREAS, this Board agrees to the terms set forth in the contract provided by Ontario County for the year 2020; now, therefore, be it

RESOLVED, that this Board gives authorization for the execution of said agreement by the required Town Officials; and, be it further

RESOLVED, that the Clerk of this Board send two signed copies of the agreement along with a certified copy of this resolution to Kristen Mueller, Clerk of the Ontario County Board of Supervisors; and, be it further

RESOLVED, that upon the signing of said agreement by the duly authorized Ontario County representative and approval of the Office of the Ontario County Attorney, one copy of said agreement shall be returned to the Canadice Town Clerk for filing.

10. Opting out of National Prescription Opiate Litigation – There was no objection by the Board since it would not have any bearing on Canadice.

11. Approval of the Bills –

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #11 for 2019-

	Voucher	
General/Highway Account	#462 to #507	\$ 245,269.32
Trust & Agency	#13 to #14	\$ 293.96

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

H. PRIVILEGE OF THE FLOOR:

1. Councilman Statt mentioned the shingles do not have to be taken off of the house next door before they schedule rescue training or the controlled burn.

2. Councilman O'Connor questioned the status of switching to Spectrum for telephone and internet service for the Town. Councilman Malmendier indicated he is waiting to see how they do with some of the private residences since keeping our existing numbers will be important for us.

I. ADJOURNMENT:

Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 8:24 pm.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk