

**A. CONVOCAATION:**

1. The Canadice Town Board Meeting was held on December 12, 2016 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman William Hershey
- Councilman Mark Statt
- Councilman Mark Malmendier

Others Present: Six (6) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of November 14, 2016 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Hershey motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the minutes of the November 14, 2016 Town Board Meeting.

APPROVED           Ayes 5                   Singer, O’Connor, Hershey, Statt, Malmendier  
                           Nays 0

With the following correction:

Pg 3, #9 Special Reports, Water District: additional language included to reference discussion listed with Resolution Number 53 of 2016.

**B. PRIVILEGE OF THE FLOOR:** There was no one to be heard.

**C. COMMUNICATIONS:**

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

**D. REPORTS:**

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer

a. The financial report for the Town Clerk/Tax Collector for the month of November was submitted (see T. C. file).

Councilman Hershey motioned, Councilman Statt seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED           Ayes 5                   Singer, O’Connor, Hershey, Statt, Malmendier  
                           Nays 0

2. Historian- Mrs. Margaret Bott
  - a. No report.
  
3. Code Enforcement Officer- Mr. Robert Best
  - a. The written report for the month of November was submitted (see T. C. file).
  - b. Unsafe Structure 7122 Canadice Lake Rd – Supervisor Singer and the CEO need to meet with the property owner.
  
4. Planning Board- Mr. Theodore Mayhood
  - a. Draft minutes for the month of November submitted (see TC. file).
  - b. Mr. Mayhood indicated two applications have been received for new Solar Farms within the Town of Canandaigua that will be reviewed by Ontario County Planning. Training has been scheduled this coming Thursday by Ontario County Planning on Solar Farms.
  - c. There is a proposed fifteen-acre mulch producing plant that may be built in Manchester.
  
5. Zoning Board of Appeals- Mrs. Linda Moorhouse
  - a. No meeting held in November.
  
6. Highway Superintendent- Mr. Mike Virgil
  - a. The written report for the month of November was submitted (see T. C. file).
  - b. Thirteen snow events took place requiring salt & sand and/or plowing since the last Town Board meeting.
  - c. Cut brush on various roads and installed some new replacement stop-signs.
  - d. The new truck is finally ready. Councilman O'Connor questioned the possibility of a penalty clause in the paperwork for the next new truck since they have delayed delivery for so long. Superintendent Virgil indicated he had discussed a penalty clause with the salesman and it would be possible if the clause is split between the companies building the truck.
  - e. Councilman Malmendier questioned where we stand with the purchase of new radios. Superintendent Virgil indicated we do need to start phasing in the purchase soon.
  - f. Attended a de-icing seminar in Palmyra.
  - g. CHIPS reimbursement for both regular CHIPS and PAVE-NY totaling \$113,363.91 should be funded by Friday December 16, 2016.
  
7. Honeoye Lake Watershed Task Force- Councilman Hershey
  - a. Water quality is excellent.
  - b. NYS DEC WQIP Grant Round 13 Proposal for Mill Creek Stream Bank Stabilization was not awarded.
  - c. The Honeoye Lake Inlet Restoration Project and NYS DEC WQIP Grant Round 11 Project will not see any further activity until next spring.
  
8. Assessor- Mrs. Lisa M. Bennett
  - a. The written report for the month of November was submitted (see T. C. file).

9. Special Reports:

a. Water District – Supervisor Singer indicated we are down to just a handful of easements. There is still some negotiating taking place. Councilman Malmendier indicated there are fourteen easements left, of which it appears four or five will go to court. The appraisals will be processed as late as possible to save money. When Councilman Malmendier spoke to Mike Schaffron, the Ontario County Highway Department has verbally approved recent design changes. He is a little behind on the detailed plan for the tank site. Councilman Malmendier also indicated Mr. Schaffron will have a preliminary submission package, which includes a re-estimation of the project cost, the beginning of January.

10. Supervisor- Ms. Kristine Singer

a. The financial report for the month of November was submitted (see T.C. file) Councilman Malmendier motioned, Councilman O’Connor seconded, and it was carried to accept the Supervisor’s report.

APPROVED           Ayes 4           O’Connor, Hershey, Statt, Malmendier  
                          Abstained 1    Singer  
                          Nays 0

b. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1220.4	A1340.4	\$ 10.89	Expenditures greater than budgeted amount.
A1460.11	A1460.4	\$ 30.00	Expenditures greater than budgeted amount.
A1620.1	A1620.4	\$ 5,500.00	Expenditures greater than budgeted amount.
A5132.4	A3310.1	\$ 119.35	Expenditures greater than budgeted amount.
DA5110.4	DA5142.4	\$ 28.79	Expenditures greater than budgeted amount.
DA5112.1	DA5110.1	\$ 10,363.62	Expenditures greater than budgeted amount.
DA9060.8	DA9040.8	\$ 1,444.54	Expenditures greater than budgeted amount.

Councilman Hershey motioned, Councilman Statt seconded, and it was unanimously carried to approve the budget transfers.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

**E. UNFINISHED BUSINESS:**

**1. Resolution Number 55 of 2016 – Establishing Standard Work Days For Elected And Appointed Officials For Retirement Purposes**

Councilman Statt motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, The New York State and Local Employees’ Retirement System requires that a Standard workday be established for retirement credit purposes; and

WHEREAS, This Board has reviewed and recommended establishment of standard work days for elected and appointed officials; now, therefore, be it



APPROVED           Ayes 5           Singer, O'Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, The undersigned, being the Plan Administrator of the Town of Canadice ("Corporation"), a New York Corporation, does hereby consent to the following; and  
WHEREAS, Effective January 1, 2009, Town of Canadice ("Corporation") adopted the Town of Canadice Health Reimbursement Account Plan ("Plan") for the benefit of its employees; and  
WHEREAS, Pursuant to Section 8.1 of the Plan, the Corporation may amend the Plan at any time by an instrument in writing; now, therefore be it

RESOLVED, That the Plan is hereby amended and restated effective January 1, 2017 as an employee welfare benefit plan to be maintained by the Corporation pursuant to Section 105 of the Internal Revenue Code, and that a copy of the plan document, as amended and restated, be attached to these resolutions; and, be it further

RESOLVED, That the plan is to be amended as follows:

Eligible expenses must be provided to the participant, participant's spouse or participant's eligible dependents who are covered by a group health insurance plan outlined in the Plan Highlights.

and, be it further

RESOLVED, That this Board authorizes the Supervisor to execute the amended and restated Plan, pay benefits as provided therein, and to do every other act or thing necessary or proper to meet and comply with the obligations of the Corporation as therein provided and to carry these resolutions into full force and effect, and to direct counsel to take such action as may be necessary to satisfy any applicable requirements of law; and, be it further

RESOLVED, That a copy of this resolution be maintained in the permanent records of the Town and with the benefit plan documents in the employee benefit files.

**3. Resolution Number 58 of 2016 – Reappointment Of Health Officer**

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O'Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, The term of current Health Officer, Dr. Michael Hutton, expires December 31, 2016; and

WHEREAS, Dr. Hutton has indicated that he wishes to be reappointed as Health Officer; and  
WHEREAS, This Board after due deliberation agrees that it is in the best interest of the Town of Canadice to reappoint Dr. Hutton to the position of Health Officer for the Town of Canadice; now, therefore, be it

RESOLVED, That this Board does hereby reappoint Dr. Michael Hutton as Health Officer for a four-year term expiring December 31, 2020; and, be it further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to Dr. Hutton, members of the Town Board and New York State Department of Health.

**4. Resolution Number 59 of 2016 – Reappointment Of Diane Horning To The Canadice Zoning Board Of Appeals**

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, The term of Zoning Board of Appeals member, Mrs. Diane Horning, expires on December 31, 2016; and

WHEREAS, Mrs. Horning has indicated that she would like to remain on the Zoning Board of Appeals; and

WHEREAS, This Board after due deliberation agrees that Mrs. Horning has been and will continue to be an asset to the Zoning Board of Appeals and is pleased that Mrs. Horning wishes to be reappointed to said Board; now, therefore, be it

RESOLVED, That this Board does hereby reappoint Mrs. Diane Horning to the Town of Canadice Zoning Board of Appeals commencing January 1, 2017 and terminating on December 31, 2021; and, be it further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to Mrs. Horning, the Secretary of the Zoning Board of Appeals and retain a copy in the Town records.

**5. Resolution Number 60 of 2016 – Reappointment Of Stephen Groet To The Canadice Planning Board**

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, The term of Planning Board member, Mr. Stephen Groet, expires on December 31, 2016; and

WHEREAS, Mr. Groet has indicated that he would like to remain on the Planning Board; and

WHEREAS, The Planning Board has recommended the reappointment of Mr. Stephen Groet to the Planning Board; and

WHEREAS, This Board after due deliberation agrees that Mr. Groet has been and will continue to be an asset to the Planning Board and is pleased that Mr. Groet wishes to be reappointed to said Board; now, therefore, be it

RESOLVED, That this Board does hereby reappoint Mr. Stephen Groet to the Town of Canadice Planning Board commencing January 1, 2017 and terminating on December 31, 2023; and, be it further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to Mr. Groet, the Secretary of the Planning Board and retain a copy in the Town records.

**6. Resolution Number 61 of 2016 – Setting Date, Place And Time For The 2017 Town Of Canadice Organizational Meeting**

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, Town Law requires that the Town Board hold an Organizational Meeting at the beginning of each fiscal year; now, therefore, be it

RESOLVED, That the Organizational Meeting for the Town of Canadice for the year 2017 will be held at the Canadice Town Hall, 5949 County Road #37 in the Town of Canadice on the 9th day of January 2017 at 7:30 pm for the organization of the Board and for such other business as may be presented to the Board; and, be it further

RESOLVED, That the Town Clerk publish a public notice in the official newspaper of the Town of said meeting in accordance with Town Law.

7. Approval of the Bills –

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #12 for 2016-

		Voucher	
General/Highway Account		#537 to # 595	\$ 71,932.94
Trust & Agency		#17	\$ 359.98
APPROVED	Ayes 5	Singer, O’Connor, Hershey, Statt, Malmendier	
	Nays 0		

**G. PRIVILEGE OF THE FLOOR:**

1. Reminder of the Town Employee Christmas Party December 21st, noon.
2. Councilman O’Connor indicated the Veterans of Foreign Wars in conjunction with the Honeoye American Legion made donations of the new United States and New York State flags in front of the Town Hall.

**H. ADJOURNMENT:**

Councilman O’Connor motioned, Councilman Hershey seconded, and it was unanimously carried to adjourn the meeting at 8:16 pm.

APPROVED	Ayes 5	Singer, O’Connor, Hershey, Statt, Malmendier
	Nays 0	

Respectfully submitted, \_\_\_\_\_ Eileen Schaefer, Town Clerk