

**Canadice Town Planning Board  
5949 County Rd. #37  
Springwater, NY 14560**

**Minutes of the August 26, 2013 Meeting**

**A. Convocation:**

Chairman Mayhood called the meeting to order at 7:30 pm in the Town Hall. Present were Chairman Mayhood, Vice Chairman Henry, Mr. Kane, Mr. Groet and Mr. Engard. Mr. Vastola, Mr. Johnson and Mr. Peters were absent. Also present were Cathy Crane, Audrey Carrier, Bill Grove and Bob Best (Canadice Code Enforcement Officer).

**B. Privilege of the Floor: None**

**C. Approval of July 22, 2013 Minutes:**

Mr. Groet motioned, Mr. Engard seconded, and it was unanimously carried to approve the July 22, 2013 minutes with the necessary corrections. **(2013-30)**

Chairman Mayhood – Yes   Mr. Kane – Yes   Mr. Groet – Yes   Mr. Engard – Yes  
Vice Chairman Henry - Yes

**D. Town Reports:**

**Canadice Town Board Meeting** – Chairman Mayhood gave a report on the August 12, 2013 meeting.

**County Planning Board** – Mr. Groet gave a report on the August 14, 2013 CPB meeting.

**Zoning Board** – No report

**Code Enforcement** – Copies of the monthly building permits and a list of code violations was distributed.

**E. Research Groups:**

**F. Old Business – Comprehensive Plan** – Vice Chairman Henry met with Kris Singer and will bring the finalized draft to the PB meeting in September.

**G. New Business –**

1. Preliminary Review for Subdivision Application for Turtle Rock Hollow Rope Course, Catherine Crane, 6338 County Rd. #36, Honeoye, NY 14471, tax map – 174.00-2-35. Cathy Crane attended the August PB meeting to present her site plan application for Turtle Rope Course. Also participating in the presentation was Bill Grove of the Grove Engineering Co. Mr. Grove went through the list of recommendations from the Ontario County Public Works. He addressed each recommendation and the action that has been taken to date. There needs to be an approval from the Ontario County Highway

Department on these issues. Other concerns that were raised by the Planning Board members were:

- Operating hours – Ms. Crane explained the operating hours will be in “daylight” hours only from April - November. The course will be open to business and school groups, as well as to the public, by reservation only.
- Employee parking – Parking spots for the employees have not been included in the plan. A discussion considered having employees park in her yard. If they are to park in the public parking lot, they must allocate spaces for employees and it would need to be shown on the map. This still needs clarification.
- Bus parking and access – Discussion re: where buses will park and the capability for buses to maneuver in the proposed parking lot.
- ADA parking will be available in the public parking lot; however the driveway at 19% grade may not be ADA compliant.
- Bathroom facilities – Currently plans are allowing for one porta-potty to be located on the west side of the property where participants will pick up their gear. Concerns raised that there should be an additional facility in the parking lot to avoid having anyone crossing the road unescorted. Chairman Mayhood will check on ADA requirements and also with check with the Dept of Health on the number of porta-potties required.
- Attire of guides – It was suggested by the Board that guides should wear reflective “safety” colored vests when escorting participants across the road. Guides also will be escorting participants across the road after they complete the course.
- Discussion of any future plans for expansion – Ms. Crane does not have any plans at this time.
- Mr. Kane brought up the possibility of renting kayaks. Chairman Mayhood reminded Ms. Crane that a property is limited to two principal uses. The current site plan does not include kayak rental. At present the properties two principal uses are home residence and the rope course. Discussion ensued regarding the possibility of sub-dividing the property.
- Trash cans – Receptacles will be located in the bathroom, office area and the waiting area.
- Water supply and disposal – a written plan is required of the plan.
- Storm water management – The proposal submitted by Grove Engineering is acceptable.
- Signage – Signage requirements were reviewed by the board. It was suggested that there should be some sort of signage prohibiting the public from driving up the driveway to the west side of the property.
- Emergency access – A letter from the Richmond Fire Department approves that they can provide emergency and fire service. The board agreed that this is adequate proof of coverage.

Mr. Engard motioned, seconded by Mr. Kane, and it was unanimously carried to table the Site Plan application for Turtle Rock Rope Course. (2013-31)

Chairman Mayhood – Yes Mr. Kane – Yes Mr. Groet – Yes Mr. Engard – Yes  
Vice Chairman Henry – Yes

#### H. Privilege of the Floor:

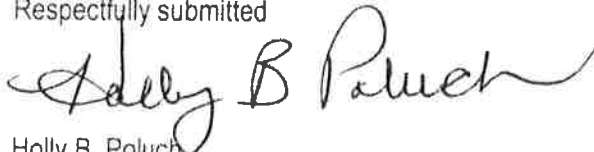
1. Chairman Mayhood announced that the Mastin subdivision was withdrawn.

I. **Adjournment:**

Mr. Engard motioned, seconded by Mr. Kane, and it was unanimously carried to adjourn the meeting at 10:10 p.m. (2013 -32)

The meeting was adjourned at 10:10 p.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Holly B. Poluch". The signature is written in black ink and is positioned above the printed name.

Holly B. Poluch,  
Canadice Town Planning Board Secretary