

**Canadice Town Planning Board
5949 County Rd. #37
Springwater, NY 14560**

Minutes of the January 27, 2019 Meeting

A. Convocation:

Chairman Mayhood called the meeting to order at 7:00 pm in the Town Hall. Present were Chairman Mayhood, Mr. Groet, Mr. Craig, Vice Chairman Vastola, Mr. Engard, Mr. Miller, and Ms. McCumiskey. Kate Crowley was also in attendance.

B. Privilege of the Floor –

1. Chairman Mayhood announced that Darlene Bentley has turned in her resignation from the Canadice Planning Board.
2. Chairman Mayhood announced that he has not heard from the Colegrove's yet regarding their application.

C. Approval of December 16, 2019 Minutes:

Mr. Craig motioned, Vice Chairman Vastola seconded, and it was unanimously carried to conditionally approve the December 16, 2019 minutes with the necessary corrections **(2020-01)**

Chairman Mayhood - Yes, Vice Chairman Vastola – Yes Mr. Groet – Yes Mr. Miller – Yes Mr. Engard – Yes Mr. Craig - Yes Ms. McCumiskey - Yes

D. Town Reports:

Canadice Town Board Meeting – Chairman Mayhood gave a report on the 01/13/2020 Town Board meeting.
County Planning Board – Mr. Groet attended and gave a report on the 01/08/2020 CPB meeting and the 01/07/2020 CRC meeting.
Zoning Board – No meeting.
Code Enforcement – Copies of the monthly building permits and a list of code violations was distributed.
Research Group for rental properties – Member's from the Planning Board along with Kate Crowley met twice to research STR. Burch gave a report on the results of the committee's research. A report will be submitted to the Town Board for review.

E. Old Business – none

F. New Business –

1. Subdivision application and site plan application review process – Chairman Mayhood researched what other towns follow for minor subdivision and site plan application review. There was discussion among the members and Chairman Mayhood will write up an outline and present it to the Planning Board.

G. Privilege of the Floor:

1. Mr. Craig motioned, seconded by Mr. Groet, and it was unanimously carried to recommend Kaitlyn McCumiskey to the Canadice Town Board, for appointment as a permanent member of the Canadice Planning Board. **(2020-02)**

Chairman Mayhood - Yes, Vice Chairman Vastola – Yes Mr. Groet – Yes Mr. Miller – Yes Mr. Engard – Yes
Mr. Craig – Yes

2. Mr. Craig motioned, seconded by Mr. Engard, and it was unanimously carried to recommend Kate Crowley to the Canadice Town Board, for appointment as an alternate member of the Canadice Planning Board. **(2020 – 03)**

Chairman Mayhood - Yes, Vice Chairman Vastola – Yes Mr. Groet – Yes Mr. Miller – Yes Mr. Engard – Yes Mr.
Craig – Yes Ms. McCumiskey - Yes

H. Adjournment:

Mr. Engard motioned, seconded by Vice Chairman Vastola, and it was unanimously carried to adjourn the meeting at 8:00 p.m. **(2020-04)**

Chairman Mayhood - Yes, Vice Chairman Vastola – Yes Mr. Groet – Yes Mr. Miller – Yes Mr. Engard – Yes Mr.
Craig – Yes Ms. McCumiskey - Yes

Respectfully submitted

Holly B. Poluch
Canadice Planning Board Secretary