

**Canadice Town Planning Board  
5949 County Rd. #37  
Springwater, NY 14560**

**Minutes of the February 22, 2016 Meeting**

**A. Convocation:**

Chairman Mayhood called the meeting to order at 7:30 pm in the Town Hall. Present were, Mr. Groet, Mr. Johnson, Mr. Moore, Mr. Engard, Chairman Mayhood, and Vice Chairman Vastola.

**B. Privilege of the Floor:** None

**C. Approval of January 25, 2016 Minutes:**

Mr. Groet motioned, Mr. Vastola seconded, and it was unanimously carried to conditionally approve the January 25, 2016 minutes with the necessary corrections **(2016-08)**

Chairman Mayhood – Yes Mr. Moore – Abstain Mr. Groet – Yes Vice Chairman Vastola - Yes  
Mr. Engard – Abstain Mr. Johnson - Abstain

**D. Town Reports:**

**Canadice Town Board Meeting** – Chairman Mayhood gave a report on the February 8, 2016 Town Board meeting.

**County Planning Board** – Mr. Groet attended the February 10, 2016 CPB and the February 10, 2016 CRC meetings.

- Effective March 1, 2016, all applications previously handled by Maria Rudzinski (Sr. Planner, Ontario County. Planning Department), will now be the responsibility of Carla Jordan and Regina Connelly, both of whom are senior planners on staff. Recent changes at CPB: Peter Osborne from S. Bristol submitted his resignation while Dan Foltz was welcomed as our newest member from W. Bloomfield. There still remains a vacancy for Farmington.
- February applications of interest:
- Town of Canadice – Site Plan Application for Cathy Crane. This was recommended for approval with modification. The modification requires the proposed septic system and water supply be inspected and approved by the NYS Department of Health, since the project involves public accommodations.
- Village of Victor – Site Plan Application to construct a 66 K sq.ft. industrial office building on Rawson Rd. This was forwarded with recommendation of approval.
- Town of Bristol – Zoning Board of Appeals area variance to construct and operate a 165 foot cell tower on Rt. 20A. The town's height requirement is 60 ft. The local Board was cautioned to consider placement of the tower in regards to concerns of adjacent property owners, as well as implementation of proper erosion control measures.

**Zoning Board** – No meeting.

**Code Enforcement** – Copies of the monthly building permits and a list of code violations was distributed.

**E. Old Business** – Catherine Crane – Turtle Rock Hollow Campground –

Chairman Mayhood gave a report on the outcome of the submission of the application to the Ontario County Planning Board –

1. The Ontario County Planning Board raised concerns that the Canadice Town Board of Health did not have the authority to approve the water system. The NYS Department of Health will need to be contacted since the proposed project involves public accommodations.
2. The CPB also commented on how the drainage/runoff will be controlled from the existing logging trail and the mulched walkway and the existing parking area and gravel driveway. It is not shown on the plans.

There was also discussion regarding safety issues regarding the cabins and the future plans for propane heaters. The Board also discussed the need for permits for the building, as they are intended for public use. There also was discussion on the accessibility for emergency evacuation on the trails that are mulch. Chairman Mayhood will address the permit issue with Bob Best.

**G. New Business** –

1. The Town Board has requested a research group to review some of the existing town codes. Mr. Johnson and Mr. Moore volunteered.

**2. Appointment of John Dobeck to the Planning Board**

Vice Chairman Vastola motioned, seconded by Mr. Groet, and it was unanimously carried to recommend the appointment of Mr. James Moore to the Planning Board, to the Town Board. **(2016-9)**

Chairman Mayhood –Yes	Mr. Johnson – Yes	Mr. Groet – Yes	Mr. Engard - Yes
Vice Chairman Vastola – Yes	Mr. Moore - Yes		

**H. Privilege of the Floor:**

1. Chairman Mayhood passed out training opportunities.

**I. Adjournment:**

Mr. Engard motioned, seconded by Vice Chairman Vastola, and it was unanimously carried to adjourn the meeting at 8:55 p.m. **(2016 – 10)**

Chairman Mayhood –Yes	Mr. Johnson – Yes	Mr. Groet – Yes	Mr. Engard
Vice Chairman Vastola – Yes	Mr. Moore		

Respectfully submitted

Holly B. Poluch,  
Canadice Town Planning Board Secretary