

**Canadice Town Planning Board
5949 County Rd. #37
Springwater, NY 14560**

Minutes of the December 16, 2019 Meeting

A. Convocation:

Chairman Mayhood called the meeting to order at 7:00 pm in the Town Hall. Present were Chairman Mayhood, Mr. Groet, Mr. Craig, Vice Chairman Vastola, Ms. Bentley, and Ms. McCumiskey. Mr. Miller was absent. Mr. Engard absent.

B. Privilege of the Floor – None

C. Approval of November 25, 2019 Minutes:

Mr. Craig motioned, Ms. McCumiskey seconded, and it was unanimously carried to conditionally approve the November 25, 2019 minutes with the necessary corrections **(2019-60)**

Chairman Mayhood - Yes, Vice Chairman Vastola – Yes Mr. Groet – Yes Ms. McCumiskey – Yes – voting in place of Mr. Miller Mr. Craig - Yes Ms. Bentley - Yes

D. Town Reports:

Canadice Town Board Meeting – Chairman Mayhood gave a report on the 12/09/19 Town Board meeting.

County Planning Board – Mr. Groet attended and gave a report on the 12/11/19 CPB meeting and the 12/10/19 CRC meeting.

Zoning Board – No meeting.

Code Enforcement – Copies of the monthly building permits and a list of code violations was distributed.

Research Group for rental properties – Looking for another committee member. They will have their first meeting in January 2020.

E. Old Business – none

F. New Business –

1. Appointment of Chairman and Vice Chairman of Planning Board for 2020.

Mr. Craig motioned, seconded by Ms. Bentley, and it was unanimously carried to re-appoint Mr. Mayhood to Planning Board Chairman for 2020. **(2019-61)**

Chairman Mayhood - Abstain, Vice Chairman Vastola – Yes Mr. Groet – Yes Ms. McCumiskey – Yes – voting in place of Mr. Miller Mr. Craig - Yes Ms. Bentley - Yes

Mr. Craig motioned, seconded by Ms. Bentley, and it was unanimously carried to re-appoint Mr. Vastola to Planning Board Vice Chairman for 2020. **(2019-62)**

Chairman Mayhood - Yes, Vice Chairman Vastola – Abstain Mr. Groet – Yes Ms. McCumiskey – Yes – voting in place of Mr. Miller Mr. Craig - Yes Ms. Bentley - Yes

G. Privilege of the Floor:

1. Discussion of points of order for a minor subdivision, regarding a Public Hearing. Mr. Groet spoke with Mr. Chris Eastman, who is Managing Director of Planning and Land Use in NYS. He came away with the following points from his conversation with Mr. Eastman
 - a. Minor subdivisions don't need preliminary review.
 - b. Points of order as follows – SEQR, open public hearing, preliminary review, close public hearing, perform final review.

Chairman Mayhood would like the Planning Board to do some additional research on the correct order of business, and we will discuss at the January Planning Board meeting.

H. Adjournment:

Vice Chairman Vastola motioned, seconded by Ms. McCumiskey, and it was unanimously carried to adjourn the meeting at 7:55 p.m. **(2019-63)**

Chairman Mayhood - Yes, Vice Chairman Vastola – Yes Mr. Groet – Yes Ms. McCumiskey – Yes – voting in place of
Mr. Miller Mr. Craig – Yes Ms. Bentley – Yes

Respectfully submitted

Holly B. Poluch
Canadice Planning Board Secretary