

# STOVE, FIREPLACE, FURNACE, CHIMNEY

# PERMIT APPLICATION

APPLICATION FEE: \$40.00

## TOWN OF CANADICE

Note: Any structure costing \$20,000 or greater to build must have a stamped blueprint submitted with this Permit Application.

You must include construction drawings in sufficient detail for the Code Enforcement Officer to determine if your plans would meet New York State Building Code minimum standards. **COMPLETE ALL SECTIONS.**

Property Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
\$ \_\_\_\_\_

**PROJECT ADDRESS** \_\_\_\_\_ Cost - Material & Labor \_\_\_\_\_

Project Description \_\_\_\_\_

Single Family residence  Manufactured home  Accessory structure  Apartment  
**Structure**

Masonry fireplace  Fireplace insert  Stove  Chimney, pre-fabricated  Chimney, masonry  Vent  
**Installation(s)**

Wood/ pellets/ coal  Natural gas  LP gas  Standing pilot light  Electronic ignition  Manual  
**Fuel Ignition**

\_\_\_\_\_ inches, stove pipe \_\_\_\_\_ inches, liner  Wall Support  Ceiling  Roof  Masonry clay liner  Masonry retined  
**Pipe/liner Size Material**

New  Retrofit  
**Type of installation** \_\_\_\_\_ **Manufacturer** \_\_\_\_\_ **Model number** \_\_\_\_\_ **Serial number** \_\_\_\_\_

**Insurance coverages** \_\_\_\_\_ **Permits will NOT be issued without the required certificate(s) submitted with application.**

Attached or  Current certificate previously submitted or  Not required - *EXPLAIN* \_\_\_\_\_ property owner, or  
**Contractor's Liability Insurance Certificate** \_\_\_\_\_ religious affiliation with similar coverage, or other \_\_\_\_\_

Attached or  Current certificate previously submitted or  Exempt: CE-200 form is attached (available online only)  
**Workers' Compensation Insurance Certificate** Obtain your Certificate of Exemption at <http://www.wcb.ny.gov>.  
The CE-200 Certificate of WC Exemption must also be submitted by homeowners who are performing the construction themselves.

Certificates must name the Town of Canadice as the "Certificate Holder" and may be emailed to [ceo@canadice.org](mailto:ceo@canadice.org) directly from the insurance carrier.

**Contractor** \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

The undersigned represents and agrees as condition to the issuance of this permit that said structure shall be constructed in accordance with all laws, ordinances of the Town and the State of New York Uniform Fire and Safety Prevention and Energy Code of the State of New York, and all other applicable laws, codes, and regulations.

PRINT name of owner or agent \_\_\_\_\_ & SIGNATURE **X** \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_ / 20

**OFFICE USE ONLY**

Town Clerk \_\_\_\_\_ Fee Paid \$ \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_ / 20

Tax Map Number \_\_\_\_\_ District \_\_\_\_\_  Not approved  Approved Permit # \_\_\_\_\_

Code Enforcement Officer \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_ / 20

# REQUIRED DOCUMENTS & INSPECTIONS

Inspections are conducted during regular business hours of  
Tue/Wed/Thu 9AM – 3PM  
**PLEASE PLAN ACCORDINGLY.**

## The applicant and/or contractor assumes responsibility for

- ✓ requesting inspections as listed on the Building Permit;
- ✓ giving at least 24 hours notice of inspection request (*see business hours*;) and
- ✓ obtaining a certificate of occupancy and/or compliance **BEFORE USE.**

## Submit the following **REQUIRED** information with your permit application:

1. \_\_\_\_\_ Specifications for heating unit and chimney (as provided by the Manufacturer)
2. \_\_\_\_\_ Floor plan to scale (show installation and nearest windows, interior doorways, and exterior doorways)
3. \_\_\_\_\_ Elevation (show chimney or vent installation)
4. \_\_\_\_\_ Combustion air calculations for unvented units (see Manufacturer's info)
5. \_\_\_\_\_ Setback location for masonry chimney *from property lines*

Inspections generally shall be **REQUIRED** on the following schedule:

*Some inspections may or may not apply and there may be others, depending upon the nature of the project.*

- Footings before pouring concrete;
- Foundation before backfill;
- Framing before closing or covering walls;
- Insulation before closing or covering walls;
- Electrical inspection by a third party certified electrical inspector;
- Fireplace or wood burning stove and chimney before closing in wall and/or ceiling;
- Building equipment installations made to manufacturer's specifications;
- **Other inspections as may be required for the specific project and noted on the building permit;**
- Final Inspection

## NOTICE:

***No structure erected or altered pursuant to this permit shall be occupied or used for any purpose until a certificate of occupancy and/or compliance has been issued.***

\_\_\_\_\_  
PRINT name of owner or agent                      **X**                      & SIGNATURE                      \_\_\_\_\_ / \_\_\_\_\_ /20  
Date

Town of Canadice  
Office of Code Enforcement

5949 County Road 37

Springwater, NY 14560

[ceo@canadice.org](mailto:ceo@canadice.org) 585-367-2050 ext 3

[www.canadice.org](http://www.canadice.org) Tue/Wed/Thu, 9AM – 3PM

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## HVAC/R Equipment Installation

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This statement must be filled and signed upon completion of the installation and submitted to the Town of Canadice Building Department ***before a Certificate of Compliance may be issued.***

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BUILDING PERMT NUMBER

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Installation address

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Property owner

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Mailing address

City

State

Zip Code

***By signing this statement, I certify that the work done for this installation complies with the 2020 NYS Mechanical Code, Sections 805 – 905 and also with the manufacturer's specifications.***

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Business name of Installer

X

/

/20

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PRINT name of business owner or agent

& SIGNATURE

Date

# PLOT DIAGRAM / SURVEY MAP

**INSTRUCTIONS:** Locate clearly and distinctly all buildings, whether existing or proposed, and indicate all setback dimensions from property lines. Give identifying information or deed description; show all easements, street names, and adjacent property owner names; and show well, septic, and leach field locations. Show all bodies of water, creeks, and/or shorelines. Indicate whether it is an interior or corner lot.

