

Agenda

Canadice Town Board Meeting

January 8, 2024

Canadice Town Hall

7:30PM

Join Zoom Meeting

<https://us06web.zoom.us/j/89171012058>

Meeting ID: 891 7101 2058

One tap mobile

+16465588656,,89171012058# US (New York)

A. Convocation

1. Call to Order
2. Roll Call
3. Salute to Flag
4. Approval of December 11, 2023 Minutes

Note: Minutes of the preceding meetings shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

B. Privilege of the Floor (5 minute limit)

1. Welcome to our new Town Board Member, Fredrick Mitchell (Rick)

C. Organizational Meeting

1. Review Organizational Items
 - a. Set Mileage Reimbursement Rate for 2024 _____ Supervisor suggests \$0.67/mile This match Federal and Ontario County Rate
2. **Resolution** – Adoption of Organizational Meeting Items **(24Jan01)**
3. **Resolution** – Review and Adoption of Rules of Procedure and Order **(24Jan02)**
4. **Resolution** – Review of the Town of Canadice Procurement Policy **(24Jan03)**
5. **Resolution** – Request to be included in Ontario County Highway Supply Bids for 2024 **(24Jan04)**
6. **Resolution** – Request to be included in Livingston County Highway Supply Bids for 2024 **(24Jan05)**
7. **Resolution** – Approval of Fee Schedule **(24Jan06)**
8. Audits of Department Books will be scheduled and approved as completed: Justices, Town Clerk/Tax Collector, Budget Officer

D. Communications

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

1. Minutes: Planning Board, December 18, 2023 (emailed)
2. Ontario County
3. Newsletter Fr: AOT (emailed)
4. Charter Communications, (emailed 12/22, 12/28)
5. Newsletter Fr: Cornell Cooperative Extension Farm & Land Notes (emailed 1/2)
6. MMB 2022 Bookkeeper Audit: Agreed Upon Procedures

E. Reports

1. Town Clerk
2. Historian
3. Code Enforcement Officer
 - a. December Monthly Report
 - b. 2023 Violation Summary
 - c. 2023 STR Permits Summary
 - d. 2023 Permits Summary
4. Planning Board
5. Zoning Board of Appeals
6. Highway Superintendent
7. Honeoye Lake Watershed Task Force Liaison
8. Assessor
9. Water District Operations
10. Supervisor
 - a. Financial Report- December 2023 after ABS #14 Complete
 - b. Transfers – 2023 Budget

F. Unfinished Business

1. Clean Smart Community Registration slated for April 2024 Deadline
2. Composting Program for Canadice began on Jan. 4th. Program costs for 2024, supported 100% by Ontario County Sustainably funding secured by Supervisor Vastola in 2023

G. New Business

1. **Resolution** – Authorization to Execute Highway Superintendent Software Support Contract with Williamson Law Book Company **(24Jan07)**
2. **Resolution** – Authorization to Execute Payroll Software Support Contract with Williamson Law Book Company **(24Jan08)**
3. **Resolution** – Authorization to Purchase Covers (2) for Highway Salt Barns **(24Jan09)**
4. **Resolution** – Appointment Denise Coon, Town Historian **(24Jan10)**

5. **Resolution** – John O'Connor Appreciation **(24Jan11)**
6. **Resolution** – Dale Schaefer Appreciation **(24Jan12)**
7. **Resolution** – David Bott Appreciation **(24Jan13)**
8. **Resolution** – Jo Bott Appreciation **(24Jan14)**
9. **Resolution** – Appointment Krista Hoover, Town Court Clerk **(24Jan15)**
10. **Resolution** – Water District Software Conversion **(24Jan16)**
11. **Resolution** – CEO Code Building Planning Software Purchase and Contract **(24Jan17)**
12. **Resolution** – Fund Balance Adjustment **(24Jan18)**
13. **Resolution** – Re-Appointment Steve Groet, Planning Board **(24Jan19)**
14. **Resolution** – Re-Appointment Linda Moorhouse, ZBA **(24Jan20)**
15. Distribution of 2024 PR Schedule
16. Approval of the Bills

H. Privilege of the Floor (5 minute limit)

1. Liz Clement reached out from RFD. They have our mtg schedule for 2024, Liz stated she will attend Budget Workshop and Oct. Meetings.

I. Adjournment