

A. CONVOCAATION:

1. The Canadice Town Board Organizational/Regular Meeting was held on January 11, 2021 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Nine (9) guests/residents attended the Organizational/Regular Town Board Meeting virtually or in person.

3. Salute to the Flag.

4. Approval of December 14, 2020 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the December14, 2020 Regular Town Board Meeting.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

B. ORGANIZATIONAL MEETING:

1. Review Organizational Items

a. Time And Place For Regular Town Board Meetings:

Second Monday each month at 7:30 pm
Canadice Town Hall, 5949 County Rd #37 and virtually via Zoom.

b. Official Newspaper:

Daily Messenger, Canandaigua, NY

c. Official Bank:

Supervisor- Canandaigua National Bank
Town Clerk/Tax Collector- Canandaigua National Bank
Town Justices- Canandaigua National Bank

d. Alternate Person Authorized To Sign Town Checks:

Supervisor- Councilman John O’Connor
Town Clerk/Tax Collector- Diane Horning
Town Justices- None

e. Appointments By The Town Board:

Attorney for the Town- Sheila Chalifoux.
Registrar of Vital Statistics- Eileen Schaefer
Health Officer- Mary Beer, RN, MPN

- Dog Control Officer- Ontario County Humane Society
- Code Enforcement Officer- Stephen Smith
- Deputy Code Enforcement Officer- Richard Joki
- Records Management Officer- Eileen Schaefer
- Planning Board Chairperson- Theodore Mayhood
- Zoning Board of Appeals Chairperson- Linda Moorhouse
- Assessment Review Board Chairperson- Chosen by BAR each year
- Representative to County Planning Board- Stephen Groet
- Representative to Honeoye Lake Watershed Taskforce– Councilman Teryl Gronwall

f. Appointments To Be Made By Town Officers:

1. By Supervisor:

- Deputy Supervisor- Councilman John O’Connor
- Historian- Margaret Bott
- Deputy Historian- David Bott
- Budget Officer- Kristine Singer
- Bookkeeper to the Supervisor- Dorothy Huber

2. By Town Clerk/Tax Collector:

- Deputy Town Clerk- Diane Horning
- Deputy Tax Collector- Diane Horning
- Deputy Records Management Officer- Vacant

3. By Highway Superintendent:

- Deputy Highway Superintendent- Vacant

4. By Registrar of Vital Statistics:

- Deputy Registrar- Diane Horning

g. Petty Cash Funds:

- Town Clerk- \$100.00
- Planning Board Chairman- \$50.00
- Tax Collector- \$50.00
- Town Justices- \$200.00

h. Procedure For Paying Bills:

Upon approval of warrant by majority of the Town Board; except for payroll, utility bills, and monthly operating expenses to avoid assessment of late fees which may be paid as presented.

i. Mileage:

For Official Town Business- Set Mileage Reimbursement Rate for 2021. The Board voted to keep the mileage rate for 2021 at \$.50 cents per mile upon a motion from Councilman O’Connor and seconded by Councilman Statt.

j. Salary Schedule- (As established by the adoption of the 2021 Budget)

Four Councilmembers	\$2,800.00 each per year
	\$11,200.00 total
Two Justices	\$9,250.00 each per year
	\$18,500.00 total
Supervisor	\$14,100.00 annual
Highway Superintendent	\$65,000.00 annual

Deputy Highway Superintendent	\$4,000.00 annual
Machine Equipment Operator Heavy	\$26.48 per hour
Machine Equipment Operator Light	\$19.44 per hour
Laborer - HWY	\$14.00 per hour
Budget Officer	\$2,150.00 annual
Town Clerk/Tax Collector	\$33,770.00 annual
Registrar of Vital Statistics	\$420.00 annual
Deputy Town Clerk/Tax Collector	\$2,025.00 annual
Bookkeeper To The Supervisor	\$20.01 per hour
Appointed Assessor	\$22,777.00 annual
Assessor Clerk	\$12.76 per hour
Code Enforcement Officer	\$17,500.00 annual
Deputy CEO	\$16.76 per hour
Town Historian Personnel	\$1000.00 annual total
Court Clerk	\$17.46 per hour
Planning Board Members	\$35.00 per meeting attended
Planning Board Chairperson	\$200.00 stipend in addition to above
Planning Board Secretary	\$75.00 per meeting attended
Zoning Appeals Board Members	\$35.00 per meeting attended
Zoning Appeals Board Chairperson	\$200.00 stipend in addition to above
Zoning Appeals Board Secretary	\$75.00 per meeting attended
Board of Assessment Review	\$14.00 per hour

2. Resolution Number 1 of 2021 – Adoption Of Organizational Meeting Items

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Organizational Meeting of the Town of Canadice was held on January 11, 2021; and WHEREAS, the annual items required for the conduct of Town business were presented to the Town Board for their consideration; now, therefore, be it

RESOLVED, that this Board does hereby approve of and adopts those items placed before it at said meeting; and, be it further

RESOLVED, that the Clerk of this Board enter all said items along with a copy of this resolution in the official minutes of this Board.

3. Resolution Number 2 of 2021 – Review And Adoption Of Rules Of Procedure And Order

Councilman Gronwall motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, §63 of the Town Law provides that the Town Board may determine the rules of its procedure; and

WHEREAS, this Board adopted Rules of Procedure and Order as defined in Chapter 14, Meetings and Public Hearings, of the Canadice Municipal Code with the adoption of said code September 9, 1996

WHEREAS, this Board annually reviews said policy; and

WHEREAS, this Board after due deliberation agrees the following additional rules are adopted by this resolution for the year 2021:

1. Every resolution or motion must be seconded before being put to vote by the Supervisor, and all resolutions or motions shall be recorded in their entirety in the official minutes of the Town Board.
2. The Supervisor may offer or second a resolution or a motion and need not relinquish the chair for such purpose.
3. No motion or resolution may be brought to a vote except by the majority consent of those present unless typewritten copies are presented to each member of the Board 48 hours prior to the opening of the meeting at which such motion or resolution is offered.
4. No motion shall be made to offer any amendment to an amendment already before the Board on any proposition.
5. No member of the public shall engage in any demonstration, booing, hand clapping or otherwise disrupt the formality of a Town Board Meeting.
6. Any person speaking to the Town Board, with the consent of the Supervisor, shall address their remarks to the Town Board not to other members of the audience in the form of a debate.
7. A majority vote of all members of the Board shall be required to suspend these rules of order. A majority of the Board shall constitute a quorum.
8. If the above stated rules are or become at any time in conflict with the statutory law, the statutory law shall take precedence.

now, therefore, be it

RESOLVED that the preceding Rules of Procedure and Order be and are hereby adopted for the year 2021 pursuant to §63 of the Town Law; be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to the Secretary of each Appointed Board, the Highway Superintendent and retain a copy for the official records.

4. Resolution Number 3 of 2021 - Review And Amendment Of The Town Of Canadice Procurement Policy And Procedures

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution as amended.

APPROVED Ayes 5 Singer, O'Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Section 104-b of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirement of GML, Section 103 or any other law; and

WHEREAS, this Board adopted a Procurement Policy April 13, 1992 which was defined in Chapter 21 of the Canadice Municipal Code; and

WHEREAS, this Board removed Chapter 21 from the Canadice Municipal Code with Local Law Number 3 of 2019 to allow more streamlined updates to conform with changing laws and/or market purchasing procedures; and

WHEREAS, a stand-alone policy was adopted with Resolution Number 11-2019 in place of Chapter 21;

WHEREAS, an updated policy has been reviewed by this Board that includes amending §34-6, 2 to include the Deputy Highway Superintendent and Town Supervisor and remove personnel; and
 WHEREAS, comments have been solicited from the Town Board by the Budget Officer pertaining to the procurement policies and procedures as defined in the updated policy; now, therefore, be it
 RESOLVED, that the Town of Canadice does hereby approve the Procurement Policy and Procedures as presented to this Board on this date; be it further
 RESOLVED, that the Clerk of this Board distribute copies of the adopted Procurement Policy and Procedures along with a copy of this resolution to all Town officials whom initiate purchases and retain a copy for the official record.

5. Resolution Number 4 of 2021 – Request To Be Included In Ontario County Highway Supply Bids For 2021

Councilman O’Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, it is required by New York State Department of Audit and Control that documentation be on file to substantiate the fact that the Town of Canadice will be purchasing commodities within the bidding statutes of New York State; now, therefore, be it
 RESOLVED, that the Town of Canadice desires to utilize Ontario County bids for the purchase of certain Highway supplies during the year 2021; and, be it further
 RESOLVED, that the Clerk of this Board send a certified copy of this resolution to the Ontario County Purchasing Director, Ontario County Purchasing Department and Jeremy Fraim, Canadice Highway Superintendent.

6. Resolution Number 5 of 2021 - Request To Be Included In Livingston County Highway Supply Bids For 2021

Councilman O’Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, it is required by New York State Department of Audit and Control that documentation be on file to substantiate the fact that the Town of Canadice will be purchasing commodities within the bidding statutes of New York State; now, therefore, be it
 RESOLVED, that the Town of Canadice desires to utilize Livingston County bids with vendor approval for the purchase of certain Highway supplies during the year 2021; and, be it further
 RESOLVED, that the Clerk of this Board send a certified copy of this resolution to the Livingston County Purchasing Director, Livingston Purchasing Department and Jeremy Fraim, Canadice Highway Superintendent.

7. Resolution Number 6 of 2021 - Revised Building Permit Fee Schedule

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Chapter 55 of the Town of Canadice Municipal Code, Local Law Number 1 of 1997 and Chapter 52 of the Town of Canadice Municipal Code, Local Law Number 1 of 2006, allow the Town to establish building permit fees: and

WHEREAS, Section 55-14 and Section 52-17 state the fees may be set from time to time by this Board; and WHEREAS, the Town of Canadice Code Enforcement Officer recommended to the Town Board that the permits fees be revised and provided comparisons of fees from surrounding Towns in early 2020; and

WHEREAS, this Board reviewed the information provided including the fees recommended by the Town of Canadice Code Enforcement Officer and adopted said fees with Resolution Number 44 of 2020; and WHEREAS, Canadice Water District No. 1 became operational in August 2020 and it has been determined

that the fee schedule needs to be amended to included applicable fees pertaining to the operation and maintenance of the District with all fees established prior to this date remaining in force; now, therefore, be it RESOLVED, the fee schedule for permits is hereby revised adding the fees pertaining to the Water District, a copy of which is attached; and, be it further

RESOLVED, the new fee schedule will be effective upon the approval of this resolution; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution to Mr. Stephen Smith, Town of Canadice Code Enforcement Officer, post a copy of the revised Permit Fee Schedule on the public bulletin board, include the information on the website and retain a copy for the Town’s official records.

C. PRIVILEGE OF THE FLOOR:

1. Supervisor Singer was surprised at the Board of Supervisors meeting when she was appointed Vice Chair to the Ontario County Board of Supervisors.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of December and annual report for 2020 were submitted (see T. C. file). Supervisor Singer indicated audits for each department will be processed for approval.

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s reports.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. The written report for the month of December, the annual reports for permits and violations for

2020 were all submitted (see T. C. file).

b. Resolution Number 7 of 2021 – Property Maintenance Findings – 6963 Echo Mountain Road
Councilman O'Connor went to the property at the request of Mr. Palmatier. They are trying to get the property in order and some progress has been made.

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Code Enforcement Officer has made inspection, and filed a report, which includes photographs, pursuant to Section 302.1 of the Property Maintenance Code of NYS with respect property located 6963 Echo Mountain Road, Springwater, NY, and being further identified as tax map number 187.00-2-45.000; and

WHEREAS, the Code Enforcement Officer has provided credible information that the debris upon the premise is in fact in violation of said code; and

WHEREAS, the Code Enforcement Officer has had repeated attempts with the property owner and property resident; and

WHEREAS, the Code Enforcement Officer has notified the Town Board that the debris has not been removed to his satisfaction; and

WHEREAS, the Town Board has had due consideration hereon; now, therefore, be it

RESOLVED, that the Town Board finds such debris as identified by the Code Enforcement Officer at 6963 Echo Mountain Road, Springwater, NY, as defined by Section 302.1 of the Property Maintenance Code of NYS; and, it is further

RESOLVED, that the property owner is ordered to remove the debris in accordance with the report of the Code Enforcement Officer that is attached hereto and made apart of this resolution by reference; and, it is further

RESOLVED, that the property owner has until April 30, 2021 to adequately clean up the debris; and, it is further

RESOLVED, if the debris has not been removed to the satisfaction of the Code Enforcement Officer, a public hearing shall be held on the 10th day of May 2021 before the Town Board of the Town of Canadice with at least five (5) days notice to the owner of the property and any others having an interest therein, to affirm, modify or vacate this order, and to assess all costs and expenses incurred by the Town for the repair and removal of such debris, and to assess such costs and expenses against the land on which this debris is situated; and, be it further

RESOLVED, that the property owner is ordered to complete the aforementioned and identified removal by April 30, 2021 with receipt of this Notice, and, it is further

RESOLVED, that the Town or its duly appointed agent may enter and make the necessary removal in the event that the owner fails to complete said removal within the time frame identified herein, and, it is further

RESOLVED, that a copy of this resolution be sent to the Code Enforcement Officer, Town Attorney, and property owner Mr. Richard Palmatier.

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. One site plan application was received for the Emmerlings and they were given conditional

approval with a final map to be submitted.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.
a. No report.

6. Highway Superintendent- Mr. Jeremy Fraim.

- a. The written report for the month of December was submitted (see T. C. file).
- b. Went out 18 times for snow and/or ice removal since the last meeting.
- c. HEO Brian Bernard retired on December 30. We have been operating on a three-person crew.

After interviewing candidates to replace Brian; Ryan Wolack was hired and will start January 19.

- d. Updated street name signs to the current size standard.
- e. Checking culvert pipes to prevent as many issues as possible. Only one culvert pipe was plugged due to the debris washing down the gully from heavy rain and melting snow on N Old West Lake Road.
- f. Discussion took place regarding gravel that was pre-ordered and what Superintendent Fraim is being told is available. Supervisor Singer will check the contract.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

- a. The written report for the month of December was submitted (see T.C. file).
- b. Still waiting to resume Honeoye Lake monitoring once there is safe ice cover.
- c. The 2021 Honeoye Lake Watershed Task Force Winter Newsletter is scheduled to be released in early February.

d. The signed NYS DEC WQIP Aeration Engineering Planning Grant was received last year (for the full amount of \$30K); Ontario County is preparing a contract for Princeton Hydro for this project addressing required deliverables and milestone completion dates. The contract is expected to be ready for Princeton Hydro’s review and approval the week of January 11th. We anticipate Princeton Hydro will begin working on the project later in the month of January.

e. No announcement yet when the next round of DEC WQIP environmental & water quality improvement grants will occur.

8. Assessor- Mrs. Lisa M. Bennett

a. The written report for the month of December was submitted (see T. C. file).

b. **Resolution Number 8 of 2021** – Requiring Property Exemptions To Be Renewed For The 2021

Tax Roll As Defined In Real Property Tax Law

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED

Ayes 5

Singer, O’Connor, Statt, Gronwall, Crowley

Nays 0

WHEREAS, the Governor issued Executive Order Number 202 declaring a State Disaster Emergency for the entire State of New York as a result of the Covid-19 Pandemic on March 7, 2020; and

WHEREAS, the Governor has amended that order with subsequent orders within which he suspended the requirement for certain property tax exemptions that usually require annual renewals to have their 2020 exemption to be applied to the 2021 Tax Roll without any need for documentation submissions; and

WHEREAS, with a resolution of the local taxing authority this suspension can be over-ridden maintaining

the requirement of annual renewal of certain property tax exemptions; and WHEREAS, the Town Assessor, Lisa Bennett, has recommended to this Board to maintain the requirement for exemption renewals so that those residents that may benefit from an increase in their exemption from a change in income can still realize that benefit;

WHEREAS, the Town and the Assessor have made accommodations to limit the need for personal contact while still serving our residents that includes processing the exemption applications and renewals; now, be it further

RESOLVED, that this Board supports the Assessor’s recommendation to require the renewal of any property tax exemptions as required by Real Property Tax Law and overrides the Executive Order suspending such renewals as allowed in said order; and, be it further

RESOLVED, that the Clerk of this Board provide a certified copy of this resolution to the Assessor, Lisa Bennett and retain a copy in the Town’s permanent files.

- 9. Water District Operations – City of Rochester Water Authority
 - a. Monthly operations report submitted (see T.C. file).

10. Special Reports -

- a. Water District No. 1 Report – The order of antennas has been received that will be installed on meters. Some of the meters are more difficult for our equipment to read and the antennas will improve gathering the meter reads. Mike Schaffron from LaBella is working on the final pay application paperwork.

11. Supervisor- Ms. Kristine Singer.

- a. The financial report for the month of December was submitted (see T.C. file).

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was carried to accept the Supervisor’s report.

APPROVED Ayes 4 O’Connor, Statt, Gronwall, Crowley
 Abstain 1 Singer
 Nays 0

b. Budget Transfers 2020:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1990.4	A1620.4	\$ 949.59	Expenditures greater than budgeted amount.
A1990.4	A3310.4	\$ 4.19	Expenditures greater than budgeted amount.
A1990.4	A8664.4	\$ 54.87	Expenditures greater than budgeted amount.
A1990.4	A1620.2	\$ 4,200.00	Expenditures greater than budgeted amount.
A1990.4	A3310.1	\$ 75.02	Expenditures greater than budgeted amount.
A1990.4	A9010.8	\$ 2,466.88	Expenditures greater than budgeted amount.
A1990.4	A9040.8	\$ 920.89	Expenditures greater than budgeted amount.
A1990.4	A9060.8	\$ 3,812.08	Expenditures greater than budgeted amount.
DA5112.1	DA5142.4	\$20,111.32	Expenditures greater than budgeted amount.
DA5130.4	DA5110.1	\$19,060.29	Expenditures greater than budgeted amount.
DA5112.1	DA5140.1	\$ 1,624.32	Expenditures greater than budgeted amount.

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the budget transfers.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

F. UNFINISHED BUSINESS:

- 1. Short-term Rental Regulations – Review of comments and questions received.
- *Supervisor Singer indicated a short form SEQR will be needed since the regulation will be added to the Zoning Code. Mr. Mayhood questioned what the impact would be and who would complete the form. Supervisor Singer will confirm with Tom Harvey at Ontario County Planning if we need one or is it just a formality.
- *Fire extinguishers should be inspected annually by a fire company.
- *Regulations should be posted at each rental property.
- *The “quiet hours” question not clarified yet. Supervisor Singer is meeting with our attorney and will go over the items we have questions on with her.

G. NEW BUSINESS:

1. **Resolution Number 9 of 2021** – Authorization To Execute Highway Superintendent Software Support Contract With Williamson Law Book Company
 Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, this Board purchased the Highway Superintendent Software Program from Williamson Law Book Company in 2007; and
 WHEREAS, the software support is an annual renewable contract at a rate of \$503.00 for 2021; and
 WHEREAS, the Budget Officer recommends the contract be purchased; now, therefore, be it
 RESOLVED, that this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further
 RESOLVED, that the Clerk of this Board send a certified copy of this resolution, the contract fee, and the executed contract to Williamson Law Book Company and retain a copy of same in the Town files.

2. **Resolution Number 10 of 2021** – Authorization To Execute Payroll Software Support Contract With Williamson Law Book Company
 Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, this Board purchased the Payroll Software Program from Williamson Law Book Company in 2012; and
 WHEREAS, the software support is an annual renewable contract at a rate of \$917.00 for 2021; and
 WHEREAS, the Budget Officer recommends the contract be purchased; now, therefore, be it
 RESOLVED, that this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further
 RESOLVED, that the Clerk of this Board send a certified copy of this resolution, the contract fee and the

executed contract to Williamson Law Book Company and retain a copy of same in the Town files.

3. Resolution Number 11 of 2021 – Authorization To Execute Technology Support Agreement With Integrated Systems

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Statt, Gronwall, Crowley
Nays 0

WHEREAS, Resolution Number 23 of 2018 retained Integrated Systems for IT and Technology support; and WHEREAS, it is in the best financial interest of the Town to purchase support contracts in 100 hour increments to obtain the best rate for service; and

WHEREAS, the block of hours purchased in March of 2018 has now been exhausted; and

WHEREAS, the Budget Officer recommends that the Town execute a new agreement for an additional 100 hours for the cost of \$7,500.00 to ensure our technology needs are up to date and information is protected from a breach of our systems; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said agreement for 100 hours of service for \$7500.00 and remittance of the agreement fee upon receipt of a fully executed document; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed agreements and request a fully executed copy to be returned to the Town for retention in our files.

4. Resolution Number 12 of 2021 – Reappointment Of Karen Scheele To The Board Of Assessment Review

Councilman O'Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Statt, Gronwall, Crowley
Nays 0

WHEREAS, the term for Assessment Review Board Member Mrs. Karen Scheele expired on September 30, 2020; and

WHEREAS, Mrs. Scheele has indicated that she wishes to be reappointed to the Board of Assessment Review; and

WHEREAS, this Board, after due deliberation, agrees that Mrs. Scheele has been an asset to the Assessment Review Board and is pleased that Mrs. Scheele wishes to continue her tenure on said board; now, therefore, be it

RESOLVED, that this Board does hereby reappoint Karen Scheele to the Town of Canadice Assessment Review Board for a five-year term that expires on September 30, 2025 and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Mrs. Karen Scheele, and Ontario County Real Property Tax Services.

5. 2021 Payroll Schedule and Town Board Meeting Schedule Distributed.

6. Approval of the Bills –

Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried that the

bills are to be paid in the following amounts:

ABSTRACT #13 for 2020-

		Voucher	
	General/Highway/Water Accounts	#542 to # 596	\$ 59,106.87
APPROVED	Ayes 5	Singer, O'Connor, Statt, Gronwall, Crowley	
	Nays 0		

ABSTRACT #1 for 2021-

		Voucher	
	General/Highway/Water Accounts	#1 to #16	\$ 111,843.84
	Trust & Agency	#1	\$ 1,028.40
APPROVED	Ayes 5	Singer, O'Connor, Statt, Gronwall, Crowley	
	Nays 0		

H. PRIVILEGE OF THE FLOOR:

1. CEO Smith questioned if Cathy Crane is on the Planning Board agenda for this month’s meeting. Mr. Mayhood indicated she had not turned in her maps yet, but there is time for her to get them submitted.

2. Mr. Burch Craig suggested the Town Board might pass a resolution condemning the attack on the Capitol January 6th and he did not see the flags down at the Town Hall on Sunday in honor of the fallen from that attack. Supervisor Singer indicated the flags are down currently. After some discussion, the Board indicated it was sufficient to have the flags lowered. Supervisor Singer thanked Burch for his suggestion and input.

I. EXECUTIVE SESSION: Contract Negotiations

Councilman O’Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to move to executive session at 8:51 pm to discuss contract negotiations.

APPROVED	Ayes 5	Singer, O'Connor, Statt, Gronwall, Crowley
	Nays 0	

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to close the executive session with no action taken and resume the meeting at 9:01 pm.

APPROVED	Ayes 5	Singer, O'Connor, Statt, Gronwall, Crowley
	Nays 0	

J. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 9:02 pm.

APPROVED	Ayes 5	Singer, O'Connor, Statt, Gronwall, Crowley
	Nays 0	

Respectfully submitted, _____ Eileen Schaefer, Town Clerk