

**A. CONVOCAATION:**

1. The Canadice Town Board Meeting was held on March 13, 2017 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

Present: Supervisor Kristine Singer  
Councilman William Hershey  
Councilman Mark Statt  
Councilman Mark Malmendier

Not Present at

Roll call: Councilman John O’Connor (arrived during Communications)

Others Present: Seven (7) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of February 13, 2017 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Hershey motioned, Councilman Statt seconded, and it was unanimously carried to approve the minutes of the February 13, 2017 Town Board Meeting.

APPROVED Ayes 4 Singer, Hershey, Statt, Malmendier  
Nays 0

**B. PRIVILEGE OF THE FLOOR:** There was no one to be heard.

**C. COMMUNICATIONS:**

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

\*Supervisor Singer highlighted some information:

- Ontario County Humane Society fundraisers; Party for Paws, Dinner & Silent Auction April 8th and Tails on the Trail 5K Walk April 29th.
- Ontario County Citizens Academy that will encompass six Tuesday evening meetings beginning April 11th.
- Ontario County is promoting a survey in conjunction with Causewave Community Partners regarding recycling and waste diversion. Currently the survey may be completed online through the Ontario County website or with paper copies available at municipal buildings. The link will also be listed on the Canadice website.

**D. REPORTS:**

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of February was submitted (see T. C. file).

Councilman Malmendier motioned, Councilman O'Connor seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED           Ayes 5           Singer, O'Connor, Hershey, Statt, Malmendier  
                          Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. The written report for the month of February was submitted (see T. C. file).

b. CEO Smith started his mandatory training that will continue through most of the week.

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. The report from Ontario County Planning indicated there were two new applications for Solar Farms, one on three acres in Hopewell and 243 solar units on Buckelew Road in Bristol. There is also an application to convert the Trinity Episcopal Church in Geneva to an Inn.

c. Planning Board member Jim Moore was nominated to be a member of the water district regulation research group.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. Draft minutes were submitted to the Town Board (see T. C. file).

6. Highway Superintendent- Mr. Mike Virgil.

a. The written report for the month of February was submitted (see T. C. file).

b. 16 plow/salt runs since the last meeting.

c. Superintendent Virgil spoke to Superintendent Powers from West Bloomfield and he is not interested in a shared-services agreement for the grader.

d. Had a good meeting with Senator Rich Funke.

e. Advocacy Day was successful and we may get more funds for CHIPS.

7. Honeoye Lake Watershed Research Taskforce- Councilman Hershey.

a. Mr. Gronwall is happy with the cold weather.

b. March 28<sup>th</sup> is a workshop - Dealing with the Loss of Ash Trees. It will be presented at the Honeoye United Church of Christ.

c. April 22<sup>nd</sup>, Earth Day, the HVA Annual Roadside Cleanup will take place 8:00 am until noon with a free breakfast from 7:00 am until 9:00 am at the Honeoye UCC.

d. April 22<sup>nd</sup> will be the next Honeoye Inlet Restoration Project Planting from 1:00 pm until 3:00 pm.

e. The proposed Federal budget is making some very significant cuts to agency budgets that fund our projects. So it is very concerning to some of the projects slated for 2018 or later.

8. Assessor- Mrs. Lisa M. Bennett

- a. The written report for the month of February was submitted (see T.C. file).

9. Special Reports:

- a. Water District –

- 1. At the April meeting there will be a public hearing set for the May meeting to adopt another Bond Resolution due to the changes in the project cost. The total cost estimate increased, but the grant we were awarded decreased costs to the user. We still are planning on construction starting middle to late fall. We have a March 24<sup>th</sup> court date for the five properties, (four owners), that are going EDPL.

- 2. Research group; required procedures and regulations-

The members of the group are Jim Moore from the Planning Board, Mark Statt as a water district resident, Mark Malmendier as a Town Board Member, Tom Peaslee from Attorney Chalifoux’s office, one or two representatives from the City of Rochester Water Authority and one more water district resident. Councilman Malmendier has collected information from the Project Engineer at Chatfield who worked on the water district extension for Richmond. He also spent a couple of hours with a Richmond resident who provided information on how their process took place. There will be a Part 1 to the project that is what the residents have to do and Part 2 will be the Town regulations.

10. Supervisor- Ms. Kristine Singer.

- a. The financial report for the month of February was submitted (see T.C. file).

Councilman Hershey motioned, Councilman Statt seconded, and it was carried to accept the Supervisor’s report.

APPROVED            Ayes 4            O’Connor, Hershey, Statt, Malmendier  
                                  Abstained 1    Singer  
                                  Nays 0

**E. UNFINISHED BUSINESS:**

- 1. Email host/provider change scheduled for 3/21/2017. Email addresses will remain the same.

**F. NEW BUSINESS:**

- 1. **Resolution Number 13 of 2017** – Authorizing Town Clerk Plus Software Support Contract With Williamson Law Book Company

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED            Ayes 5            Singer, O’Connor, Hershey, Statt, Malmendier  
                                  Nays 0

WHEREAS, This Board purchased the Town Clerk/Tax Collector program from Williamson Law Book Company in 1998 which has been updated to the Town Clerk Plus Program; and

WHEREAS, The software support is an annual renewable contract at a rate of \$678.00 for 2017; and

WHEREAS, The Town Clerk recommends the contract be renewed; now, therefore, be it

RESOLVED, That this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and retain a copy in the Town files.

**2. Resolution Number 14 of 2017 – Authorizing Building and Code Enforcement Software Support Contract With Williamson Law Book Company**

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

WHEREAS, This Board purchased the Code Enforcement Officer program from Williamson Law Book Company in 2000; and

WHEREAS, The software support is an annual renewable contract at a rate of \$408.00 for 2017; and

WHEREAS, The Code Enforcement Officer recommends the contract be renewed; now, therefore, be it

RESOLVED, That this Board authorizes the Supervisor to execute said contract and remit the contract fee to Williamson Law Book Company; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution with the executed contract to Williamson Law Book Company with the contract fee and retain a copy in the Town files.

**3. Approval of the Bills –**

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #3 for 2017-

	Voucher	
General/Highway Account	#71 to #131	\$207,017.80
Trust & Agency	#21	\$ 449.96

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

**G. PRIVILEGE OF THE FLOOR:**

1. Councilman Statt indicated the controlled burn for the house next door is scheduled for Saturday April 22<sup>nd</sup>.

**H. ADJOURNMENT:**

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to adjourn the meeting at 8:15 pm.

APPROVED           Ayes 5           Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

Respectfully submitted, \_\_\_\_\_ Eileen Schaefer, Town Clerk