

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on March 14, 2022 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Seven (7) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag.

4. Approval of February 14, 2022 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the February 14, 2022 Regular Town Board Meeting.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

B. CONVENE AS THE CANADICE BOARD OF HEALTH:

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to recess the Town Board and convene as the Canadice Board of Health.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

Councilman Gronwall motioned, Councilman O’Connor seconded, and it was unanimously carried to open the public hearing.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

*A brief discussion took place and there were no questions for Mr. Grove.

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
Nays 0

1. **Resolution Number 16 of 2022** – Approving Septic Placement Variance Request For 6338 County Road

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice Municipal Code Chapter 92 contains the requirements for Septic Systems installed or repaired within the Town; and

WHEREAS, said code states that the Canadice Town Board of Health must review and approve any requested variances to these rules and regulation; and

WHEREAS, Mr. Stephen Smith, Canadice Code Enforcement Officer has referred the plans for a new system to be installed at 6338 Co Rd 36 for review and variance approval or denial; and

WHEREAS, detailed construction plans for the new system were provided by the engineer, Mr. William Grove; and

WHEREAS, §92-8 C of the Canadice Municipal Code states that a public hearing is to be held with required legal postings;

WHEREAS, a Public Hearing was duly held on February 14, 2022 at the Canadice Town Hall at 7:30 pm, and all parties in attendance per permitted an opportunity to speak on behalf or in opposition to said variance, or any part thereof; and

WHEREAS, the Town Board convening as the Canadice Board of Health reviewed the submitted plans and after due deliberation, found the proposed system to meet or exceed state codes; now, therefore, be it RESOLVED, that this Board approves the installation of the system in accordance with the plans provided; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Catharine Crane, 6338 Co Rd 36, Honeoye, NY 14471, Mr. William Grove of Grove Engineering, 8677 State Route 53, Naples, NY 14512 and Stephen Smith, Canadice Code Enforcement Officer.

Councilman O’Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to close as the Canadice Board of Health and reconvene as the Town Board.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

*The Board thanked Mr. Grove for his time and detailed information.

C. PRIVILEGE OF THE FLOOR:

1. Free N95 masks and COVID-19 Antigen Rapid Test kits are available at the town hall.
2. Supervisor Vastola toured the Ontario County Landfill and was very impressed. It was worth the time to see the operation.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Eileen Schaefer.
 - a. The financial report for the Town Clerk/Tax Collector for the month of February was submitted

(see T. C. file).

Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED Ayes 5 Vastola, O'Connor, Statt, Gronwall, Crowley
 Nays 0

2. Historian- Margaret Bott.
 - a. No report

3. Code Enforcement Officer- Stephen Smith.
 - a. The written report for the month of February was submitted (see T. C. file).
 - b. Councilman Gronwall had some questions regarding a renewal on West Shore Cove.

4. Planning Board- Theodore Mayhood.
 - a. Draft minutes were submitted to the Town Board (see T. C. file).
 - b. Revisions for the recreational vehicle code have been made and will be on the agenda for the next meeting.
 - c. The Planning Board is still in need of two members.

5. Zoning Board of Appeals- Linda Moorhouse.
 - a. The ZBA just met last Wednesday and will have a report for the next meeting.

6. Highway Superintendent- Jeremy Fraim.
 - a. The written report for the month of February was submitted (see T. C. file).
 - b. There were 23 plow and/or salt runs since the February meeting. An additional four plow/salt runs to hit the trouble areas and clean up drifting.
 - c. 350 tons of Ice Control Salt were delivered and an additional 150 tons delivered today.
 - d. Spectrum finally switched the Highway Department's internet and phone. Councilwoman Crowley's help was instrumental in getting this issue resolved.
 - e. Superintendent Fraim discussed the email correspondence with the Supervisor in Naples regarding Canadice plowing County Road 36 within the Town of Naples.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
 - a. The written report for the month of February was submitted (see T.C. file).
 - b. Councilman Gronwall and his wife Dorothy volunteer for the Walden Project every year. The Walden Project is a year-long educational experience for high school and gap year students located at Cumming Nature Center in Naples. Interdisciplinary education in an outdoor setting is offered with an emphasis on academic independence and freedom. Gronwall's volunteer work will take place in April when they will discuss projects the HLWTF has completed to improve the water quality of Honeoye Lake.
 - c. The final draft Aeration Project document will be ready in a couple of weeks. A public information virtual meeting is planned for early April.
 - d. FLCC Speaking of Nature In-Person and Virtual presentation at 6:00 pm March 30th. A Life in Cold Blood: Tales of the Amphibians That Inhabit Muller Field Station.

- 8. Assessor- Lisa Bennett
 - a. The written report for the month of February was submitted (see T.C. file).
- 9. Water District Operations –
 - a. Rochester Water Authority Operations Report submitted (see T.C. file).
- 10. Special Reports –
 - a. No special reports.
- 11. Supervisor- Christopher Vastola.
 - a. The financial report for the month of January was discussed and will be submitted for approval at the next meeting with additional month’s reports to review.

F. UNFINISHED BUSINESS:

- 1. Court audit status – Councilwoman Crowley will set up a time to perform the audit with the bookkeeper no later than May 30th.
- 2. MMB Audit – Councilwoman Crowley felt the audit was excellent for a town of this size with the resources we have- resulting in no major findings. Some discussion took place regarding some of the minor items to be addressed.

G. NEW BUSINESS:

1. **Resolution Number 17 of 2022** – Authorization To Execute The Town Clerk And Bldg & Code Software Support Contract With Williamson Law Book Company
 Councilman Gronwall motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, this Board purchased the Town Clerk/Tax Collector program from Williamson Law Book Company in 1998 which has been updated to the Town Clerk Plus Program; and
 WHEREAS, the software support for the Town Clerk is an annual renewable contract at a rate of \$792.00 for 2022, an increase of \$72; and
 WHEREAS, this Board purchased the Building & Codes Enforcement Software program from Williamson Law Book Company in 2000; and
 WHEREAS, the software support is an annual renewable contract at a rate of \$475.00 for 2022, an increase of \$43; and
 WHEREAS, the Budget Officer, Town Clerk and the Code Enforcement Officer recommend the contracts be renewed; now, therefore, be it
 RESOLVED, that this Board authorizes the Supervisor to execute said contract and remit the contract fees to Williamson Law Book Company; and, that the Clerk of this Board send a certified copy of this resolution to Williamson Law Book Company and retain a copy of same in the Town files.

2. Resolution Number 18 of 2022 – Appreciation – Mrs. Jennifer Knobel

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Board of Assessment Review Member Jennifer Knobel submitted her resignation February 15, 2022; and

WHEREAS, Mrs. Knobel began her tenure on the Canadice Board of Assessment Review on February 8, 2021; and

WHEREAS, during her short tenure Mrs. Knobel demonstrated integrity and dedication to both the Town and its citizens and exhibited those unique attributes and qualities which exemplify the characteristics expected of individuals serving in public service; and

WHEREAS, Mrs. Knobel maintained an open mind and performed her due diligence with regards to each case that was presented to the Board which contributed to the excellent decisions rendered on behalf of the citizens of Canadice; now, therefore, be it

RESOLVED, that this Board on behalf of the citizens of the Town of Canadice, expresses its appreciation to Mrs. Knobel for her service to the Town; and, be it further

RESOLVED, that this Board extends its best wishes to Mrs. Knobel and hopes that future years bring good health, contentment and possible future service to the Town of Canadice; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of the resolution to Mrs. Knobel.

3. Resolution Number 19 of 2022 – Appointment Of Carol Ann Joki To The Board Of Assessment Review

Councilman O’Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Assessment Review Board Member Jennifer Knobel has tendered her resignation effective immediately leaving a vacancy on the Board for a term that expires September 30, 2024; and

WHEREAS, Carol Ann Joki has expressed her interest to serve on the Board of Assessment Review; and

WHEREAS, this Board, after due deliberation, agrees that Mrs. Joki will be an asset to the Assessment Review Board and is pleased that Mrs. Joki wishes to serve on said Board; now, therefore, be it

RESOLVED, that this Board does hereby appoint Carol Ann Joki to the Town of Canadice Assessment Review Board to the unexpired term that will expire on September 30, 2024 and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Mrs. Joki, and Ontario County Real Property Tax Services.

4. Resolution Number 20 of 2022 – Requesting County Assistance For A Revaluation Project For The Town Of Canadice

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice has undergone the data collection of real properties within the Town and

the Town feels that it is appropriate to conduct a revaluation project of all properties for the 2023 assessment roll to maintain a uniform standard of assessment for the Town; and

WHEREAS, the State of New York may provide financial assistance to the Town for the implementation of a system of real property tax administration which conforms to the standards established pursuant to Article 15-B, §1570, Section 1 of NYS Real Property Tax Law; now, therefore, be it

RESOLVED, that the Town Board of the Town of Canadice, New York, hereby requests County assistance, specifically from the Real Property Tax Office of Ontario County to help do a revaluation project to achieve and maintain a uniform standard of assessment in accordance with §305 of NYS Real Property Tax Law; and, be it further

RESOLVED, that the Supervisor is hereby authorized and directed to expend the necessary funds for the preparation of said plan and the establishment and maintenance of the Real Property Improvement Program and to make application to the Office of Real Property Tax Services for financial assistance pursuant to Article 15-B, §1573 of New York State Real Property Tax Law; and, be it further

RESOLVED, that the Clerk of this Board provide certified copies of this resolution to Donna LaPlant, Ontario County Real Property Tax Director, Lisa Bennett, Town of Canadice Assessor, Town Supervisor Christopher Vastola and retain a copy in the permanent records of the Town.

5. Library Performances resume 2022 – Supervisor Vastola spoke with the Honeoye Library Director, Janelle Speca, and the Canadice 2020 amount we had budgeted for performances will be used for the 2022 performances so Canadice will be recognized as a donor.

6. George and Marcy Vanderstow Survey Pin – the survey fee would be approximately \$200 to \$300. Councilman O’Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the expense and charge it to the water district.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

7. Speed limit reduction request from Highway Superintendent Frain – After a brief discussion the resolution was approved.

a. **Resolution Number 21 of 2022** – Request To Establish A Reduced Speed Limit On A Section Of County Road 37 Within The Town Of Canadice, Ontario County

Councilman Statt motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, a portion of County Road 37 is within the Town of Canadice, Ontario County, and is utilized by numerous people; and

WHEREAS, Jeremy Frain, Canadice Highway Superintendent, submitted a request to lower the speed limit to this Board; and

WHEREAS, this road has a blind curve reducing line of sight visibility making entering and exiting the road by the Canadice Highway Department vehicles extremely hazardous along with being hazardous to those driving on the road; and

WHEREAS, moving the 40 mph speed limit sign from 5957 County Road 37 south to approximately 6041

County Road 37, would slow traffic well before the Canadice Highway Department while south of 6041 County Road 37 would remain at 55 mph; and

WHEREAS, said conditions contribute to dangerous situations for both human and vehicle traffic; now, therefore, be it

RESOLVED, that this Board does hereby request that the New York State Department of Transportation, pursuant to Section 1622.1 of the Vehicle and Traffic Law, establish a lower maximum speed on a section of County Road 37 between 6041 County Road 37 and 5957 County Road 37; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Mr. Jeremy Fraim, Town Highway Superintendent, Mr. Dan Rago, Ontario County Highway Superintendent, and Mr. Scott Robinson, Director of Transportation Operations NYSDOT Region 4.

8. Motor Grader purchase proposal for Highway Department – Superintendent Fraim wanted to start a discussion with the Board regarding what options they would like him to pursue for a grader. Councilman O’Connor provided some history on what the town had at one point and the unsuccessful attempt to share this piece of equipment with another town. Councilwoman Crowley went over some of the budget and when some funds from the equipment schedule would be freed up. ARPA funds may or may not be a possibility to use toward an equipment purchase. Supervisor Vastola will look into it further. Different payment options will be considered. It will be discussed at the next meeting.

9. Approval of the Bills –

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #3 for 2022-

	Voucher	
General/Highway/Water District #1	#68 to #111	\$ 40,583.47
Trust & Agency	#3	\$ 438.21

**Voucher #80 voided, paid on voucher #107 in the February abstract.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

H. PRIVILEGE OF THE FLOOR:

1. Supervisor Vastola requested reports be submitted to him by 5:00 pm the Wednesday before a town board meeting, it would be very beneficial for him.
2. Supervisor Vastola is considering attending the Finger Lakes Water Works conference which is coming up soon. Councilwoman Crowley will look into the conference details to see if it will be helpful.
3. Supervisor Vastola has information regarding an internship for college students if anyone is interested. The deadline is this coming Friday.
4. Councilman O’Connor brought up the subject of security cameras for the town hall buildings. It has been discussed previously and it may be time to spend the funds.
5. Councilman O’Connor questioned the RFP status. Councilwoman Crowley mentioned four companies set up appointments to look at the town hall and court building and she discussed some of the funding options.
6. Councilwoman Crowley reported on her findings for snow removal around fire hydrants. It was suggested

to add a note with the fall billing cycle reminding residents to keep the hydrants clear, posting a notice on our website and we could also ask for help from the Richmond Fire Department to get the word out on their sign.

7. Mr. Mayhood questioned the status of the speed limit reduction request for South Old Bald Hill Road. Supervisor Vastola indicated we have only received the acknowledgement at this point.

8. Mrs. Joki commented on the County Road 36 plowing issue. She lives on County Road 36 and drives to Naples for work. The road has been in good condition when she has traveled to work.

I. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 8:48 pm.

APPROVED Ayes 5 Vastola, O’Connor, Statt, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk