

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on May 9, 2016 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman William Hershey
- Councilman Mark Statt
- Councilman Mark Malmendier

Others Present: Seven (7) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of April 11, 2016 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Hershey motioned, Councilman Statt seconded, and it was unanimously carried to approve the minutes of the April 11, 2016 Town Board Meeting.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

B. PRIVILEGE OF THE FLOOR: There was no one to be heard.

C. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

D. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer

a. The financial report for the Town Clerk/Tax Collector for the month of April was submitted (see T. C. file).

Councilman Malmendier motioned, Councilman Hershey seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

2. Historian- Mrs. Margaret Bott

a. No report.

3. Code Enforcement Officer- Mr. Robert Best

- a. The written report for the month of April was submitted (see T. C. file).
4. Planning Board- Mr. Theodore Mayhood
 - a. Draft minutes were submitted to the Town Board (see T. C. file).
 - b. Discussed changing the meeting start-time from 7:30 pm to 7:00 pm.
 - c. Mr. Mayhood provided a letter with the results from the research committee for possible use of laws passed by the Town of Richmond and it was determined our Code covers those areas already.
5. Zoning Board of Appeals- Mrs. Linda Moorhouse
 - a. Draft minutes were submitted to the Town Board (see T. C. file).
6. Highway Superintendent- Mr. Mike Virgil
 - a. The written report for the month of April was submitted (see T. C. file).
 - b. Installing last few large culverts on Canadice Lake Rd.
 - c. Changed a driveway pipe and installed a new road cross culvert on Uthe Road at Cratsley Hill Rd.
 - d. A couple of “Welcome To Canadice” signs need to be installed on county roads.
 - e. Met with Wayne Coye, Ontario County Soil & Water and Ontario County Engineering to discuss options for remediating excess storm water at the top of Curtis Road.
 - f. Highway facilities committee didn’t have a chance to meet. Some maintenance items already addressed include purchasing and receiving a new walk-in door for the east side. The door isn’t installed yet. Overhead door panels were replaced. New LED lighting has been installed and the existing shed is being re-sided.
7. Honeoye Lake Watershed Research Taskforce- Councilman Hershey
 - a. Councilman Hershey indicated HLWRT did meet. The status of most of the grants or programs has not changed much.
 - b. Mr. Gronwall indicated the HVA sponsored annual spring road clean-up April 23rd was successful. About 16 cubic yards of a truck was filled with trash.
8. Assessor- Mrs. Lisa M. Bennett
 - a. The written report for the month of April was submitted (see T. C. file)
 - b. STAR Program changes were discussed.
9. Special Reports:
 1. Town Shed Upgrades – already discussed.
 2. Water District Update
 - a. Supervisor Singer indicated there are 106 easements that have been mailed out to date. There have been 33 returned signed, 7 sent back for corrections and 32 will be mailed out tomorrow and Wednesday. There will be a total of approximately 210 -215 plus or minus easements. Councilman Malmendier has received an average of one or two calls a day for the last

two weeks with questions.

b. Supervisor Singer indicated the boring reports from the sewer district project would be helpful for the water project to eliminate duplication, but the reports have to be found or who actually did the borings for the sewer district project.

c. The City of Rochester is reviewing information on the water tank and operational items for their input.

10. Supervisor- Ms. Kristine Singer

a. The financial report for the month of April was submitted (see T.C. file) Councilman Hershey motioned, Councilman Statt seconded, and it was carried to accept the Supervisor’s report.

APPROVED Ayes 4 O’Connor, Hershey, Statt, Malmendier
 Abstained 1 Singer
 Nays 0

b. Resolution Number 25 of 2016 – Budget Modifications

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, The Budget Officer has received the grant funds in the amount of \$16,000.00 for the local law review portion of the Honeoye Lake Mitigation Project required by New York State for the project; and

WHEREAS, Ontario County Planning was contracted to perform this work; and

WHEREAS, This portion of the project has been completed and payment made to Ontario County Planning by Canadice in the amount of \$16,000.00; now, therefore, be it

RESOLVED, That this Board directs the Budget Officer to make the following 2016 budget modifications:

Revenues

Increase A3089, State Aid, Other by \$16,000.00

Expenditures

Increase A8790.41, General Natural Resources, Local Law Study by \$16,000.00.

E. UNFINISHED BUSINESS:

1. HVA Symposium – June 11th, 9:00 am to 12:00 pm. Probably an eight-foot table with a couple of chairs will be used. Councilman Malmendier will not be able to attend, but a fact sheet will be set up to be available at the table. Supervisor Singer and Councilman Statt will attend to represent Canadice.

2. Resolution Number 26 of 2016 – Reappointment Of Karen Scheele To The Board Of Assessment Review

Councilman Hershey motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier

Nays 0

WHEREAS, The term for Assessment Review Board Member Mrs. Karen Scheele expired on September 30, 2015; and

WHEREAS, Mrs. Scheele has indicated that she wishes to be reappointed to the Board of Assessment Review; and

WHEREAS, This Board, after due deliberation, agrees that Mrs. Scheele has been an asset to the Assessment Review Board and is pleased that Mrs. Scheele wishes to continue her tenure on said board; now, therefore, be it

RESOLVED, That this Board does hereby reappoint Mrs. Karen Scheele to the Town of Canadice Assessment Review Board for a five-year term that expires on September 30, 2020 and, be it further RESOLVED, That the Clerk of this Board send certified copies of this resolution to Mrs. Karen Scheele, and Ontario County Real Property Tax Services.

3. National Fuel Franchise - The NYS Public Service Commission agreed to give the franchise to National Fuel. Currently National Fuel needs to determine the feasibility of coming into Canadice. We also would like them to provide natural gas for the back-up generator.

4. Snow and Ice Contract Data Review-

Mary Gates and William Wright met with Supervisor Singer to discuss the breakdown for payment to Canadice for the snow and ice removal contract. They will use a five-year average for estimating the numbers.

5. Town Hall Propane Tank Status – No report back from Suburban. We could allow the tank to run out, let Suburban pick the tank up whenever they want and install an above-ground tank from Burnwell. Currently Suburban is not returning Councilman Malmendier’s calls.

6. Lower Holmes Road DEC Status – Councilman Malmendier met with John Gibbs, Dave Mager and Mark Gooding from DEC. DEC will only buy open space properties, not a small section like this area. It would have to be discussed with the attorney to see if adding an overlay pedestrian easement on the vehicular easement and then removing the vehicular easement might be a viable option.

7. Yard Debris Program 2016 – Since the Canadice site was not utilized much, it was decided to move the whole process to the Town of Richmond and have their site staffed Saturday mornings and Wednesday evenings for everyone’s use. Bags will not be provided again since the Richmond Highway Superintendent did not want bags dumped in their site.

F. NEW BUSINESS:

1. **Resolution Number 27 of 2016** –Authorization To Execute An Intermunicipal Agreement With The Town Of Richmond For The 2016 Summer Recreation Program
Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier

Nays 0

WHEREAS, The Town of Richmond has presented to this Board an Intermunicipal Agreement in connection with Canadice's support of their recreation program; and

WHEREAS, The Town of Richmond agrees to offer the residents of Canadice the opportunity to participate in all of their programs; and

WHEREAS, The Town of Canadice agrees to contribute the sum of \$7,902.58 to the Town of Richmond Recreation Program as approved in the 2016 Budget; and

WHEREAS, This Board agrees it is in the best interest of its residents to support the Richmond Recreation Program; now, therefore, be it

RESOLVED, That this Board gives authorization for the execution of said agreement by the required Town Officials; and, be it further

RESOLVED, That this Board requests a copy of the programs' results of operations and proposed upcoming year's budget prior to the preparation of the Canadice preliminary budget in September of the year; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution along with the executed agreement to the Town of Richmond and a copy be retained in the official Town records.

2. Resolution Number 28 of 2016 – Accepting A Proposal From Clean Slate Cleaning For Weekly Janitorial Services

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier

Nays 0

WHEREAS, The cleaning position for the Town Hall facilities has become vacant; and

WHEREAS, The Supervisor did an evaluation of the position relative to being an employee or contracting with an outside service; and

WHEREAS, There is a preference to obtain services from local individuals and businesses; and

WHEREAS, There is a concern by staff to have an individual or service that is reputable and trustworthy due to the access to offices while performing the necessary duties; and

WHEREAS, A proposal was received from Clean Slate Cleaning operated by Will and Lori Ingerick of Jersey Hill Road; and

WHEREAS, It is the Supervisor's recommendation to accept the proposal for weekly janitorial services from Clean Slate Cleaning; now, therefore, be it

RESOLVED, That this Board has reviewed the proposal and information provided by the Supervisor and agrees with the recommendation; and, be it further

RESOLVED, That this Board authorizes the Supervisor to execute any necessary contracts with Clean Slate Cleaning for weekly janitorial services; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution to Clean Slate Cleaning and a copy be retained in the official Town records.

3. 2017 Budget Planning Guidelines- The tax cap appears to be at .78% for 2017.

4. 2017 Fire Contracts- Mutual Aid protocol has been set between Hemlock and Richmond.

5. Approval of the Bills –

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

Councilman Statt and Councilman Malmendier had questions regarding a couple of bills. Supervisor Singer reported on Water District expenses which were questioned at the last meeting. From 2009 to current bills paid – Attorney fees total \$24,436.97, engineering fees total \$85,606.34, miscellaneous fees (advertising, post cards, postage, etc.) \$1,614.68, for a total of \$111,657.99. Canadice may process a BAN (bond anticipation note) towards the end of the year since engineering expenses will substantially increase after the easement process is completed. The first BAN will repay the expenses paid out of the general fund for the water district.

ABSTRACT #5 for 2016-

	Voucher	
General/Highway Account	#184 to #236	\$ 78,730.21
Trust & Agency	#7	\$ 381.28
APPROVED	Ayes 5	Singer, O’Connor, Hershey, Statt, Malmendier
	Nays 0	

G. PRIVILEGE OF THE FLOOR:

1. Councilman O’Connor provided the Memorial Day schedule for services on Monday May 30th - 9:00 am in Bristol, 9:30 am in Hemlock, 10:30 am in Canadice and 11:00 am for the parade in Richmond followed by services at the gazebo in front of the town hall.

2. Mr. Mayhood asked about the status of the Comprehensive Plan printing. Supervisor Singer indicated the project is almost completed. Binders have been delivered and Tina Hickey will compile them soon.

3. Councilman Hershey had an appointment with an interested party regarding the trailer that will be removed from the old Simons property. He may be interested if he can get someone to move the trailer. Councilman Hershey questioned if the Board will want all the structures put out to bid. The consensus was to bid the structures and see what happens. Superintendent Virgil has some items/materials that can be put out to bid also.

4. Councilman O’Connor indicated it might be a good idea to keep an eye on upcoming school board activities. Bloomfield is paying to take six students to Cuba to do some water planning and ecosystem work. It appears the cost is coming out of the school budget, but that hasn’t been confirmed yet.

H. EXECUTIVE SESSION:

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to close the meeting and go into executive session to discuss pending contract negotiations

and personnel at approximately 9:08 pm.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to close the executive session and resume the regular meeting at approximately 9:50 pm.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

I. ADJOURNMENT:

Councilman Hershey motioned, Councilman Statt seconded, and it was unanimously carried to adjourn the meeting at 9:51 pm.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk