## A. CONVOCATION:

- 1. The Canadice Town Board Meeting was held on July 8, 2013 at 7:30 pm at the Canadice Town Hall.
- 2. Roll call showed the following-

Present: Supervisor Kristine Singer

Councilman Michael Virgil Councilman Leland Durkee Councilman John O'Connor Councilman William Hershey

Others Present: Six (6) guests/residents attended the Regular Town Board Meeting.

- 3. Salute to the Flag.
- 4. Approval of June 10, 2013 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Virgil motioned, Councilman Durkee seconded, and it was unanimously carried to approve the minutes of the June 10, 2013 Regular Town Board Meeting.

APPROVED Aves 5 Singer, Virgil, Durkee, O'Connor, Hershey

Nays 0

# B. PRIVILEGE OF THE FLOOR:

- 1. Mrs. Laurie Kuter addressed the Board in regards to neighbor issues. She has been working with the CEO since May; he has been a big help, but she would like to know if there would be any other avenues she could pursue. The neighbor just brought in two more loads of trash. They aren't taking the CEO's notices seriously. Mrs. Kuter indicated they had offered the neighbors their dump permit for Springwater and offered to help them also. This is becoming a health issue too. Supervisor Singer indicated that even to bring in the Health Officer, the Town has to follow specific criteria. After further discussion, Supervisor Singer indicated she will check with the CEO to find out what the status is. Mrs. Kuter thanked the Board for their time.
- 2. Mr. Don Cook invited everyone to the HVA Annual Meeting this coming Saturday, 9:00 am at the Honeoye UCC. Kirsten Goranowski and Bruce Gilman will give the presentation. Kirsten coordinates the Finger Lakes Watercraft Steward Program to provide information regarding aquatic invasive species at boat launches in the Finger Lakes. The boat launch on Honeoye Lake will be included in this effort. Mr. Cook asked about any updates regarding the water district in case questions are asked at the HVA meeting. Also is the streambank erosion control project on County Road 36 completed yet? Councilman Hershey indicated the county portion of the project is for the most part done; the town's portion still needs to be completed. Supervisor Singer indicated she had met with Monroe County Water Authority, we only need a commitment letter from them for water transmission. Operation and maintenance of the water district has been contracted with the City of Rochester Water Authority. Once the Comptroller receives the commitment letter from MCWA, LaBella will review the numbers again before the letter goes to the Comptroller. Once

the Comptroller's office gives their approval, we can move forward with the final engineering to determine the easements needed. Ultimately, we are probably approximately a year behind on the project. Mr. Cook commented on the Honeoye Lake Informational Packet that was produced by the HVA with good stewardship guidelines for living on the lake or in the watershed. He thanked the Board for their time.

# C. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

## D. REPORTS:

- 1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.
- a. The financial report for the Town Clerk/Tax Collector for the month of June was submitted (see T. C. file).

Councilman Durkee motioned, Councilman O'Connor seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED

Ayes 5

Singer, Virgil, Durkee, O'Connor, Hershey

Nays 0

- b. Seven waivers have been received for marking water lines.
- 2. Historian- Mrs. Margaret Bott.
  - a. No Report.
- 3. Code Enforcement Officer- Mr. Robert Best.
  - a. The written report for the month of June was submitted (see T. C. file).
- 4. Planning Board- Mr. Theodore Mayhood.
  - a. The June draft minutes were submitted (see T.C. file).
- b. Supervisor Singer indicated Mr. Mayhood had emailed some information since he couldn't attend the Town Board meeting. There was no new business at the last Planning Board meeting and one subdivision application for Helen Mastin's property was received for their July meeting. Also there is a change to the June draft minutes; they show Chairman Mayhood called the meeting to order, however he did not attend that Planning Board meeting.
- 5. Zoning Board of Appeals- Mrs. Linda Moorhouse.
  - a. No report.
- 6. Highway Superintendent- Mr. Bruce Longbine.
- a. The cross culverts are installed and the north end of Canadice Lake Road has oil & stone down. Supervisor Singer asked if any other road will be oiled and stoned this year. Superintendent Longbine indicated Johnson Hill Road might be done depending on weather conditions.
  - b. D & J Electric finished with the fans and lights at the Highway Department.
- 7. Honeoye Lake Watershed Research Taskforce Liaison- Councilman Hershey.
  - a. At their last meeting the Nature Conservancy provided grant information for a nutrient and

hydrology model of the lake. The Nature Conservancy has offered to pay for most of the research. Supervisor Singer questioned if this study will show the validity of the weir, good or bad. Councilman Hershey indicated they may be able to get to that issue with this study. Unfortunately most of the remedies suggested for Honeoye Lake are not allowed by DEC.

- 8. Assessor- Mrs. Lisa Bennett
  - a. The written report for the month of June was submitted (see T. C. file).
- 9. Special Reports
  - a. There were no special reports at this time.
- 10. Supervisor- Ms. Kristine Singer.
  - a. The financial report for the month of June is still being worked on.

## E. UNFINISHED BUSINESS:

1. **Resolution Number 32 of 2013** – Reappointment Of Lisa M. Bennett As Assessor For The Town Of Canadice

Councilman Durkee motioned, Councilman Virgil seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O'Connor, Hershey

Nays 0

WHEREAS, This Board per Resolution Number 55 of 2012 appointed Lisa M. Bennett to the position of Sole Appointed Assessor for the Town of Canadice; and

WHEREAS, Said term of appointment commenced immediately and is to expire on September 30, 2013; and WHEREAS, Appointed assessor terms are determined by Real Property Tax Law to have six year terms except in certain cases; and

WHEREAS, Mrs. Bennett has expressed an interest in remaining in this position; and

WHEREAS, This Board has determined after due deliberation that Mrs. Bennett has been and will continue to be an asset to the Town of Canadice; now, therefore, be it

RESOLVED, That this Board does hereby reappoint Mrs. Lisa M. Bennett as Sole Appointed Assessor for the Town of Canadice for a term of six years to commence on October 1, 2013 and terminate on September 30, 2019; and, be it further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to Mrs. Bennett, Robin Johnson, Director Ontario County Real Property Tax Services, and Paul Szwedo at the State of New York Office of Real Property Services, W. A. Harriman Campus, Albany, NY 12227.

2. **Resolution Number 33 of 2013** – Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To The Fire Protection District Contracts

\*Councilman O'Connor indicated they did not meet with the fire department representatives in July due to the holiday preparations for fireworks; so no contract proposal was submitted. Supervisor Singer indicated we needed to propose something and hold the public hearing in order to keep on track with budget timelines. After further discussion, Councilman Durkee motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O'Connor, Hershey

Nays 0

WHEREAS, The Town of Canadice currently contracts with the Richmond Fire District, Springwater Fire District and the Hemlock Fire District for fire protection and ambulance service within the Town's fire protection districts; and

WHEREAS, Said contracts will expire on December 31, 2013; and

WHEREAS, This Board desires to execute new contracts for a one-year period commencing January 1, 2014 and terminating December 31, 2014; and

WHEREAS, Members from this Board and representatives from each fire district are continuing to review rates, services and assessed values in each service district in order to establish equity based on services provided and ensure Canadice residents have adequate protection; now, therefore, be it

RESOLVED, That this Board will conduct a public hearing to entertain comments pertaining to said contracts at 7:30 pm on August 12, 2013 at the Canadice Town Hall, 5949 County Road 37; and, be it further RESOLVED, That the Clerk of this Board publish notice of said hearing in the official newspaper in accordance with Town Law and send copies of this resolution along with the respective proposed contract rates to the Richmond Fire District, the Springwater Fire District and the Hemlock Fire District.

## F. NEW BUSINESS:

1. **Resolution Number 34 of 2013** – Authorization To Execute An Agreement To Continue Participating In The County Property Tax Collection System

Councilman Hershey motioned, Councilman Durkee seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O'Connor, Hershey

Nays 0

WHEREAS, Ontario County, with the agreement of the towns within, determined it was beneficial to implement a standardized property tax collection software program; and

WHEREAS, A software program from BAS was purchased and installed with the towns sharing the annual maintenance fee based on parcels within their jurisdiction; and

WHEREAS, Gary Baxter, Ontario County Treasurer, has requested that each town reaffirm their commitment to the cost sharing agreement for 2014; and

WHEREAS, This Board agrees that is it in the best interest of the Town to continue with the standardized system and cost sharing agreement; now, therefore, be it

RESOLVED, That this Board directs the Supervisor to execute the commitment letter as received from Mr. Gary Baxter, Ontario County Treasurer; and, be it further

RESOLVED, That the Budget Officer ensure that Canadice's portion in the amount of \$405 be included in the 2014 budget proposal; and, be it further

RESOLVED, That the Clerk of this Board is to send a copy of this resolution, and copy of the signed agreement to Mr. Gary Baxter, Ontario County Treasurer and retain a copy of same in the Town's records.

2. **Resolution Number 35 of 2013** – Opposing The Discontinuance Of The Local Technical Assistance Program By Cornell University

Councilman Durkee motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O'Connor, Hershey

Nays 0

WHEREAS, The Cornell College of Agriculture and Life Sciences has decided to terminate the Local Technical Assistance Program; the outreach program of the Cornell Local Road Program effective September 30, 2014; and

WHEREAS, This program has been available to the communities in New York since 1951; and

WHEREAS, This program has proven to be very beneficial to the towns by giving needed advisory and educational assistance to local highway superintendents benefiting of all our residents; and

WHEREAS, The Program serves as a constant in the ever changing officials leadership due to general elections that take place relative to these positions every two years; and

WHEREAS, The cost of the program is not born by the college, but from funding from the NYSDOT and Federal Highway Administration; and

WHEREAS, Although the current administrator of the program will be retiring, there are others that have been involved in the program capable of continuing the administration of the program; and

WHEREAS, The highway infrastructure is the primary service provided in many of our rural towns, having the resources to guide new officials is invaluable to the health and safety of our residents; and

WHEREAS, This Board supports the Cornell Local Roads Local Technical Assistance Program and desires its continuance; now, therefore, be it

RESOLVED, That this Board hereby opposes the discontinuance of the Local Technical Assistance Program administered by the College of Agriculture and Life Sciences at Cornell and requests the Dean to reconsider her decision; and, be it further

RESOLVED, That the Clerk of this Board shall forward copies of this resolution to Dean Kathryn J. Boor, Ph.D. Cornell University College of Agriculture and Life Sciences, Dr. Lynne H. Irwin, Director Cornell Local Roads Program and Canadice Highway Superintendent, Bruce Longbine.

## 3. Approval of the Bills –

Councilman Durkee motioned, Councilman Virgil seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

## ABSTRACT #7

General Account Voucher	#170 to #198	\$	16,983.31
Highway Account Voucher	#109 to #127	\$	79,401.70
Trust & Agency Voucher	#9 to #10	\$	2,882.29
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APPROVED Ayes 5 Singer, Virgil, Durkee, O'Connor, Hershey

Nays 0

Councilman O'Connor asked about the bill from Middleton Tire, it seems fairly high. Superintendent Longbine indicated it wasn't just for the pick-up, but changing the tires on the roller also.

## **G.** PRIVILEGE OF THE FLOOR:

1. Supervisor Singer reminded everyone of the Republican Caucus July 15<sup>th</sup> at the Town Hall. Registration begins at 6:30 and the caucus convenes at 7:00 pm.

## H. ADJOURNMENT:

Councilman O'Connor motioned, Councilman Durkee seconded, and it was unanimously carried to adjourn

# CANADICE TOWN BOARD MEETING

July 8, 2013

the meeting at 8:20 pm.

APPROVED Ayes 5

Singer, Virgil, Durkee, O'Connor, Hershey

Nays 0

Respectfully submitted, \_\_\_\_\_\_ Eileen Schaefer, Town Clerk