

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on August 10, 2015 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman William Hershey
- Councilman Mark Statt
- Councilman Mark Malmendier

Others Present: Fourteen (14) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of July 13, 2015 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Hershey motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the minutes of the July 13, 2015 Regular Town Board Meeting-

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

B. PUBLIC HEARING: Unsafe Structure at 7039 Ross Road.

*Supervisor Singer opened the public hearing. CEO Best gave everyone an update on the status; the property owner has paperwork submitted for a demolition permit and just needs to send in the workers compensation form before the permit will be issued.

*Mrs. Laurie Kuter questioned the debris clean-up and when that will take place.

*CEO Best indicated the unsafe structure process would have to be handled first.

*Supervisor Singer has the attorney outlining what the Town can do legally. The property owner has the option to remove and clean up the unsafe structure. If they do not, the Town will accept quotes and complete the process. The cost would be added to the tax bill.

*Mrs. Kuter asked how the amount of progress would be quantified, since they have never fully followed through with anything else they were supposed to do unless it’s in writing. Supervisor Singer indicated they have to begin making progress in the first 30 days, and then they have another 60 days to complete the demolition and removal of debris, for a total of 90 days.

*Councilman Hershey commented it might be in Mrs. Kuter’s best interest if the demolition is not followed through with and the Town can handle it.

*Supervisor Singer asked for a motion to recess the public hearing. The Board will reconvene in 30 days if the property owner has not started and/or at the end of the next time period if the process hasn’t been completed.

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to recess the

public hearing.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

C. PUBLIC HEARING: To Entertain Comments Pertaining to the 2016 Fire Protection Contracts.

*Supervisor Singer opened the public hearing. Due to the confusion with dates, we will recess the public hearing and reconvene at the September meeting.

*Councilman O'Connor spoke with Mr. John Renner. A Commissioner and one of the officers were planning on attending this evening.

*Supervisor Singer sent paperwork to both Fire Districts with the proposed 1% increase. The state tax levy cap for 2016 is .73%.

*Mrs. Bonnie Drake asked if Springwater is covering any area in Canadice now.

*Supervisor Singer indicated Richmond is covering ambulance service for all of Canadice and most of the fire protection. Hemlock covers a small portion of fire protection in Canadice.

*Mr. Butch Drake called 911 and was told dispatches are directed by address. Since their address is in Canadice, Richmond would be dispatched.

Councilman O'Connor motioned, Councilman Hershey seconded, and it was unanimously carried to recess the public hearing.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

D. RECONVENE PUBLIC HEARING: Unsafe Structure at 6523 S Old Bald Hill Road.

*Supervisor Singer reconvened the public hearing. CEO Best reported the structure has been removed and the debris cleaned up.

*Supervisor Singer recommended the unsafe structure procedure be closed out.

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

E. PRIVILEGE OF THE FLOOR:

1. Mrs. Drake asked why Townline Road is being considered for a name change. Supervisor Singer indicated Livingston County Emergency Management approached the Town of Springwater and they referred the issue to Canadice. It appears Livingston County is renaming any road name that has Townline as a portion of the name. Dispatch has had difficulty when sending out emergency vehicles to the correct Townline road since there are so many variations. Mr. Drake wanted to know what evidence or data shows this issue. Supervisor Singer was not provided any numbers, but would not want even one call going to a wrong address. Councilman O'Connor was in favor of changing the name to Canadice Townline Road, but they want to remove Townline from the road name altogether. He also would like anyone along Townline Road that is unsure what county their call would be dispatched to should call 911 and make sure they have their address being dispatched to Ontario County/Richmond for fire or ambulance service. Councilman O'Connor indicated Tibbals was one of the founding family names of settlers in this area, but we should have asked the residents for input. Mrs. Drake mentioned Livingston County wanted to change Townline Road before and

Ontario County did not agree to change it at the time. Supervisor Singer indicated Ontario County has no problem with a name change now. 911 will make some notifications of the road name change when it does take place. We don't have a time frame yet as to when this might happen. Supervisor Singer has not connected with Springwater yet and there would be documents and resolutions that would be submitted from both towns before each county could complete the process. Councilman O'Connor suggested the residents on Townline bring other options if they wish. Nothing is set in stone yet. Supervisor Singer will confirm what items 911 will take care of for notification of the road name change so each resident will know what they do not have to handle.

2. Michael Schaffron, LaBella Associates – Water District Update.

Mr. Schaffron gave an update of the status of the water district. The formation of the first water district in any town takes a great deal of time. We will have passed a big milestone after Wednesday. The district will officially have been formed, how to finance the district and we have authorized the indebtedness. The next milestone will be the construction design. The contract for engineering services will be left for the Supervisor and Board to authorize a resolution to enter into the contract after the recording and estoppels periods have expired this week. This contract will continue on through 2018 and include design, bid assistance, and project representation for construction. The easement process will take place in the summer of 2016. The design and getting ready to bid the project will take us into the fall of 2016. As the preliminary design is worked on, survey crew members will be looking for iron pins. Rural Development has to approve everything at this point. Then it will be at least a month and a half after bids are received. Construction likely will not begin until spring 2017. Some of the restoration may trickle into 2018. There will be more communication now with the City of Rochester Water Bureau as materials are chosen and Monroe County Water Authority regarding the water main to the meter pit and booster pumping station that will be located in Canadice. Councilman Malmendier indicated he can put preliminary design maps up on the website when they become available.

3. Canadice Republican Caucus will be Tuesday August 25th at the Town Hall. Doors open at 6:30 pm and the Caucus will begin at 7:00 pm. The Canadice Republican Committee will meet this coming Wednesday at 7:00 pm if anyone would like to attend.

F. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

*Supervisor Singer indicated there will be a meeting/press release Wednesday at 11:30 am at the Richmond Town Hall. Senator Funke and his staff will announce funds he secured for Richmond and Canadice to help offset the flooding costs for repairing damages since we didn't qualify for any FEMA funds. Councilman Hershey asked if any ideas were suggested to minimize future flooding damage. Supervisor Singer indicated there was some discussion along those lines.

G. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk for the month of July was submitted (see T. C. file).

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to accept the

Town Clerk/Tax Collector's report.

*Hunting licenses are officially on sale.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Robert Best.

a. The written report for the month of July was submitted (see T. C. file).

b. Vehicles on Old West Lake Road; must be removed by the 26th of August.

c. Advertisement Signs on Canadice Lake Road; must be removed by August 19th.

d. Councilman Malmendier asked what is happening with Turtle Rock Hollow. CEO Best indicated he received a letter regarding the maximum weight allowed in the loft area of one of the buildings. CEO Best needs to call on the information; the engineer did not sign the approval the outfitters sent. The certificate of compliance was issued for the pole barn prior to any of the other work being done (shower, hot water heater). Councilman Hershey questioned if the site plan application has been submitted or approval given to operate the business. Mr. Mayhood has not received a site plan application. He will draft a memo to the CEO indicating no application has been submitted. Councilman Statt asked if any of the buildings are being used yet. The consensus was that operation of the business is taking place. Councilman Malmendier commented the project is not in compliance with Town Code, maybe her attorney should be communicated with as the email from Cathy Crane indicated. The Town attorney would be consulted also.

e. Supervisor Singer commented on the complaint for the work being done on Southwest Shores. The car and boats being worked on are the residents' personal property.

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. The Planning Board will discuss the suggested code changes at the next meeting.

c. At the county planning meeting a number of applications were submitted. Commodore Plastics applied for a building permit to expand the Honeoye location. The Town of Gorham had a dog breeding facility application turned down.

d. Mr. Mayhood indicated they would like to advertise again for an Alternate Planning Board member.

e. Supervisor Singer received a communication from Crosman Corporation; they are recruiting for new employees.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. The ZBA did not meet, so there are no draft minutes.

6. Highway Superintendent- Mr. Mike Virgil

a. The written report for the month of July was submitted (see T. C. file).

b. Ontario County Snow & Ice Contract regarding the Town of Naples roads; Naples is no longer going to plow County Road 36 at their end of the road. Canadice was asked if they could add that section to

the miles we manage already. Superintendent Virgil calculated miles plowed, gallons of fuel used, equipment costs, salt, sand and magic (de-icing agent); plus the increased monitoring of road conditions. Based on that information alone, we are already at a loss for reimbursement on the county roads maintained in the winter season. After further discussion the Board decided Canadice could not increase the miles of road maintained in the winter.

c. The sixteen signs for Canadice Lake Road were delivered and will be installed.

d. The 2009 Volvo went to Beam Mack again for repairs. It's running fine now, but would like to rotate it out before a different truck is replaced on the equipment replacement schedule.

e. The second round of mowing Town and County roads is in progress.

7. Honeoye Lake Watershed Research Taskforce- Councilman Hershey.

a. Water quality is very good for this time of the year, water clarity is 1.25 meters.

b. TMDL public project meeting is August 26th at 7:00 pm in the Livonia High School Cafeteria.

c. The Inlet Restoration Project Round 12 Grant was submitted.

d. NYS DEC WQIP Round 11 Project- the NYS contract was received. Grant project work should begin later this year or in 2016.

e. There will be a yard waste meeting August 13th.

8. Assessor- Mrs. Lisa M. Bennett

a. The Assessor's office finished getting the roll ready for printing the school tax bills.

9. Special Reports

a. Town Shed Upgrades – Superintendent Virgil has not had the time to put the numbers together for a report. He is working on estimates for maintenance items and facility needs.

b. Gas Franchise – Councilman Malmendier indicated there is no new information at this time.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of July was submitted (see T.C. file).

Councilman Statt motioned, Councilman Hershey seconded, and it was carried to accept the Supervisor's reports.

APPROVED Ayes 4 O'Connor, Hershey, Statt, Malmendier
 Abstained 1 Singer
 Nays 0

H. UNFINISHED BUSINESS:

1. Resolution Number 38 of 2015 – Authorization To Execute EJCDC Agreement Relative To The Construction Of Canadice Water District #1

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, This Board is currently pursuing the creation of a water district along the County Road 36

corridor within the Town; and

WHEREAS, A referendum was presented to those within the district on August 20, 2011 and approved by the voters; and

WHEREAS, LaBella Associates, D.P.C. has provided services to date regarding the preparation of the Map, Plan and Report and associated services after the referendum passed to advance the project to the point of applying for funding and in anticipation of construction oversight; and

WHEREAS, This Board desires to retain the services of LaBella Associates, D.P.C. for work on this project; and

WHEREAS, The Town has received a Preliminary Funding Letter from Rural Development for Canadice Water District #1; and

WHEREAS, It is required to execute the approved EJCDC agreement between the Town of Canadice and LaBella Associates and be approved by Rural Development for funding eligibility; and

WHEREAS, The required recordation and estoppel periods will both be expired by August 12, 2015; now, therefore, be it

RESOLVED, That this Board authorizes the Supervisor to execute said agreement with LaBella Associates, D.P.C. for Project Engineering and Management Services for submission and approval by Rural Development relative to funding pertaining to the creation of Canadice Water District #1 once all required periods have expired; and, be it further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to Mr. Michael Schaffron and Mr. William Reemtsen both of LaBella Associates, D.P.C. and retain a copy in the records of the Town.

I. NEW BUSINESS:

1. Resolution Number 39 of 2015 – Authorization To Execute An Agreement To Continue Participating In The Ontario County Tax Collection System

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier
 Nays 0

WHEREAS, Ontario County, with the agreement of the towns within, determined it was beneficial to implement a standardized property tax collection software program; and

WHEREAS, A software program from BAS was purchased and installed with the towns sharing the annual maintenance fee based on parcels within their jurisdiction; and

WHEREAS, Gary Baxter, Ontario County Treasurer, has requested that each town reaffirm their commitment to the cost sharing agreement for 2016; and

WHEREAS, This Board agrees that is it in the best interest of the Town to continue with the standardized system and cost sharing agreement; now, therefore, be it

RESOLVED, That this Board directs the Supervisor to execute the commitment letter as received from Mr. Gary Baxter, Ontario County Treasurer; and, be it further

RESOLVED, That the Budget Officer ensure that Canadice’s portion in the amount of \$405 be included in the 2016 budget proposal; and, be it further

RESOLVED, That the Clerk of this Board is to send a copy of this resolution, and copy of the signed agreement to Mr. Gary Baxter, Ontario County Treasurer and retain a copy of same in the Town’s records.

2. Flood Relief Monies – Discussed during privilege of the floor. Councilman Hershey asked if the money will be used by municipalities on municipal infrastructure not on private property. Supervisor Singer indicated that is correct, it would not be used on private property.

3. New Bookkeeper Appointment – Mark left the end of July and Dodie Huber started last week.

4. Approval of the Bills –

Councilman Malmendier motioned, Councilman Hershey seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #8 for 2015-

		Voucher#	
General/Highway:		#289 to #327	\$ 29,655.58
Trust & Agency		#11	\$ 360.39
APPROVED	Ayes 5	Singer, O’Connor, Hershey, Statt, Malmendier	
	Nays 0		

J. PRIVILEGE OF THE FLOOR:

1. Councilman O’Connor sandblasted the historic sign, will re-drill and put new fasteners on it. Councilman Malmendier will paint it when it’s ready. There was also some discussion about moving it up closer to the Town Hall where it could easily be read.

2. Councilman Malmendier has contacted a couple of vendors regarding the “Welcome to Canadice” signs. It would be approximately 32 inches wide by 26 inches tall. Superintendent Virgil made a comment he thought the website information was too big in comparison to the Town of Canadice text. Mr. Mayhood thought having Canadice stand out more was a good idea also. Councilman Malmendier will have more information at the next meeting.

K. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Hershey seconded, and it was unanimously carried to adjourn the meeting at 9:40 pm.

APPROVED	Ayes 5	Singer, O’Connor, Hershey, Statt, Malmendier	
	Nays 0		

Respectfully submitted, _____ Eileen Schaefer, Town Clerk