#### A. CONVOCATION:

- 1. The Canadice Town Board Meeting was held on September 12, 2016 at 7:30 pm at the Canadice Town Hall.
- 2. Roll call showed the following-

Present: Supervisor Kristine Singer

Councilman John O'Connor Councilman William Hershey

Councilman Mark Statt

Councilman Mark Malmendier

Others Present: Nine (9) guests/residents attended the Regular Town Board Meeting.

- 3. Salute to the Flag.
- 4. Approval of August 8, 2016 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the minutes of the August 8, 2016 Town Board Meeting.

APPROVED Ayes 5

Singer, O'Connor, Hershey, Statt, Malmendier

Nays 0

Approval of August 20, 2016 Informational/Public Hearing Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O'Connor motioned, Councilman Hershey seconded, and it was unanimously carried to approve the minutes of the August 20, 2016 Informational/Public Hearing Town Board Meeting.

APPROVED Ayes 5

Singer, O'Connor, Hershey, Statt, Malmendier

Nays 0

## **B. PRIVILEGE OF THE FLOOR:**

1. Wendy Krause, Honeoye Public Library – She was unable to attend the meeting and will be on the agenda for the budget workshop.

#### C. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

#### D. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer

a. The financial report for the Town Clerk/Tax Collector for the month of August was submitted (see T. C. file).

Councilman Statt motioned, Councilman Malmendier seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED

Ayes 5

Singer, O'Connor, Hershey, Statt, Malmendier

Nays 0

- 2. Historian- Mrs. Margaret Bott
  - a. No report.
- 3. Code Enforcement Officer- Mr. Robert Best
  - a. The written report for the month of August was submitted (see T. C. file).
- 4. Planning Board- Mr. Theodore Mayhood
  - a. Draft minutes for the month of August submitted (see TC. file).
- 5. Zoning Board of Appeals- Mrs. Linda Moorhouse
  - a. Minutes for the month of August submitted (see TC. file).
- 6. Highway Superintendent- Mr. Mike Virgil
  - a. The written report for the month of August was submitted (see T. C. file).
- b. Councilman Malmendier had a few questions if the re-siding was for the whole building and if the purchase of a used grader was still being considered. Supervisor Singer indicated the siding was for the whole highway shed and nothing was being considered at this time for the grader.
- 7. Honeoye Lake Watershed Task Force- Councilman Hershey
  - a. Inlet Restoration Project Sign the design is almost completed.
- b. Mr. Terry Gronwall indicated up until three weeks ago the water quality for the season has been good even though it has been the third warmest summer since 1949. Water clarity was three feet higher this morning compared to last week. The lake level continues to drop.
  - c. Weed harvesting is on the final cut and they took delivery of the shoreline pick-up barge.
- d. The contract was awarded for the Inlet Restoration Project. Construction started today and should be completed by late October.
- 8. Assessor- Mrs. Lisa M. Bennett
  - a. The written report for the month of August was submitted (see T. C. file).
- 9. Special Reports:
  - 1. Water District

Supervisor Singer mentioned the \$3M grant awarded to Canadice for the Water District Project. Some additional stream-bank stabilization on both sides of the streambanks will be added to the project. Supervisor Singer has already signed documents for permit requests from DEC. We are

now at fifty-some easements left to secure. Mr. Tom Peaslee is a PE and a notary. He works for the attorney for the project and has been following up with property owners questions on easements. The final record of the determination and findings will be submitted at the October meeting.

## 10. Supervisor- Ms. Kristine Singer

a. The financial report for the month of August was submitted (see T.C. file)

Councilman Statt motioned, Councilman Hershey seconded, and it was carried to accept the Supervisor's report.

APPROVED Ayes 4 O'Connor, Hershey, Statt, Malmendier

Abstained 1 Singer

Nays 0

### b. **Resolution Number 41 of 2016** – Budget Modifications

Councilman Malmendier motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier

Nays 0

WHEREAS, The Budget Officer has notification that that funds from CHIPS and Pave-NY will be more than originally budgeted; and

WHEREAS, These funds are to be used for maintenance and upgrades to our highway infrastructure; now, therefore, be it

RESOLVED, That this Board directs the Budget Officer to make the following 2016 budget modifications:

Revenues

Increase DA3501, Consolidated Highway Aid, by \$23,394.00

**Expenditures** 

Increase DA5110.4, Road Repair, Contractual by \$23,394.00

### c. **Resolution Number 42 of 2016** – Budget Modifications

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier

Nays 0

WHEREAS, This Board approved the installation of LED lighting and other electrical energy upgrades in conjunction with a plan offered by National Grid that was not originally budgeted for; and

WHEREAS, It was determined that the long-term savings for this program was beneficial to the Town; now, therefore, be it

RESOLVED, That this Board directs the Budget Officer to make the following 2016 budget modifications:

Increase A599, Appropriated Fund Balance, by \$9,000.00

Expenditures

Increase A1620.4, Buildings, Contractual Town Hall by \$2,800.00

Increase A5132.4, Town Shed, Contractual by \$6,200.00

#### d. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1990.4	A3310.1	\$ 739.97	Expenditures greater than budgeted amount.
A1990.4	A3310.4	\$ 3,286.86	Expenditures greater than budgeted amount.
A1990.4	A9050.8	\$ 2,975.00	Expenditures greater than budgeted amount.
DA5112.1	DA5110.1	\$ 14,548.67	Expenditures greater than budgeted amount.
A1990.4	A8010.4	\$ 500.00	Expenditures greater than budgeted amount.

Councilman Statt motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the budget transfers.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier Nays 0

### E. UNFINISHED BUSINESS:

1. **Resolution Number 43 of 2016** – Authorization To Accept Offer From Auction Direct For 2011 Pickup Truck

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier Navs 0

WHEREAS, This Board and the Highway Superintendent have developed an equipment replacement schedule in order to maintain safe, effective equipment along with maintaining a stable expense line; and

WHEREAS, The 2011 pickup truck is scheduled to be disposed of this year and replaced in accordance with the schedule; and

WHEREAS, Ads were placed requesting bids in accordance with municipal law in order to dispose of the truck; and

WHEREAS, No bids were received as a result of the ads; and

WHEREAS, The Highway Superintendent, at the suggestion of this Board, obtained a quote from Auction Direct for disposal of the truck in the amount of \$14,000; and

WHEREAS, It is the recommendation of the Highway Superintendent to accept the quote received from Auction Direct instead of taking the vehicle to the municipal auction with the uncertainty of the funds that would be realized from the auction; now, therefore, be it

RESOLVED, That this Board accepts the Highway Superintendent's recommendation to accept the quote from Auction Direct for the disposal of the 2011 pickup truck; and, be it further RESOLVED, That the Clerk of this Board maintain a copy of this resolution in the permanent records of the Town and send a certified copy to Michael Virgil, Highway Superintendent.

- 2. Town Shed Upgrades Discussed briefly during the Highway Superintendent report.
- 3. Simons House Review bids for removal of the trailer and removal of the asphalt roof off of the house.

Councilman Hershey indicated Cratsley Excavating intends to submit a bid for removing the trailer. He has not heard back from Deat's Construction. Councilman O'Connor indicated Shanks is interested in bidding and will contact them again. Supervisor Singer indicated she will put the bid review on the agenda for the budget workshop.

#### F. NEW BUSINESS:

1. **Resolution Number 44 of 2016** – Setting Date, Place And Time For A Workshop Meeting Pertaining To The 2017 Town Of Canadice Tentative Budget

\*Supervisor Singer indicated she wanted direction from the Board for preparing the preliminary budget. The union contract calls for a salary increase of 2.5% for 2017 for the Highway Department. The tax cap levy is only .68% for 2017. The .4 lines in the budget we normally don't increase. Supervisor Singer will prepare a spreadsheet for the Board to review.

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier

Nays 0

WHEREAS, It is the Budget Officer's Responsibility to prepare the 2017 Tentative Budget and file said budget with the Town Clerk no later than September 30, 2016; and

WHEREAS, It is the Town Clerk's responsibility to submit said budget to members of the Board no later than October 5, 2016; and

WHEREAS, It is the desire of this Board to conduct a workshop meeting to discuss said budget; now, therefore, be it

RESOLVED, That this Board will conduct a workshop meeting on Thursday September 22, 2016 at the Canadice Town Hall, 5949 County Road 37, Town of Canadice, County of Ontario, State of New York at 7:00 pm; and, be it further

RESOLVED, That the Clerk of this Board publish a public notice of said meeting in the official newspaper of the Town at least five (5) days prior thereto.

2. **Resolution Number 45 of 2016** – Establishing Standard Work Days For Elected And Appointed Officials For Retirement Purposes

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier

Nays 0

WHEREAS, The New York State and Local Employees' Retirement System requires that a Standard workday be established for retirement credit purposes; and

WHEREAS, This Board has reviewed and recommended establishment of standard work days for elected and appointed officials; now, therefore, be it

RESOLVED, That this Board hereby establishes the following as standard work days for elected and appointed officials; and, be it further

RESOLVED, That this Board will report the following days worked in the New York State Employees' Retirement System based on the record of activities maintained and submitted by the official, who is a member of the Retirement System, to the Clerk;

Position	E/A	Name	Std Work	Term	Maintains PR Time	Days per
			Day		Record	Month
Highway	E M	ichael Virgil	8.0	1/01/16-12/31/19	No	29.65
Superintender	nt					
Town Board						
Member	E	Mark Statt	6.0	1/01/14-12/31/17	No	1.28
and, be it furt	her					

RESOLVED, That a certified copy of this resolution be transmitted by the Clerk to the New York State Comptroller and retain a copy in the Town records.

# 3. Approval of the Bills –

Councilman Malmendier motioned, Councilman Hershey seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

## ABSTRACT #8 for 2016-

		Voucher	
General/Highway Account		#380 to #429	\$ 184,147.67
Trust & Agency		#13	\$ 353.52
APPROVED	Ayes 5	Singer, O'Conn	or, Hershey, Statt, Malmendier
	Nays 0	_	

#### **G.** PRIVILEGE OF THE FLOOR:

- 1. Supervisor Singer mentioned Wednesday October 5<sup>th</sup> is the annual Pioneer Library meeting and luncheon if anyone is interested in going.
- 2. Councilman O'Connor asked if there were any restrictions on hours or leaving kayaks unattended for the business on Canadice Lake Road. Mr. Mayhood indicated the business permit is only for the home property, not for any location elsewhere. Councilman O'Connor suggested to the people that complained to contact DEC.
- 3. Councilman O'Connor asked if we are tracking the savings on our bills now that the new lights are installed. Supervisor Singer indicated we will have to report information on the AUD annual update document the State Comptroller's office receives.

# H. EXECUTIVE SESSION:

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to close the meeting and go into executive session to discuss employment and labor relations issue at approximately 8:34 pm.

APPROVED	Ayes 5	Singer, O'Connor, Hershey, Statt, Malmendier
	Navs 0	

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously

carried to close the executive session and resume the regular meeting at approximately 8:52 pm.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier Nays 0

I. ADJOURNMENT:

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to adjourn the meeting at 8:53 pm.

APPROVED Ayes 5 Singer, O'Connor, Hershey, Statt, Malmendier Nays 0

Respectfully submitted, \_\_\_\_\_\_ Eileen Schaefer, Town Clerk