

A. CONVOCAATION:

1. The Canadice Town Board Budget Workshop was held on September 28, 2021 at 7:00 pm at the Canadice Town Hall and virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
Councilman Teryl Gronwall
Councilwoman Kate Crowley
- Absent Councilman John O’Connor
Councilman Mark Statt

Others Present: Two (2) guests/residents attended the Budget Workshop in person or virtually.

3. Salute to the Flag.

B. PUBLIC HEARING: To Entertain Comments Pertaining To The 2022 Fire Protection District Contracts

*Supervisor Singer indicated a 1% increase is included in the budget. No one had any other comments. Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 3 Singer, Gronwall, Crowley
 Nays 0

C. PRIVILEGE OF THE FLOOR: There was no one to be heard.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. BUDGET REVIEW:

*Supervisor Singer provided the Board with a proposed 2021 preliminary budget and proceeded to go through the proposed budget highlighting any changes or reductions.

*Wages – the percent of change column is not currently showing the correct amount in the proposed budget, there is an error in the program. Wage increases: for Highway 2.5%, most salaried positions 2.5%, hourly wage positions will be increased \$.66 cents. The Supervisor, Justice, Budget Officer and Bookkeeper to the Supervisor will be increased 1%.

*The Planning and Zoning members will receive \$40 per meeting.

*The CEO requested an increase in hours for the Deputy CEO from 10 hours to 16 hours a week.

*Discussion took place regarding the requested 2% for the Honeoye Public Library.

*A budget request would be needed for Little Lakes Community Center before anything might be granted.

*Some discussion took place regarding the RFP information for a new HVAC system.

*Supervisor Singer will make the adjustments discussed by the Board and print the revised 2022 preliminary budget.

F. UNFINISHED BUSINESS:

1. **Resolution Number 53 of 2021** – Amending Agreement For Legal Services From Chalifoux Law, PC Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 3 Singer, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice awarded a contract to Chalifoux Law, PC to provide Legal services for the Water District No. 1 project, with subsequent amendments increasing the contract to \$108,548.00, and WHEREAS, the contract amount was amended to \$114,500.00 with Resolution Number 75 of 2020 due to the volume of easements required for the project, EDPL proceedings and other legal services for the project; and

WHEREAS, the Town has incurred additional costs for legal services pertaining to negotiating a final contract payment to Fineline, preparing an additional easement needed and addressing other issues related to the project.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Canadice hereby authorizes an increase of \$6,000.00 in the budget for the Legal services from Chalifoux Law (from \$114,500.00 to \$120,500.00), with a corresponding decrease in the contingency.

RESOLVED, that certified copies of this resolution be sent to Kathy Dear from LaBella and Associates, to Chalifoux Law, PC and retain a copy in the project records.

G. NEW BUSINESS:

1. **Resolution Number 54 of 2021** – Authorization To Execute Fire Protection & Ambulance Service Agreements For 2022

Councilwoman Crowley motioned, Supervisor Singer seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 3 Singer, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice currently contracts with the Richmond Fire District and the Hemlock Fire District for fire protection and ambulance service within the Towns fire protection district as set forth in executed agreements between the Town and said districts: and

WHEREAS, said agreements will expire on December 31, 2021; and

WHEREAS, this Board wishes to renew the agreement with the Hemlock Fire District for one-year commencing January 1, 2022 and terminating on December 31, 2022 for compensation in the amount of \$23,138; and

WHEREAS, this Board wishes to renew the agreement with the Richmond Fire District for Ambulance service for the entire Town of Canadice and Fire Protection Service for all areas except those covered by the agreement with the Hemlock Fire District for compensation in the amount of \$177,018.00 for one-year commencing January 1, 2022 and terminating on December 31, 2022; and

WHEREAS, a Public Hearing was held on September 28, 2021 relative to the proposed 2022 Fire and Ambulance Protection Contracts; now, therefore, be it

RESOLVED, that this Board is hereby authorized to execute the fire and ambulance protection agreements with the above mentioned Fire Districts under the terms set forth in the attached documents; and, be it further

RESOLVED, that both Fire District representatives and this Board agree to review the boundary lines currently established and amend the contracts if necessary; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution along with two signed copies of each agreement to the respective Fire Districts to be signed by their Commissioners, one copy to be retained by the District, the other to be returned to the Town Clerk of the Town of Canadice.

2. Resolution Number 55 of 2021 – Setting Date, Place and Time For A Public Hearing Pertaining To The 2021 Special Assessment Roll To Collect Water District No. 1 Capital Improvement Costs Based On Benefit Formulas

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 3 Singer, Gronwall, Crowley
 Nays 0

WHEREAS, Canadice Water District No. 1 (“Water District”) has incurred capital debt and annual interest and principal payments will be due; and

WHEREAS, all property owners in the Water District benefit from said District and must contribute to the repayment of the District’s capital debt and capital improvements in accord with the benefit received; and

WHEREAS, the Board seeks to collect a Capital Recovery Charge (“CRC”) from all property owners within the Water District through a benefit-based special assessment; and

WHEREAS, the Town Board has directed the Assessor to compute the CRC charge for the Water District on the 2021 Special Assessment Roll by applying a benefit formula that will be charged to each property within the Water District for the 2022 Tax Levy billing; and

WHEREAS, the Assessor has prepared and presented a 2021 Special Assessment Roll to the Town Board; and

WHEREAS, it is necessary to hold a public hearing on the 2021 Special Assessment Roll; and, it is hereby

RESOLVED, by the Town Board of the Town of Canadice that a Public Hearing shall be held on the 11th day of October 2021, at 7:30 pm at the Canadice Town Hall, 5949 County Road 37, Town of Canadice, County of Ontario, State of New York for the purpose of hearing public comment regarding the 2021 Special Assessment Roll used for the 2022 Tax Levy billing; and, be it further

RESOLVED, that the Town Clerk advertise for said Public Hearing and notice all property owners within the District in a manner consistent with law; and, be it further

RESOLVED, that a copy of this Resolution be provided to the Town Assessor, Town Clerk, and the Supervisor

3. Resolution Number 56 of 2021 – Authorization To Solicit Proposals For Replacement Of The HVAC Systems In The Town Hall And Court Facility

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 3 Singer, Gronwall, Crowley
 Nays 0

WHEREAS, a research group was created to develop the options and request for proposal documents for replacement of the HVAC systems in the Town Hall and Court Facility; and

WHEREAS, the research group has developed a Request for Proposal and a list of vendors that provide

various types of systems for the Town to consider; and
 WHEREAS, this Board approves the proposed Request for Proposals as prepared by the group and reviewed by the Supervisor; and
 WHEREAS, once proposals are received by the Town Clerk by the date and time contained in the request documents, the group will review the submittals and make a recommendation to this Board for consideration; now, therefore, be it
 RESOLVED, that this Board authorizes the advertising and posting of the request for proposals to be submitted in accordance with the terms and conditions contained in the document therein; and, be it further
 RESOLVED, that the Clerk of this Board send certified copies of this resolution to the HVAC research group, the Supervisor and maintain a copy in the Town’s records.

H. CONVENE AS THE CANADICE BOARD OF HEALTH:

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to recess the Town Board and convene as the Canadice Board of Health.

APPROVED Ayes 3 Singer, Gronwall, Crowley
 Nays 0

*Supervisor Singer explained the purpose of the Board convening as the Canadice Board of Health and discussed briefly the situation at 6761 South Old Bald Hill Road. A brief discussion took place.

1. Resolution Number 57 of 2021 – Setting Date, Place And Time For A Public Hearing To Entertain Comments Pertaining To A Septic Placement Variance Request At 6761 South Old Bald Hill Road.

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 3 Singer, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice Municipal Code Chapter 92 contains the requirements for Septic Systems installed or repaired within the Town; and
 WHEREAS, said code states that the Canadice Town Board of Health must review and approve any requested variances to these rules and regulation; and
 WHEREAS, Mr. Stephen Smith, Canadice Code Enforcement Officer has referred the plans for a new system to be installed at 6761 South Old Bald Hill Road for review and variance approval; and
 WHEREAS, §92-8 C of the Canadice Municipal Code states that a public hearing is to be held with required legal postings; now, therefore, be it
 RESOLVED, that this Board will conduct a public hearing to entertain comments pertaining to said variance request at 7:30 pm on October 11, 2021 at the Canadice Town Hall, 5949 County Road 37; and be it further
 RESOLVED, that the Clerk of this Board publish notice of said hearing in the official newspaper in accordance with Town Law, issue a property sign to the owner for posting in accordance with Chapter 92, Section 92-8 C and send copies of this resolution to Fred Wager, 6761 South Old Bald Hill Road, Springwater, NY 14560, Mr. William Grove of Grove Engineering, 8677 State Route 53, Naples, NY 14512 and Stephen Smith, Canadice Code Enforcement Office.

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to close as the Canadice Board of Health and reconvene as the Town Board.

APPROVED Ayes 3 Singer, Gronwall, Crowley
 Nays 0

I. PRIVILEGE OF THE FLOOR:

*Councilman Gronwall questioned the timing for the Request for Proposal and wanted to confirm the heating system not as bad as the AC issues. Supervisor Singer indicated the heating system has worked okay and she would like to give 30 days for interested parties to respond.

J. ADJOURNMENT:

Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 7:59 pm.

APPROVED Ayes 3 Singer, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk