

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on September 9, 2013 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman Michael Virgil
- Councilman Leland Durkee
- Councilman John O’Connor
- Councilman William Hershey

Others Present: Twelve (12) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of August 12, 2013 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Durkee motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the minutes of the August 12, 2013 Regular Town Board Meeting.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

B. PRIVILEGE OF THE FLOOR:

1. Wendy Krause, Director of the Honeoye Public Library addressed the Board regarding their budget request for 2014. Board of Trustees and Canadice residents Marcia Young and Cynthia Langkamp were introduced.

Some of the information reported is as follows:

517 Canadice residents have library cards and an additional 62 have OWL cards for a total of 579 users from Canadice. There are a total of 2,260 library users. 3,497 items were circulated of which 897 were from Canadice. The Honeoye Public Library offers Wi-Fi, audio books, eBooks, there is a book talk group and the summer performances were a big success this past season. The expansion project came in slightly under budget, and geothermal was installed in the new section of the building. A meeting room policy has been developed so organizations will be able to schedule meetings. NYS Division of Youth Funding is being cut and Ontario County will most likely cut library funding. The Board of Trustees will be taking over the Christmas Bazar to help offset the approximate two or three thousand dollars that will need to be replaced in the budget. The funds raised will be split with the Food Pantry. A grant received in conjunction with Kayla Stein, an artist from Canadice, allows people to watch Kayla create tiles for a large piece that will eventually be hung in the foyer of the new section. There will be an open house event to showcase the finished piece.

*Marcia Young commented on how many Canadice residents she encounters when she is at the library and suggests anyone with children or grandchildren to please stop in to see the animals in the foyer. Also Wendy Krause was interviewed on NPR; National Public Radio in regards to the fishing poles that can be signed out at the Honeoye Public Library.

*Carla Collichio, a Canadice resident, spoke regarding her fondness for libraries and especially the help she has received hunting down books she is looking for from Wendy and the Honeoye Public Library staff. She gives her taxes freely in support of the library. One of Ms. Collichio’s favorite quotes is from Augustine Burrow “Libraries are not made they grow”

*Cynthia Langkamp is in charge of the Christmas Bazar which is scheduled December 7th, 10:00 am until 1:00 pm in the Honeoye Central School cafeteria. Contributions of gently used items would be appreciated.

*Wendy Krause thanked the Board for their continued support.

C. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

* There will be a joint meeting with Canadice and Richmond Town Boards regarding Honeoye Lake quality; Wednesday September 11th, 7:30 pm here at the Canadice Town Hall. It is intended to be a workshop meeting for the two Town Boards to determine what agencies need to be contacted and the actions we might be able to take.

*Supervisor Singer mentioned that Jodee has officially resigned from the Assessor Clerk & CEO Clerk positions and Deputy Records Management. Jodee and her husband will be traveling across the country.

D. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of August was submitted (see T. C. file).

Councilman Durkee motioned, Councilman Virgil seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Robert Best.

a. The written report for the month of August was submitted (see T. C. file).

4. Planning Board- Mr. Theodore Mayhood.

a. The August draft minutes were submitted (see T.C. file).

b. The approved Mastin subdivision was withdrawn; the sale of the parcel did not take place.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. The ZBA did not have a meeting in August.

6. Highway Superintendent- Mr. Bruce Longbine.

a. Canadice Lake Road should be finished next week.

b. Supervisor Singer received a call from a resident complimenting the mowing job on Purcell Hill Road.

c. The portion of the work for DEC that Canadice is responsible for still needs to be completed.

d. Superintendent Longbine received a call from Mrs. Scott regarding a sign that keeps being taken down when renters come through. Supervisor Singer indicated Superintendent Longbine should talk to CEO Best to see if he is aware of any issues. The private road signs are through the county 911 program.

7. Honeoye Lake Watershed Research Taskforce Liaison- Councilman Hershey.

a. The soil exploration was completed with Princeton Hydro and Terry & Dorothy Gronwall continue taking samples from Honeoye Lake with Councilman Hershey.

b. The WQIP grant, round 11; will be applied for in the amount of approximately \$140,000 worth of storm water projects in November.

8. Assessor- Mrs. Lisa Bennett

a. The written report for the month of August was submitted (see T. C. file).

9. Special Reports

a. The Fire District representatives did not meet with Councilman O’Connor and Councilman Durkee since the Canadice Town Board met last.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of August was submitted (see T.C. file).

Councilman Durkee motioned, Councilman Hershey seconded, and it was carried to approve the August financial report.

APPROVED Ayes 4 Virgil, Durkee, O’Connor, Hershey
 Abstained 1 Singer
 Nays 0

b. Resolution Number 40 of 2013 – Budget Modifications

Councilman Virgil motioned, Councilman Durkee seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

WHEREAS, The Budget Officer has received funds from the sale of equipment; and
WHEREAS, Appropriation line DA5130.2 has exceeded budgeted amounts; and
WHEREAS, The expenditure of funds from this line was in anticipation of the receipt of said monies; now, therefore, be it

RESOLVED, That this Board directs the Budget Officer to make the following 2013 budget modifications:

Increase Appropriation Account DA5130.2, Machinery, Capital by \$10,000.00

Increase Revenue Account DA2665, Equipment Sale by \$10,000.00

c. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
DA5110.1	DA5130.1	\$ 194.44	Expenditures greater than budgeted amount.
A1990.4	A1410.2	\$ 194.00	Expenditures greater than budgeted amount.
A1990.4	A7550.4	\$ 1,250.00	Expenditures greater than budgeted amount.

Councilman Durkee motioned, Councilman Virgil seconded, and it was unanimously carried to approve the

budget transfers.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

E. UNFINISHED BUSINESS:

1. Natural Resource Extraction Committee Update- Sand mining extraction appears to be controversial out west; the National Association of Counties, the July 1, 2013 issue of County News has an article “’Frac sand’ mining sparks debate in upper-Midwest counties” by Charles Taylor. Supervisor Singer indicated this is a perfect example of why we changed our focus from hydraulic fracturing regulations to developing regulations for natural resource extraction.

2. Water District Update- Supervisor Singer met with Mr. Schaffron from LaBella, Mr. Emborsky the attorney for the project and Mr. Reimstein, project funding contact. Rural Development funding will now be using the 2010 census for information which will help lower funding costs; however they require an archeological report before they approve funds. It will provide lower interest rates. The City of Rochester Water Authority and Monroe County Water Authority are meeting tomorrow regarding our contract and should have that contract to us by our October meeting. Supervisor Singer will send a letter to property owners with an update when we get past the approval from the Comptroller. Mrs. Herbison asked if anything new had happened with the gas line. Mrs. Young agreed that everyone is as anxious to have natural gas as they are the water line. Supervisor Singer did not have any new information on a possible natural gas line at this time.

F. NEW BUSINESS:

1. Basic Star Renewal- Supervisor Singer briefly explained the process of Basic STAR recipients needing to call NYS or go on-line to renew their Basic STAR exemption. It cannot be renewed in the Assessor’s office where exemptions are normally processed.

2. 2014 Proposed Budget

a. Tax Cap Information- A 1.6% increase is allowed this year. Since our workman’s compensation is so high, the budget will be a challenge. The Highway Department is scheduled for a 1.8% increase and Supervisor Singer is looking for direction from the Board for everyone else. After some discussion, it was decided to have Supervisor Singer work with the 1.6% in the calculations and it can be looked at during the budget workshop.

b. Resolution Number 41 of 2013 – Setting Date, Place And Time For A Workshop Meeting – 2014 Tentative Budget

Councilman Durkee motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

WHEREAS, It is the Budget Officer's Responsibility to prepare the 2014 Tentative Budget and file said budget with the Town Clerk no later than September 30, 2013; and

WHEREAS, It is the Town Clerk's responsibility to submit said budget to members of the Board no later

than October 5, 2013; and

WHEREAS, It is the desire of this Board to conduct a workshop meeting to discuss said budget; now, therefore, be it

RESOLVED, That this Board will conduct a workshop meeting on Monday September 23, 2013 at the Canadice Town Hall, 5949 County Road 37, Town of Canadice, County of Ontario, State of New York at 7:30 pm; and, be it further

RESOLVED, That the Clerk of this Board publish a notice of said meeting in the official newspaper of the Town at least five (5) days prior thereto.

3. Resolution Number 42 of 2013 –Authorization To Purchase A Diamond 50” HD Flail Head For Boom; Budget Modifications

This piece of equipment is for the John Deer ditch bank mower.

Councilman Durkee motioned, Councilman Hershey seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

WHEREAS, Highway Superintendent Bruce Longbine presented a proposal to purchase a Diamond 50” HD Flail Head for Boom from Lakeland Equipment Corp.; and

WHEREAS, The proposal includes trading in the New Holland Disc Mower to offset the purchase price; and

WHEREAS, The net cost to the Town will be \$7,105.00; and

WHEREAS, With the prior sale of equipment, funds are available to purchase the Diamond 50” HD Flail Head for a cost of \$7,105.00; now, therefore, be it

RESOLVED, That the Budget Officer make the following Budget Modifications to complete the purchase:

 Increase Revenue Line DA2665, Sale of Equipment \$7105.00

 Increase Appropriation Line DA5130.2, Equipment Capital \$7105.00;

and, be it further

RESOLVED, That this Board authorizes the Supervisor/Budget Officer to execute the purchase agreement for said equipment; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution to Highway Superintendent Bruce Longbine.

4. Resolution Number 43 of 2013 - Authorization To Execute A Lease Agreement

Councilman Hershey motioned, Councilman Durkee seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

WHEREAS, The current lease agreement on the copiers leased by the Town are due to expire November 21, 2013; and

WHEREAS, It is more cost effective to return the current equipment than to buy out the equipment and maintain a service contract; and

WHEREAS, Information for replacement copiers has been reviewed by the Supervisor/Budget Officer; and

WHEREAS, After due deliberation the Supervisor/Budget Officer recommends the Cannon Copier Model 4025 quoted by Usherwood Office Technology which best suits the service required by Town personnel for

the copier in the Town Hall and Cannon Copier Model 1730IF quoted by Usherwood Office Technology best suites the service required by personnel in the Town Court facility; and
 WHEREAS, Each copier will be maintained by Usherwood Office Technology under the terms of the lease agreement; and
 WHEREAS, Sufficient funds exist to absorb the increase in monthly lease expense for 2013 and will be budgeted for future years included in the term of the lease; now, therefore, be it
 RESOLVED, That this Board authorizes the Supervisor/Budget Officer to execute the lease agreement for said copiers and related equipment; and, be it further
 RESOLVED, That the Clerk of this Board send a certified copy of this resolution with the executed agreement to Usherwood Office Technology.

5. Resolution Number 44 of 2013 – Reappointment Of Kevin Hass To The Board of Assessment Review
 Councilman O’Connor motioned, Councilman Durkee seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

WHEREAS, The term for Assessment Review Board Member Mr. Kevin Hass will expire on September 30, 2013; and
 WHEREAS, Mr. Hass has indicated that he wishes to be reappointed to the Board of Assessment Review; and
 WHEREAS, This Board, after due deliberation, agrees that Mr. Hass has been an asset to the Assessment Review Board and is pleased that Mr. Hass wishes to continue his tenure on said board; now, therefore, be it
 RESOLVED, That this Board does hereby reappoint Mr. Kevin Hass to the Town of Canadice Assessment Review Board for a five year term that expires on September 30, 2018 and, be it further
 RESOLVED, That the Clerk of this Board send certified copies of this resolution to Mr. Kevin Hass, and Ontario County Real Property Tax Services.

6. Resolution Number 45 of 2013 – Sympathy Helen Mastin
 Councilman O’Connor motioned, Councilman Durkee seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

WHEREAS, This Board was deeply saddened to learn of the death of Mrs. Helen Mastin; and
 WHEREAS, Mrs. Mastin served this Town and its residents as Tax Collector for at least 18 years serving terms spanning 1952 through 1985; and
 WHEREAS, Mrs. Mastin also served as ‘First Lady’ of Canadice supporting her husband Earl Mastin, Canadice Supervisor, during his 14 years in office; and
 WHEREAS, During her tenures Mrs. Mastin demonstrated the highest degree of dedication and professionalism to both the Town and its citizens, qualities which characterize the highest ideals of those in public service; and
 WHEREAS, Mrs. Mastin was always willing to offer guidance and assistance to both the citizens of Canadice and the many visitors she encountered serving in the her position; and
 WHEREAS, Mrs. Mastin was a true friend to many and highly respected resident of Canadice; and

WHEREAS, Mrs. Helen Mastin has left her mark in the history of this Town and in the memory of many of its residents; and

WHEREAS, The Town of Canadice wishes to pay its respects to the memory of this fine citizen; now, therefore, be it

RESOLVED, That the Town Board of the Town of Canadice extends its sympathy to the family of Helen Mastin; and, be it further

RESOLVED, That this Resolution be entered as part of the permanent records of the proceedings of the Town and be retained in its book of minutes forever; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution to the family of Mrs. Mastin.

7. Approval of the Bills –

Councilman O’Connor motioned, Councilman Virgil seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #9

General Account Voucher	#224 to #247	\$ 10,011.86
Highway Account Voucher	#150 to #162	\$ 74,984.46
Trust & Agency Voucher	#12	\$ 344.75

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

*Councilman Virgil asked about the forklift; Superintendent Longbine indicated it was purchased when he first started.

G. PRIVILEGE OF THE FLOOR:

1. Councilman O’Connor mentioned the front door lock will stay unlocked if the tumbler is turned all the way and will have to be locked with the front door key instead of the key that is normally used to operate the mechanism on the inside.

2. Councilman O’Connor asked if the timber harvest permits go on the CEO’s report, he noticed some activity on Canadice Lake Road. Councilman Hershey indicated it isn’t a permit, it’s a registration. It is most likely the registration for Mr. Masci. Superintendent Longbine indicated Future Forestry Consulting is managing that project; they are working from Canadice Lake Road and Middle Road.

3. Supervisor Singer passed out copies to the Board of the survey that was processed regarding the Aquatic Vegetation Program for the meeting this coming Wednesday.

H. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Durkee seconded, and it was unanimously carried to adjourn the meeting at 8:49 pm.

APPROVED Ayes 5 Singer, Virgil, Durkee, O’Connor, Hershey
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk