

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on September 12, 2022 at 7:30 pm at the Canadice Town Hall and Virtually via Zoom.

2. Roll call showed the following-

- Present: Supervisor Christopher Vastola
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley
- Absent: Councilman John O’Connor

Others Present: Eleven (11) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag.

4. Approval of August 8, 2022 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the August 8, 2022 Regular Town Board Meeting.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

With the following correction: Pg five, Supervisors financial report for July had to be revised, was not approved.

Approval of September 1, 2022 Special Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the September 1, 2022 Special Town Board Meeting.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

B. PUBLIC HEARING:

1. Public hearing to entertain comments for Fire Protection District Contracts for Fiscal Year 2023

Councilman Gronwall motioned, Councilman Statt seconded and it was unanimously carried to open the public hearing to entertain comments for Fire Protection District contracts for fiscal year 2023.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

*Rick Frost, Richmond Fire Chief provided an overview of the reasons they are asking for an increase. Equipment, fuel and the cost of staffing have increased substantially. Currently Richmond residents are paying \$1.29 per thousand; Canadice residents are paying \$1.01 per thousand and South Bristol residents \$1.13 per thousand. Debbie Weber from the Richmond Fire District indicated they are asking for a 4% increase. It would put Richmond residents at \$1.32 per thousand, Canadice at \$1.05 per thousand and South Bristol at approximately \$1.18 per thousand.

*Chad Fraser, Hemlock Fire Chief indicated the fire district maps for Canadice still need to be updated. Supervisor Vastola will provide an Ontario County map for Richmond and Hemlock to refer to when deciding where the district lines should be for Canadice.

Councilman Statt motioned, Councilman Gronwall seconded and it was unanimously carried to close the public hearing to entertain comments for Fire Protection District contracts for fiscal year 2023.

C. PRIVILEGE OF THE FLOOR:

1. Supervisor Vastola indicated there are people that still need to attend the Workplace Violence/Sexual Harassment training. He needs the certificates.

2. Mr. Bob Hoover and Mrs. Merrily Hoover with their neighbor Mr. Michael Boroson from West Shore Cove addressed the Board regarding an issue with a pot hole that has grown to approximately 4ft x 4" deep at their property. The water district construction along with the fire hydrant that was installed disrupted the ground water and has continued to deteriorate the area.

*Supervisor Vastola spoke to Mr. Tom Guerin from LaBella, and the Highway Superintendent. The consensus is that the issue is preexisting and a maintenance issue.

*Superintendent Fraim didn't see the area before the water district construction. He felt there might have been some residual effect from groundwater and the system construction, but with the clay soil we have it should have sealed back up. The cracking in the pavement is allowing more water to increase the damage.

*Mr. Hoover indicated he provided a letter from Mr. Geartz; he used to own Mr. Boroson's property and never saw an issue with water in that area. In the 22 years Mr. and Mrs. Hoover have lived there, no water issues along the road existed. The road does not have a high volume of traffic that would damage that area. Mr. Hoover received a quote from a contractor of \$5200 to repair the area. Mr. Boroson indicated he moved to West Shore Cove in December of 2019 and there was no damage at all. The damage is directly down from the fire hydrant. Mr. and Mrs. Hoover are asking the Town to cover the cost of repairing the damage. Mr. Hoover indicated he didn't expect an answer right away, but wanted to present the information to the whole Board.

3. Honeoye Public Library Budget Request – Director Janell Specca provided an overview of what programs the Library provides and what financial issues they are facing that includes a new furnace for the building. The Library has seen an increase in use which also means an increase in basic materials, paper towels, toilet paper, etcetera. They are trying to fill the need of a community center which would include educational classes, faxing, and copying, not just supplying books. They partnered with the Rotary to set up the gazebo performances. Director Specca is asking for an additional \$700 for 2023. Supervisor Vastola mentioned there is a grant to setup hotspots the library might be able to take advantage of. Councilman Gronwall suggested we could use a five-year comparison of our contributions. Councilwoman Crowley also asked for statistics of resident use. Director Specca will send the additional data to Supervisor Vastola. She thanked

the Board for their time.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month August was submitted (see T. C. file).

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

2. Historian- Margaret Bott.

a. No report.

3. Code Enforcement Officer- Stephen Smith.

a. The written report for the month of August was submitted (see T. C. file).

4. Planning Board- Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. The subdivision applicant didn’t attend the meeting, so the application was tabled until the next meeting.

c. Dwight Uthe expressed interest in becoming a Planning Board member and has been recommended for the appointment.

5. Zoning Board of Appeals- Linda Moorhouse.

a. Minutes were submitted to the Town Board (see T. C. file).

6. Highway Superintendent- Jeremy Frain.

a. The written report for the month of August was submitted (see T. C. file).

b. Cratsley Hill Road capital improvement project is 90% completed. Uthe Road project is complete and Curtis Road project is 90% complete.

c. Mr. Mayhood asked if the bench on Canadice Lake Road can have some trimming maintenance by the Town. It was confirmed DEC would have to be contacted for that issue.

d. Installed four driveway pipes for residents.

e. the new International 10 Wheeler was delivered.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

a. The written report for the month of August was submitted (see T.C. file).

b. Fall is definitely here. As of Monday 9/5/22 the water clarity has increased 1.6 feet to 5.6 feet and the surface water temperature decreased. It will be a peak period over the next few weeks for blue-green

algae blooms. DEC has publicly published their Honeoye Lake Alum Treatment permit application notice. The public has 30 days to respond and then DEC has 90 days to evaluate the situation.

- c. The final Princeton Hydro Aeration Planning report has been released.
- d. The weed harvesting program is over for the season.

8. Assessor- Lisa Bennett

- a. The written report for the month of August was submitted (see T.C. file).
- b. Assessor Clerk Holly Swingle had her first review and is handling Assessor duties in addition to the Clerk duties effectively.

9. Water District Operations –

- a. Rochester Water Authority Operations Report submitted (see T.C. file).
- b. Councilwoman Crowley reported on the increase in water usage for the water district, which is most likely due to additional residents being in town for the summer and the dry conditions.

10. Special Reports –

- a. No special reports.

11. Supervisor- Christopher Vastola.

- a. The financial report for the months of July and August were submitted. (see T.C. file). Councilwoman Crowley motioned, Councilman Gronwall seconded, and it was carried to approve the Supervisors reports.

APPROVED Ayes 3 Statt, Gronwall, Crowley
 Abstain 1 Vastola
 Nays 0

F. UNFINISHED BUSINESS:

- 1. HVAC – need vertical well placement map. Councilwoman Crowley sent a note to Martins.
- 2. Requested Integrated systems network map, IT map & contacts. Councilwoman Crowley met with Dan from Integrated. A quote to upgrade everyone to Microsoft 2021 Office- perpetual, tiered or a subscription was requested. Four machines are up for replacement in December. Also an after-hours contract price was asked for.

G. NEW BUSINESS:

- 1. **Resolution Number 49 of 2022** – Appreciation – Mrs. Elaine Scala
 Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Mrs. Elaine Scala, Assessor Clerk, resigned as of August 9, 2022; and
 WHEREAS, Mrs. Scala began her employment with The Town of Canadice February 11, 2014 as the Assessor Clerk and worked a brief time as a Clerk in the Town Clerk/Tax Collector’s office from January 1,

2022 through August 8, 2022; and

WHEREAS, during her tenure, Elaine demonstrated integrity and dedication to both the Town and its citizens and exhibited those unique attributes and qualities which exemplify the characteristics expected of individuals serving in public service; and

WHEREAS, Mrs. Scala was an asset to the Assessor’s office, always going above and beyond what was asked from her; and

WHEREAS, Elaine worked as a Clerk in the Town Clerk/Tax Collector’s office for several months after leaving her position as Assessor Clerk, helping to keep the office running smoothly; and

WHEREAS, Mrs. Scala has certainly left her mark on the Town of Canadice, its residents, officials, and employees; now, therefore, be it

RESOLVED, that the Board on behalf of the citizens of the Town of Canadice, expresses its appreciation to Mrs. Elaine Scala for her service and dedication to the Town; and, be it further

RESOLVED, that the Board offers their best wishes to Mrs. Scala as she enters this new chapter in her life to enjoy her free time for many years to come and that future years bring good health, and contentment; and, be it further

RESOLVED, that the Clerk of the Board send a certified copy of the resolution to Mrs. Elaine Scala.

2. Resolution Number 50 of 2022 – Authorization To Transfer Between Funds

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the original H2 budget approved by this Board included a transfer of funds from Highway in the amount of \$29,700.00; and

WHEREAS, final expenses for the project incurred and additional \$714.28 to be transferred from the general fund; now therefore be it.

RESOLVED, that this Board directs the Budget Officer to make said transfers in order to close Capital Project H2; and, be it further

RESOLVED, that the Clerk provide a certified copy to the Town of Canadice Bookkeeper.

3. Resolution Number 51 of 2022 – 2022 Budget Modifications

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Highway Superintendent has determined there is insufficient funds remaining in the fuel lines due to significant cost increases; and

WHEREAS, the original budget for capital project, H2- Storage Facility included funding in the amount of \$29,700.00 to be transferred from the Highway Fund into H2 fund; and

WHEREAS, said funding from Highway to H2 was never transferred; and

WHEREAS, the Budget Officer has determined there is sufficient funds available in unappropriated fund balance to cover these expenses; now, therefore, be it

RESOLVED, that this Board directs the Budget Officer to make the following 2022 budget modifications:

Increase DA599 Appropriated Fund Balance by \$81,960.00

Expenditures

Increase DA5110.41 Repair of Roads- Fuel by \$13,260.00

Increase DA5112.21 Permanent Improvements- Fuel by \$22,000.00

Increase DA5142.41 Snow Removal- Fuel by \$17,000.00

Increase DA9901.9 Interfund Transfers by \$29,700.00

And, be it further

RESOLVED, that the Clerk of this Board provide certified copies of this resolution to Jeremy Fraim, Canadice Highway Superintendent and Town of Canadice Bookkeeper.

4. Resolution Number 52 of 2022 – 2022 Budget Modifications

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Ontario County Soil and Water Conservation District submitted a grant application for roadside stabilization in the Honeoye Lake watershed; and

WHEREAS, NYS approved said grant with work to be completed by the Canadice Town Highway Department over a three-year period as in kind services for the grant; and

WHEREAS, the Budget Officer has received payment in the amount of \$16,680.01 for materials needed for the project in year one; and

WHEREAS, it is necessary to properly record the revenue and expenditures related to this grant in their own revenue and expenditure accounts and modify the budget for funds received; now, therefore, be it

RESOLVED, that this Board directs the Budget Officer to make the following 2022 budget modifications:

Revenues

Create and increase DA2390 Share of Joint Project-WQIP by \$16,680.01

Expenditures

Create and increase DA5112.23 Capital Improvements-WQIP by \$16,680.01

And, be it further

RESOLVED, that the Clerk of this Board provide certified copies of this resolution to Jeremy Fraim, Canadice Highway Superintendent and Town of Canadice Bookkeeper.

5. Resolution Number 53 of 2022 – 2022 Budget Modifications

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, the Town of Canadice requested and received funds under the American Rescue Plan Act, (henceforth ARPA); and

WHEREAS, ARPA funds have been allocated by the Town Board to change the Town Hall building heating and cooling system to a geothermal system; and

WHEREAS, the Town of Canadice accepted Martin’s Electrical LLC proposal number 32255.4 in the amount of \$106,785.00 to complete geothermal heating/cooling renovations at the Canadice Town Hall

Building; and

WHEREAS, upon acceptance of proposal a 25% payment is now due; and

WHEREAS, the Budget Officer has received payment in the amount of \$168,717.44 from the American Rescue Plan Act; and

WHEREAS, it is necessary to properly record the revenue and expenditures related to this grant in the respective revenue and expenditure accounts and modify the budget for funds received; now, therefore, be it RESOLVED, that this Board directs the Budget Officer to make the following 2022 budget modifications:

Revenues

Increase A4089 (Federal Aid, Other) by \$26,696.25

Expenditures

Increase A1620.4 (Buildings- Town Hall) by \$26,696.25

And, be it further

RESOLVED, that the Clerk of this Board provide certified copies of this resolution to Jeremy Fraim, Canadice Highway Superintendent and Town of Canadice Bookkeeper.

6. Resolution Number 54 of 2022 – Appointment Of Dwight Uthe To The Planning Board

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

WHEREAS, Planning Board Vice Chairman Christopher Vastola resigned to become Town Supervisor creating a vacancy on the Planning Board; and

WHEREAS, Dwight Uthe has expressed his interest to serve on the Planning Board; and

WHEREAS, this Board, after due deliberation, agrees that Mr. Uthe will be an asset to the Planning Board and is pleased that Mr. Uthe wishes to serve on said Board; now, therefore, be it

RESOLVED, that this Board does hereby appoint Dwight Uthe to the Town of Canadice Planning Board to the unexpired term that will expire on December 31, 2025 and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution to Mr. Dwight Uthe.

7. Approval of the Bills –

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #9 for 2022-

	Voucher	
General/Highway/Water District #1	#351 to #400	\$ 221,753.68
Trust & Agency	#15	\$ 296.52

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

*Councilwoman Crowley questioned what had been decided regarding the electric service at the old historian building. Insurance coverage can be reduced to just the garage. Still needs to be addressed.

H. PRIVILEGE OF THE FLOOR:

1. Councilman Gronwall asked for an update on the search for a CEO to replace Stephen Smith when he retires at the end of the year. Supervisor Vastola indicated one applicant has come forward. Somehow we need to increase the applicant search. CEO Smith indicated it is advertised with Ontario County and FLBOA's website. A notice can be added to our website. Councilwoman Crowley suggested another CEO that is part-time might be interested.

2. Supervisor Vastola reminded everyone to keep emails to a minimum, since simple responses can make the emails unnecessarily lengthy.

I. ADJOURNMENT:

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to adjourn the meeting at 9:00 pm.

APPROVED Ayes 4 Vastola, Statt, Gronwall, Crowley
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk

