

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on October 8, 2018 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Mark Malmendier
- Councilman Teryl Gronwall

Others Present: Twenty (20) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of September 10, 2018 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the minutes of the September 10, 2018 Regular Town Board Meeting.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

Approval of September 26, 2018 Budget Workshop Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the minutes of the September 26, 2018 Budget Workshop Meeting.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

B. PUBLIC HEARINGS

1. A Public Hearing Pertaining To The 2018 Special Assessment Roll To Collect Water District No. 1 Capital Improvement Costs Based On Benefit Formulas.

*Supervisor Singer opened the public hearing and explained what the purpose of the special assessment roll is and how the benefit unit is applied.

*Kim Malcom questioned what the property class is listed on the special assessment roll. Supervisor Singer indicated those are the codes used by the Assessor to designate what the property is. Ms. Malcom is questioning the units coded for her neighbor since he couldn’t attend the meeting. Supervisor Singer indicated the information can be submitted in writing also. After some discussion, it was suggested the neighbor contact the Assessor to confirm what trailers are actually on the property.

*Eric Wing indicated he is charged two units on the sewer billing. Councilman Malmendier mentioned Mr. Wing will be charged 1.5 units for water billing and the sewer billing may be handled differently.

- *Rosamund Hornung indicated the property Ms. Malcom is talking about used to have four trailers on it.
 - *Dave Collins questioned why he is being charged a quarter unit since he isn't getting water. Supervisor Singer indicated since he has a buildable lot in the water district there is a benefit involved. He would be able to get water service and fire protection.
 - *Phil Reifsteck questioned the math for the debt charge of approximately \$288 a unit and how it is applied. Supervisor Singer explained how the number was estimated.
 - *Rosamund Hornung questioned the \$842 per unit estimate. Supervisor Singer indicated that includes an estimate of water usage.
 - *Norm Schrader questioned if there was a reverse 911 call set up to let residents know if there is a problem. Supervisor Singer indicated there isn't at this time, but will check into it. Mr. Schrader also questioned if the City of Rochester Water Authority is providing the water and Monroe County Water Authority is handling the operation and maintenance. Supervisor Singer indicated it's the reverse; we have always been planning to use the City of Rochester Water Authority for operation and maintenance. Now that the Town of Richmond no longer has a water department and they contract with Monroe County Water Authority, Canadice will be purchasing water from Monroe County Water Authority.
 - *Dave Reitano questioned how Canadice will guard against theft of water - it just happened in Lima. Supervisor Singer indicated some of that situation was due to breaks in the water lines. If there is actual theft of water and anyone sees something suspicious it should be reported. Mr. Reitano indicated this situation was a loss of millions of gallons of water unaccounted for. Councilman Malmendier indicated the master meter reading at the Town line should not vary much from the billing usage. Flushing lines or checking hydrants would be differences that could be accounted for.
 - *Supervisor Singer thanked everyone for their comments and questions.
- Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall
 Nays 0

2. A Public Hearing To Entertain Comments Pertaining To The 2019 Fire Protection District Contracts.
- *Supervisor Singer opened the public hearing and described how she arrived at the town tax rate and fire protection tax rate.
 - *Councilman O'Connor indicated the secretary/treasurer's salary increase was quite substantial. He questioned if the medics are 24/7 yet and if that increase is to cover their salary once they are 24/7. Councilman Statt indicated they are not 24/7 yet, but the increase is to cover that salary cost when they are. Councilman O'Connor isn't happy with the increase, but is in favor of the full increase requested. He still feels they should be leasing equipment instead of paying cash. Supervisor Singer indicated she would use the requested increase in the calculations.
 - *Supervisor Singer indicated the Richmond Recreation request is approximately 10%. After some discussion it was agreed to keep their budget request as is.
 - *Councilman Malmendier questioned how the budget was prepared for the water district and Supervisor Singer explained what had to be accounted for.
 - *Mr. Burch Craig questioned how the library budget is determined. He pays additional tax from the Wayland Cohocton Library on his school tax bill. Councilman Malmendier indicated it is dependent on how the library is funded.

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to close the public hearing.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall
 Nays 0

C. PRIVILEGE OF THE FLOOR: There was no one to be heard.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

 a. The financial report for the Town Clerk/Tax Collector for the month of September was submitted (see T. C. file).

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall
 Nays 0

2. Historian- Mrs. Margaret Bott.

 a. No report

3. Code Enforcement Officer- Mr. Stephen Smith.

 a. The written report for the month of September was submitted (see T. C. file).

4. Planning Board- Mr. Theodore Mayhood.

 a. Draft minutes were submitted to the Town Board (see T. C. file).

 b. Mr. Burch Craig reported for Mr. Mayhood. The subdivision application for Harrington's was approved and the subdivision application for DeCaro's was approved.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

 a. Minutes were submitted to the Town Board (see T. C. file).

6. Highway Superintendent- Mr. Mike Virgil.

 a. The written report for the month of September was submitted (see T. C. file).

 b. We experienced more heavy periods of rain, but there was no road damage.

 c. Second round of mowing is 90% complete.

 d. Cleaned culverts and performed preventative ditching on Hayward Hill Road.

 e. Commenced asphalt wedging on at least six Town roads. West Bloomfield assisted us.

 f. Beam Mack has done additional work on the 2017 Mack with no change in performance.

- 7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
 - a. The written report for the month of September was submitted (see T.C. file).
 - b. Councilman Gronwall still has confidence DEC will fund the engineering study, they just haven't committed in writing.
 - c. Met with Senator Funke's aid to request assistance in resolving the HAB's Action Plan permitting and funding issues.
 - d. Councilman O'Connor questioned if we will be paying the full amount towards the weed harvester even though it has not been working for several weeks. Supervisor Singer indicated we have not been billed yet, however we also pay for the hours the employees work.

- 8. Assessor- Mrs. Lisa M. Bennett
 - a. The written report for the month of September was submitted (see T.C. file).

- 9. Water District Update –
 - a. Minutes from Water District Progress Meeting #2 submitted (see T.C. file).
 - b. Councilman Malmendier mentioned CEO Stephen Smith and Deputy CEO Richard Joki are gearing up for handling the inspections. The water meters have been ordered. The website was updated and he answered additional questions from emails or phone calls.

- 10. Supervisor- Ms. Kristine Singer.
 - a. The financial report for the month of September was submitted (see T.C. file).
 Councilman Statt motioned, Councilman Malmendier seconded, and it was carried to accept the Supervisor's report.

APPROVED Ayes 4 O'Connor, Statt, Malmendier, Gronwall
 Abstained 1 Singer
 Nays 0

F. UNFINISHED BUSINESS:

- 1. Draft Solar Law – Responses to TB questions
 - *Councilman Malmendier had a comment regarding roof coverage and having access for the fire department through the roof. Mr. Craig indicated the whole roof would not be totally covered, usually only one side has solar panels. There was also some discussion regarding the definition of a large scale system.
 - *Supervisor Singer indicated a resolution to set a public hearing would be submitted at the next meeting.

2. Resolution Number 73 of 2018: Setting Date Place And Time For A Public Hearing To Entertain Comments Pertaining To The Proposed 2019 Canadice Town Budget
 Councilman Gronwall motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, the Budget Officer furnished Town officers with budget estimate forms for input; and
 WHEREAS, based on said forms and other pertinent information the Budget Officer prepared the 2019 Tentative Budget and filed said budget with the Town Clerk and members of this Board; and

WHEREAS, this Board conducted a budget workshop meeting on September 26, 2018; and
 WHEREAS, based on the input provided at said workshop, the Budget Officer prepared the 2019 Proposed Budget; now, therefore, be it
 RESOLVED, that this Board will conduct a Public Hearing to hear comments pertaining to the 2019 Proposed Budget, Monday, November 12, 2018 at the Canadice Town Hall, 5949 County Road 37, Town of Canadice, New York at 7:30 pm; and, be it further
 RESOLVED, that the Clerk of this Board publish a public notice of said public hearing in the official newspaper of the Town at least five (5) days prior thereto.

G. NEW BUSINESS:

1. Policies to be adopted:

a. Resolution Number 74 of 2018: Adoption Of The Town Of Canadice Budget Transfer Policy
 Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, it is in the best interest of the Town and its residents for the Town Board to adopt a budget transfer policy to ensure adequate protection of public funds managed by the Town; and
 WHEREAS, the policy was developed based on guidelines recommended by the State Comptroller's Office and has been reviewed by members of this Board; and
 WHEREAS, upon its adoption, the policy should be reviewed annually and amended as needed by recommendation of any member of this Board, or as a result in any changes in municipal law; and
 WHEREAS, this Board has reviewed the policy as distributed; now, therefore, be it
 RESOLVED, that the Budget Transfer Policy is hereby adopted; and, be it further
 RESOLVED, that the Clerk of this Board send a certified copy of this resolution to Kristine Singer, Supervisor and retain a copy in the records of the Town.

b. Resolution Number 75 of 2018: Adoption Of The Town Of Canadice Credit Card Use Policy
 Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, it is in the best interest of the Town and its residents for the Town Board to adopt a credit card use policy to ensure adequate protection of public funds entrusted to the Town by its residents; and
 WHEREAS, the policy was developed based on guidelines recommended by the State Comptroller's Office and has been reviewed by members of this Board; and
 WHEREAS, upon its adoption, the policy should be reviewed annually and amended as needed by recommendation of any member of this Board or as a result in any changes in municipal law; and
 WHEREAS, this Board has reviewed the policy as distributed; now, therefore, be it
 RESOLVED, that the Credit Card Use Policy is hereby adopted; and, be it further
 RESOLVED, that the Clerk of this Board send a certified copy of this resolution to Kristine Singer, Supervisor and retain a copy in the records of the Town.

2. Resolution Number 76 of 2018: Authorization To Execute Snow And Ice Control Contract With Ontario County For Service On County Road 36 In The Town Of Naples

Councilman Statt motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, the Town of Canadice entered into a contract with Ontario County for the removal of snow and ice control from County Roads 36 and 37 that are within the Town; and

WHEREAS, the Town of Naples has determined it will not plow the section of County Road 36 from the Canadice Town line to the Naples Village line; and

WHEREAS, Ontario County has requested that Canadice provide the service for this section of the County Road; and

WHEREAS, Ontario County and the Town have agreed to the terms of a new contract; and

WHEREAS, the contract will commence from October 1, 2018 and terminate September 30, 2019; and

WHEREAS, this Board has reviewed said snow and ice contract with Ontario County as proposed and agrees to the terms contained in said contract; and

WHEREAS, the rate of reimbursement for 2018-19 will be \$5,700.00 per center-line mile (1.79% increase) for the base rate and an additional \$800.00 per center-line mile for that portion of County Road 36 in Naples (6.11 miles) which includes the option to reopen the contract to address rapidly rising or falling commodity prices; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said contract with Ontario County for the above mentioned term; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed contracts to William Wright, Ontario County Public Works, 2962 County Road 48, Canandaigua, NY 14424. Ontario County will return a fully executed contract to the Town Clerk for retention in the Town files.

3. Resolution Number 77 of 2018: Appointment Of Renee Boone To The Canadice Zoning Board Of Appeals

Councilman Gronwall motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, there has been a vacancy on the Canadice Zoning Board of Appeals since December 31, 2015; and

WHEREAS, Ms. Renee Boone of 5987 Canadice Hill Road has indicated that she would like to serve on the Zoning Board of Appeals; and

WHEREAS, the Chairperson of the Zoning Board of Appeals has indicated that said Board recommends the appointment of Ms. Boone to the Board; and

WHEREAS, this Board, after due deliberation, agrees that Ms. Boone would be an asset to the Zoning Board of Appeals and is pleased that Ms. Boone wishes to be appointed to said Board; now, therefore, be it

RESOLVED, that this Board does hereby appoint Ms. Renee Boone to the Town of Canadice Zoning Board of Appeals commencing with the adoption of this resolution and terminating on December 31, 2020; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Ms. Boone, the Secretary of the Zoning Board of Appeals and retain a copy in the Town records.

4. Approval of the Bills –

Councilman Malmendier motioned, Councilman Gronwall seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #10 for 2018-

	Voucher	
General/Highway/Capital Water Project	#396 to #440	\$406,397.40
Trust & Agency	#16 to #17	\$ 3,735.49

*Supervisor Singer mentioned the request to pay the Deputy Highway Superintendent a monthly fee since he will be using his personal cell phone instead of one provided by the Town. After some discussion it was decided to pay a \$35 per month fee and bring him current through the third quarter with an additional voucher on this abstract.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

H. PRIVILEGE OF THE FLOOR:

1. Councilman O’Connor stated he was not pleased with the 2019 budget request from Little Lakes Community Association, Inc. that is double from their 2018 budget request.

I. ADJOURNMENT:

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to adjourn the meeting at 9:33 pm.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk