

**A. CONVOCAATION:**

1. The Canadice Town Board Meeting was held on November 12, 2018 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Mark Malmendier
- Councilman Teryl Gronwall

Others Present: Six (6) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of October 8, 2018 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman Malmendier motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the minutes of the October 8, 2018 Regular Town Board Meeting.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                          Nays 0

**B. PUBLIC HEARING**

1. A Public Hearing To Entertain Comments Pertaining To The 2019 Canadice Town Budget:

\*Supervisor Singer opened the public hearing and there were no questions or comments.

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to close the public hearing.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                          Nays 0

**C. PRIVILEGE OF THE FLOOR:**

1. Merrily Hoover questioned if the construction company has assigned a paving contractor yet for the water project. Supervisor Singer indicated the Town is not aware of any subcontractor being assigned or if the construction company will do the paving themselves. However, no final restoration will be addressed until the construction is completed. Mrs. Hoover also questioned if there had been any other conversations with the contractor regarding individual meetings with the associations of the private drives. Councilman Malmendier indicated they should contact Mr. Tom Guerin from LaBella. Mrs. Hoover questioned when will they have to turn off their current water supply? Supervisor Singer indicated it would probably be the same day as turning on the public water. Councilman Malmendier mentioned the big equipment the contractor has been using on County Road 36 will not be used on the private drives.

**D. COMMUNICATIONS:**

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any

Member of this Board.

**E. REPORTS:**

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of October was submitted (see T. C. file).

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED           Ayes 5           Singer, O'Connor, Statt, Malmendier, Gronwall  
                          Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. The written report for the month of October was submitted (see T. C. file).

4. Planning Board- Mr. Theodore Mayhood.

a. Draft minutes were submitted to the Town Board (see T. C. file).

b. There were no applications to process.

c. Mr. Mayhood questioned if there were still possible funds to assist with updating the comprehensive plan. Supervisor Singer indicated the County Planning Department is re-organizing and there may be assistance from their department after the first of the year.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

a. No meeting was held.

6. Highway Superintendent- Mr. Mike Virgil.

a. The written report for the month of October was submitted (see T. C. file).

b. Completed asphalt wedging on Tibbals, Ross, Holmes, Canadice Hill, Luckenbach and Middle Roads. Both Springwater and Richmond assisted and Naples loaned us their grader.

c. Graded and rolled the dirt portion of Canadice Hill Road.

d. Completed mowing for the season.

7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.

a. The written report for the month of October was submitted (see T.C. file).

b. The quarterly meeting was held October 25<sup>th</sup>. The focus was primarily on the HAB's Action Plan, WQIP Grant Project updates and the Cornell/FLCC three-year climate change research project.

c. The Honeoye Lake Inlet Restoration Project won an Environmental Innovation Award from the Seneca Park Zoo in the civic or not-for-profit category.

d. Dorothy and Councilman Gronwall attended the Annual North American Lake Management Society meeting in Cincinnati Ohio. The latest trends and best management practices in lake management were presented. The network of expert lake management consultants and researchers expanded due to the

contacts gathered at the meeting.

e. It was just reported this morning that DEC Commissioner Seggos announced his resignation.

8. Assessor- Mrs. Lisa M. Bennett

a. The written report for the month of October was submitted (see T.C. file).

9. Water District Update –

a. Supervisor Singer indicated payment number four is included in the bills for the contractor, but won't be released until more paperwork is submitted.

b. Councilman Malmendier mentioned the meters and reading equipment were delivered to the Town.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of October was submitted (see T.C. file).

Councilman Statt motioned, Councilman Gronwall seconded, and it was carried to accept the Supervisor's report.

APPROVED Ayes 4 O'Connor, Statt, Malmendier, Gronwall  
Abstained 1 Singer  
Nays 0

b. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1990.4	A864.4	\$ 500.00	Expenditures greater than budgeted amount.
DA5110.4	DA5112.2	\$14,900.96	Expenditures greater than budgeted amount.
DA5112.1	DA5110.1	\$ 4,439.34	Expenditures greater than budgeted amount.
DA5112.1	DA5140.1	\$ 2,693.23	Expenditures greater than budgeted amount.

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the budget transfer.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall  
Nays 0

**F. UNFINISHED BUSINESS:**

1. **Resolution Number 78 of 2018:** Adoption Of The 2019 Town Budget

Councilman O'Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall  
Nays 0

WHEREAS, budget estimates and request forms were given to Town officials during August 2018 by the Budget Officer; and

WHEREAS, upon receipt of said forms the Budget Officer prepared a Tentative Budget for 2019 and submitted same to the Town Clerk and Board members; and

WHEREAS, a duly advertised budget workshop was held to discuss the Tentative Budget on September 26, 2018; and

WHEREAS, after said workshop the Budget Officer prepared and submitted the Preliminary Budget for 2019 to the Town Clerk and Board Members; and

WHEREAS, a duly advertised Public Hearing was held on November 12, 2018 to receive comments pertaining to the 2019 Preliminary Budget; now, therefore, be it RESOLVED, that this Board does approve of and adopt the 2019 Preliminary Budget as amended per the Public Hearing, as the Town Budget for 2019; and, be it further RESOLVED, that the Clerk of this Board send a certified copy of this resolution along with two certified copies of the adopted budget to Ms. Kristin Mueller, Clerk, Ontario County Board of Supervisors.

**2. Resolution Number 79 of 2018:** Setting Date Place And Time For A Public Hearing To Entertain Comments Pertaining To The Proposed Solar Energy Systems Local Law No. 5  
Councilman Statt motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                          Nays 0

WHEREAS, there has been presented and introduced at a meeting of this Board held on November 12, 2018, a proposed local law entitled "A Local Law Amending Chapter 120, Zoning, Article IX, Special Use Permit Procedures and Criteria, §120-107 Solar Energy Systems, of the Town of Canadice Town Code; now, therefore, be it RESOLVED, that this Board shall hold a Public Hearing on the 10th day of December 2018 at 7:30 pm for the purpose of entertaining comments pertaining to the adoption of Local Law Number 5 (intro) of 2018 entitled; Solar Energy Systems; and, be it further RESOLVED, that the Clerk of this Board publish a notice of said Public Hearing in the official newspaper of the Town at least five (5) days prior thereto.

**3. Resolution Number 80 of 2018:** Authorization to Execute Fire Protection & Ambulance Service Agreements for 2019  
Councilman Malmendier motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Malmendier, Gronwall  
                          Nays 0

WHEREAS, the Town of Canadice currently contracts with the Richmond Fire District and the Hemlock Fire District for fire protection and ambulance service within the Towns fire protection district as set forth in executed agreements between the Town and said districts: and WHEREAS, said agreements will expire on December 31, 2018; and WHEREAS, this Board wishes to renew the agreement with the Hemlock Fire District for one year commencing January 1, 2019 and terminating on December 31, 2019 for compensation in the amount of \$22,237; and WHEREAS, this Board wishes to renew the agreement with the Richmond Fire District for Ambulance service for the entire Town of Canadice and Fire Protection Service for all areas except those covered by the agreement with the Hemlock Fire District for compensation in the amount of \$171,811 for one year commencing January 1, 2019 and terminating on December 31, 2019; and WHEREAS, a Public Hearing was held on October 8, 2018 relative to the proposed 2019 Fire and Ambulance Protection Contracts; now, therefore, be it RESOLVED, that this Board is hereby authorized to execute the fire and ambulance protection agreements

with the above mentioned Fire Districts under the terms set forth in the attached documents; and, be it further RESOLVED, that the Clerk of this Board send a certified copy of this resolution along with a signed copy of each agreement to the respective Fire Districts.

**G. NEW BUSINESS:**

- 1. The proposed Online Banking Policy was distributed for review.
- 2. Relocation of Historians Office and Records, Removal of Structure: the Historians files and displays will be moved into the Canadice Town Hall. The structure will then be removed either by demolition or a controlled burn by the Richmond Fire Department.
- 3. Approval of the Bills –  
Councilman Statt motioned, Councilman Malmendier seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #11 for 2018-

		Voucher	
General/Highway/Capital Water Project	#441 to #490		\$582,296.35
Trust & Agency	#18 to #19		\$ 788.18
APPROVED	Ayes 5	Singer, O'Connor, Statt, Malmendier, Gronwall	
	Nays 0		

\*Some discussion took place regarding questions Councilman O'Connor had concerning the truck payment and the Benefit Resource invoice.

**H. PRIVILEGE OF THE FLOOR:**

- 1. Councilman O'Connor mentioned a discussion with Mr. Tony Messina regarding a Canadice/Ontario County 911 call that went to Steuben County 911; are there still issues with 911 calls being directed to the wrong 911 office? Supervisor Singer indicated if the call is made from a cell phone it can be directed incorrectly, in part, due to the cell phone provider tower location. Supervisor Singer will look into it. Councilman O'Connor will contact Neil Swanson to see if there are very many calls routed incorrectly. Mr. Swanson works for Steuben County 911.
- 2. Councilman O'Connor finished installing the gutter guards and repairing some of the leaks in the gutters. He also cleaned the gutters for both the Town Hall and Court building.

**I. ADJOURNMENT:**

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to adjourn the meeting at 8:28 pm.

APPROVED	Ayes 5	Singer, O'Connor, Statt, Malmendier, Gronwall	
	Nays 0		

Respectfully submitted, \_\_\_\_\_ Eileen Schaefer, Town Clerk