

**A. CONVOCAATION:**

1. The Canadice Town Board Meeting was held on November 8, 2021 at 7:30 pm at the Canadice Town Hall and virtually.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Teryl Gronwall
- Councilwoman Kate Crowley

Others Present: Eleven (11) guests/residents attended the Regular Town Board Meeting in person or virtually.

3. Salute to the Flag.

4. Approval of October 11, 2021 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to approve the minutes of the October 11, 2021 Regular Town Board Meeting.

APPROVED           Ayes 5                   Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

**B. RECONVENE PUBLIC HEARING:** Pertaining To The Findings Deeming 5888 ST RT 15A Unsafe Structure

1. Current status report and determination. CEO Smith reported the structure has been taken down and the property looks much better and is safer now.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to close the public hearing.

APPROVED           Ayes 5                   Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

**C. PUBLIC HEARING:** Pertaining To The 2022 Town of Canadice Budget

\*Supervisor Singer explained the few changes made and that they did not alter the rate and we are under the tax cap calculation by \$500.

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to close the public hearing.

APPROVED           Ayes 5                   Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

**D. CONVENE AS THE CANADICE BOARD OF HEALTH:**

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to recess the Town Board and convene as the Canadice Board of Health.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

\*Supervisor Singer opened the public hearing for the variance request and explained the purpose of the Board convening as the Canadice Board of Health. The situation at 6929 County Road 37 was discussed. Mr. Grove answered a few questions.

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to close the public hearing.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

**1. Resolution Number 66 of 2021** – Approving Septic Placement Variance Request For 6929 County Road 37

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

WHEREAS, the Town of Canadice Municipal Code Chapter 92 contains the requirements for Septic Systems installed or repaired within the Town; and

WHEREAS, said code states that the Canadice Town Board of Health must review and approve any requested variances to these rules and regulation; and

WHEREAS, Mr. Stephen Smith, Canadice Code Enforcement Officer, has referred the plans for a new system to be installed at 6929 County Road 37 for review and variance approval or denial; and

WHEREAS, detailed construction plans for the new system were provided by the engineer, Mr. William Grove; and

WHEREAS, §92-8 C of the Canadice Municipal Code states that a public hearing is to be held with required legal postings;

WHEREAS, a Public Hearing was duly held on November 8, 2021 at the Canadice Town Hall at 7:30 pm, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to said variance, or any part thereof; and

WHEREAS, the Town Board convening as the Canadice Board of Health reviewed the submitted plans, and after due deliberation, found the proposed system to meet or exceed state codes; now, therefore, be it

RESOLVED, that this Board approves the installation of the system in accordance with the plans provided; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Timothy Panipinto, 6929 County Road 37, Mr. William Grove of Grove Engineering, 8677 State Route 53, Naples, NY 14512 and Stephen Smith, Canadice Code Enforcement Officer.

\*Supervisor Singer thanked Mr. Grove for his detailed construction plans.

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to close as the Canadice Board of Health and reconvene as the Town Board.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

**E. PRIVILEGE OF THE FLOOR:**

1. Councilwoman Crowley wanted to thank Mr. Burch Craig for all of the research he secured for the committee that provided the short-term rental local law. Mr. Steve Groet was also a contributor to the regulation.

**F. COMMUNICATIONS:**

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

**G. REPORTS:**

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.

a. The financial report for the Town Clerk/Tax Collector for the month of October was submitted (see T. C. file).

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                              Nays 0

2. Historian- Mrs. Margaret Bott.

a. No report.

3. Code Enforcement Officer- Mr. Stephen Smith.

a. The written report for the month of October was submitted (see T. C. file).

b. CEO Smith commented on an inspection he went on. He accidentally drove down the wrong driveway, no markers to indicate the address. He did take pictures from outside and the owners and a neighbor felt he didn’t have a right to be on the property.

c. Some discussion took place regarding a ZBA decision to have a deck removed that was built without a permit and does not meet setbacks.

d. Councilwoman Crowley discussed the fees she found in her research for the Short Term Rental permit fee. Some discussion took place regarding the fee and what is involved. A fee of \$150 for the initial permit fee, a re-inspection fee of \$100 if they don’t pass and a biannual inspection fee (once every two years) would be \$100. Discussion also took place regarding mailing a postcard to notify residents and what information should be on the card.

e. **Resolution Number 67 of 2021** – Amending The Canadice Permit Fee Schedule To Add The Application And Renewal Fees For Short-Term Rental Permits

Councilwoman Crowley motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                              Nays 0

WHEREAS, Chapter 55 of the Town of Canadice Municipal Code, Local Law Number 1 of 1997 and Chapter 52 of the Town of Canadice Municipal Code, Local Law Number 1 of 2006, allow the Town to establish building permit fees: and

WHEREAS, §55-14 and §52-17 state the fees may be set from time to time by this Board; and

WHEREAS, this Board is amending the fee schedule with the adoption of Local Law Number 3 of 2021 entitled: Short Term Rental Regulations; now, therefore, be it RESOLVED, the fee schedule for permits is hereby revised to include a fee of \$150.00 for the initial application and permit and \$100.00 for each subsequent biannual (once every two years) renewal and if a re-inspection is needed \$100; and, be it further RESOLVED, that the Clerk of this Board send certified copies of this resolution to Mr. Stephen Smith, Town of Canadice Code Enforcement Officer and retain a copy for the Town's official records.

4. Planning Board- Mr. Theodore Mayhood.
  - a. Draft minutes were submitted to the Town Board (see T. C. file).
  - b. No new applications.
  - c. Supervisor Singer asked the Planning Board to review the regulation for Section 120-66 #B Temporary Occupancy For A Recreational Vehicle. The wording is not clear; see if the wording can be clarified or possibly amend the regulation.
  
5. Zoning Board of Appeals- Mrs. Linda Moorhouse.
  - a. No report.
  
6. Highway Superintendent- Mr. Jeremy Fraim.
  - a. The written report for the month of October was submitted (see T. C. file).
  - b. We have been pro-active with culvert pipe cleaning.
  - c. Cross Road at the Honeoye Inlet had an issue with a beaver dam and flooding. That has been resolved for now.
  - d. The road stripers were in town.
  - e. Drainage work is done at the tank site.
  - f. The equipment replacement schedule was discussed. A new grader was discussed; Bristol might be interested in a shared equipment agreement.
  - g. Councilman O'Connor questioned the generator bill. Superintendent Fraim indicated it was for a service repair.
  
7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
  - a. The written report for the month of October was submitted (see T.C. file).
  - b. Honeoye Lake had 2.7 inches of rain fall Tuesday 10/26 and Wednesday 10/27, with another two inches on Friday 10/29. Honeoye Lake level was up 2.3 feet 10/31. The highest lake level we have had in seven years.
  - c. At the quarterly HLWTF meeting, approval was given to print copies of the HLWTF Storm Water Toolkit for the five towns in the Honeoye Lake watershed.
  - d. Princeton Hydro completed a second draft of the aeration engineering system design document. Additional information has been requested from Princeton Hydro.
  
8. Assessor- Mrs. Lisa M. Bennett
  - a. The written report for the month of October was submitted (see T.C. file).

9. Water District Operations –

- a. The operations report for the month of October was submitted (see T. C. file).

10. Special Reports –

- a. Water District Closing; reviewed the Finline Release documents.

**1. Resolution Number 68 of 2021 – Authorization To Execute Settlement Agreement – Finline Pipeline**

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                                  Nays 0

WHEREAS, this Board entered into a contract with Finline Pipeline for the construction of Canadice Water District No. 1; and

WHEREAS, the project is finally operational and will be closing with the issuance of the Bond; and

WHEREAS, there were significant delays in the completion resulting in a disagreement between the contractor and the Town regarding the final payment amount; and

WHEREAS, a settlement agreement has been negotiated by the attorney for the Town and the attorney for the contractor; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said agreement; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed agreement to Sheila Chalifoux and retain a copy of same in the Town files.

**2. Resolution Number 69 of 2021 – Authorization To Execute Release – Finline Pipeline**

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                                  Nays 0

WHEREAS, this Board entered into a contract with Finline Pipeline for the construction of Canadice Water District No. 1; and

WHEREAS, the project is finally operational and will be closing with the issuance of the Bond; and

WHEREAS, there were significant delays in the completion resulting it a disagreement between the contractor and the town regarding the final payment amount; and

WHEREAS, a settlement agreement has been negotiated by the attorney for the Town and the attorney for the contractor: and

WHEREAS, Resolution Number 68 of 2021 authorized the execution of said agreement; and

WHEREAS, the attorney for Finline Pipeline has provided a Release to be executed by the Town; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said Release; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed Release to Sheila Chalifoux and retain a copy of same in the Town files.

**3. Resolution Number 70 of 2021 – Authorizing The Release Of Final Payment To Finline Pipeline**

Upon Receipt Of Signed Agreement And Releases

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O'Connor, Statt, Gronwall, Crowley  
                          Nays 0

WHEREAS, this Board authorized the construction of Canadice Water District No. 1; and

WHEREAS, bids were solicited and received for said project; and

WHEREAS, Fineline Pipeline was awarded the bid in the amount of \$4,691,805.00 with a substantial completion time frame of 330 days; and

WHEREAS, Change Orders 1 – 12 approved by this Board have modified the contract to be \$4,781,172.35 with substantial completion to be 458 days; and

WHEREAS, the project received NYS Department of Health approval as of July 27, 2020, the milestone for substantial completion; and

WHEREAS, the Contractor and Engineer reviewed the contract and made adjustments for final quantities and item costs resulting in a reduction of \$24,929.40 in the contract price; and

WHEREAS, Fineline Pipeline, Inc. submitted their final pay application No. 24 which was approved by the project engineer; and

WHEREAS, this pay application with all change orders and final quantities adjusted authorizes the release of retention in the amount of \$293,939.88; and

WHEREAS, due to the time overrun of the project, liquidated damages have been assessed using the retainage and an offset in addition to that amount; and

WHEREAS, work on the punch list was not completed in a timely manner, final expenses were not determined and liquidated damages assessments could be reinstated, the final payment was not made at the time Pay Application 24 was submitted; and

WHEREAS, this Board approved the transfer of the retainage amount to liquidated damages and contingency to allow for transfers to cover expenses attributed to the time overrun with Resolution Number 76 of 2020; and

WHEREAS, final expenses were determined and a letter dated July 22, 2021 was sent to the attorney for Fineline Pipeline, Inc. outlining said expenses and assessments; and

WHEREAS, Fineline Pipeline, Inc., as conveyed by their attorney, was not in agreement with the expenses and assessments presented to them; and

WHEREAS, the attorney for the Town, Sheila Chalifoux, conducted negotiations with Fineline's attorney to reach an agreement for final payment; and

WHEREAS, the final settlement agreement went through several revisions and is now in final form; and

WHEREAS, the attorney for Fineline Pipeline has also requested the execution of a release in addition to the settlement agreement; now, therefore, be it

RESOLVED, that this Board approved Amended Pay Application No. 24 with Resolution Number 47 of 2021 in the amount of \$30,000.00 to Fineline Pipeline, Inc.; and, be it further

RESOLVED, that payment is to be released to Sheila Chalifoux, Attorney for the Town and be presented when all documents are executed, including any and all documents needed to effectively close and Bond the project; and, be it further

RESOLVED, that certified copies of this resolution are sent to Kathy Dear from LaBella and Associates, Sheila Chalifoux, Attorney for the Town, the Supervisor for inclusion in the project file and retain a copy in



completion to be 458 days; and  
 WHEREAS, the project received NYS Department of Health approval as of July 27, 2020, the milestone for substantial completion; and  
 WHEREAS, work on the punch list, some restoration work and final drainage work was not completed by the contractor, resulting in the Town having personnel from the Highway Department complete the work with their equipment and purchasing any needed equipment and materials; and  
 WHEREAS, the Highway Superintendent maintained a record of time, equipment and materials required to complete the work; and  
 WHEREAS, materials purchased for the project were paid from the Capital Project Fund as presented; and  
 WHEREAS, wages for the work on the project were paid from the Highway Fund in the amount of \$15,249.60 and it is necessary to reimburse that Fund for the expenditures; now, therefore be it  
 RESOLVED, that this Board directs the budget officer to make the necessary entries to reimburse the Highway Fund from the Water District No. 1 Capital Project Fund for expenses incurred for said work; and, be it further  
 RESOLVED, that certified copies of this resolution be sent to Kathy Dear from LaBella and Associates, Supervisor Kristine Singer, for inclusion in the project file, Bookkeeper Dorothy Huber, and retain a copy in the Clerk’s project records.

**7. Resolution Number 74 of 2021 – Budget Modifications**

Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED                    Ayes 5                    Singer, O’Connor, Statt, Gronwall, Crowley  
    Nays 0

WHEREAS, this Board authorized the construction of Canadice Water District No. 1; and  
 WHEREAS, bids were solicited and received for said project; and  
 WHEREAS, Fineline Pipeline was awarded the bid in the amount of \$4,691,805.00 with a substantial completion time frame of 330 days; and  
 WHEREAS, Change Orders 1 – 12 approved by this Board modified the contract to have a substantial completion to be 458 days; and  
 WHEREAS, the project received NYS Department of Health approval as of July 27, 2020, the milestone for substantial completion; and  
 WHEREAS, the substantial completion date was 322 days past the amended contract completion date; and  
 WHEREAS, per the original contract the amount paid to the contractor was reduced by liquidated damages withheld by the Town in accordance with the contract to cover additional expenses incurred due to the delay in project completion; now therefore, be it  
 RESOLVED, that this Board directs the Budget Officer to make the following 2021 budget modifications:  
     Reduce H8397.4, Water Capital Outlay, Contractor by \$376,744.66  
     Increase H1990.4, Contingency by \$357,929.98  
     Increase H1380.4, Fiscal Agent Fees by \$11,090.39  
     Increase H1440.4, Engineering by \$7724.29

and, be it further  
 RESOLVED, that the Clerk of this Board send certified copies of this resolution to the Supervisor Kristine Singer, Bookkeeper Dorothy Huber and retain a copy in the permanent files of the Town.



11. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of October was submitted (see T.C. file).

Councilwoman Crowley motioned, Councilman Statt seconded, and it was carried to accept the Supervisor’s report.

APPROVED           Ayes 4           O’Connor, Statt, Gronwall, Crowley  
                           Abstain 1       Singer  
                           Nays 0

b. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1340.4	A1220.4	\$ 109.30	Expenditures greater than budgeted amount.
A8092.4	A8092.1	\$ 825.00	Expenditures greater than budgeted amount.
DA5112.1	DA5110.1	\$ 11,226.40	Expenditures greater than budgeted amount.
A1991.4	A9010.8	\$ 1,042.53	Expenditures greater than budgeted amount.

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the budget transfers.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                           Nays 0

**H. UNFINISHED BUSINESS:**

**1. Resolution Number 75 of 2021 – Adoption Of The 2022 Town Budget**

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                           Nays 0

WHEREAS, budget estimates and request forms were given to Town officials during August 2021 by the Budget Officer, and

WHEREAS, upon receipt of said forms, the Budget Officer prepared a Tentative Budget for 2022 and submitted same to the Town Clerk and Board members; and

WHEREAS, a duly advertised budget workshop was held to discuss the Tentative Budget on September 28, 2021; and

WHEREAS, after said workshop the Budget Officer prepared and submitted the Preliminary Budget for 2022 to the Town Clerk and Board Members; and

WHEREAS, a duly advertised Public Hearing was held on November 8, 2021 to receive comments pertaining to the 2022 Preliminary Budget; now, therefore, be it

RESOLVED, that this Board does approve of and adopt the 2022 Preliminary Budget as amended per the Public Hearing, as the Town Budget for 2022; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution along with two certified copies of the adopted budget to Ms. Kristin Mueller, Clerk, Ontario County Board of Supervisors.

**2. Resolution Number 76 of 2021 – Authorization To Execute An Intermunicipal Agreement With The Town Of Richmond For The Recreation Program, 2021**

Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

WHEREAS, the Town of Richmond has presented to this Board an Intermunicipal Agreement in connection with Canadice's support of their recreation program; and

WHEREAS, the Town of Richmond agrees to offer the residents of Canadice the opportunity to participate in all of their programs; and

WHEREAS, the Town of Canadice agrees to contribute the sum of \$10,019.00 to the Town of Richmond Recreation Program for 2021 as approved in the 2021 Budget; and

WHEREAS, this Board agrees it is in the best interest of its residents to support the Richmond recreation program; now, therefore, be it

RESOLVED, that this Board gives authorization for the execution of said agreement by the required Town Officials; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution to the Town of Richmond along with the executed copy of the agreement and retain a copy of said agreement in the official records.

**I. NEW BUSINESS:**

**1. Resolution Number 77 of 2021** – Authorization To Execute Proposal From Integrated Systems For The Renewal Of The Sonic Wall Capture Client Advance Anti-Virus Subscription License

Councilman O’Connor motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

WHEREAS, Resolution Number 23 of 2018 authorized an agreement with Integrated Systems to provide Information Technology Services to the Town; and

WHEREAS, the Town upgraded its connection for both data and voice from Frontier to Spectrum requiring an upgrade to our anti-virus software; and

WHEREAS, Resolution 56 of 2020 authorized the purchase and installation of the Sonic Wall Capture Client Advance Anti-Virus Protection License to cover all the Town PC’s; and

WHEREAS, there is an annual license fee for the license to protect all the Town PC’s; and

WHEREAS, a quote of \$715.00 for a one-year license was received from Integrated Systems to provide the licenses needed for the Capture Client Anti-Virus software; and

WHEREAS, the Supervisor recommends the acceptance of the proposal; now, therefore, be it

RESOLVED, that this Board authorizes the Supervisor to execute said proposal; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution with the executed proposal to Integrated Systems and retain a copy in our files.

**2. Resolution Number 78 of 2021** – Update Of The Five-Year Capital Improvement Program Of The Town Of Canadice Town Roads And Authorization To Execute The 284 Agreement With The Canadice Highway Superintendent

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

WHEREAS, this Board, by adoption of Resolution Number 61 of 1993, established an ongoing five-year Capital Improvement Program for the betterment of Town of Canadice Roads; and

WHEREAS, said resolution states the list of projects shall be updated and adopted by resolution each calendar year; and

WHEREAS, §284 of the New York State Highway Law requires an agreement between the Town Board and Highway Superintendent to expend moneys received through the levy, State Aid and other sources and;

WHEREAS, the Highway Superintendent has submitted a revised five-year plan and completed the 284 Agreement relative to the expenditure of 2022 monies for approval; now, therefore, be it

RESOLVED, that this Board does hereby approve the following list of rebuild projects to be performed on Town roads during the years 2022 through 2026:

**2022**

\*Cratsley Hill Road 1.22 miles from County Road 37 to County Road 36 – Replace cross culverts, re-profile grind, cold mix pave, reconstruct shoulders and surface treat with a single shot of oil and stone.

\*Uthe Road .28 of a mile from Cratsley Hill Road to the dead end. Re-profile grind with calcium and surface treat with two shots of oil and stone.

\*Curtis Road .65 of a mile from Middle Road to the Richmond Town line. Re-profile grind from the intersection north to the apartment’s driveway, cold mix pave and surface treat with a single shot of oil and stone.

**2023**

\*Tibbals Road 1.07 miles from Canadice Hill Road to Ross Road – Re-profile road with cold mix pave, reconstruct shoulders and surface treat with a single shot of oil and stone.

\*Canadice Hill Road .75 of a mile from Pepper Hill Road to Tibbals Road, remove poor draining base material and rebuild with new gravel.

\*N Old West Lake Road .67 of a mile from County Road 36 back onto County Road 36. Replace driveway pipes, cold mix pave and surface treat with a single shot of oil and stone.

**2024**

\*Canadice Hill Road 1.32 miles from Ross Road south to 6946 Canadice Hill Road. “Upland Bog”, cut in weeps as necessary, re-profile/grind road with crusher run and calcium, surface treat with a single shot of oil and stone.

\*Holmes Road (lower) .16 of a mile from County Road 37 to the season road sign, re-profile grind with calcium and surface treat with 2 shots of oil and stone.

\*Holmes Road (upper) .38 of a mile from County Road 37 to the seasonal road sign. Re-profile grind with calcium and surface treat with 2 shots of oil and stone.

**2025**

\*Canadice Hill Road 1.04 miles from Upland Bog to Tibbals Road, cut in weeps as necessary, re-profile/grind road with crusher run and calcium, cold mix pave and surface treat with a single shot of oil and stone

\*Canadice Hill Road 2.43 miles from County Road 37 to Ross Road, surface treat with a fiber reinforced chip seal.

**2026**

\*Lawrence Hill Road N/S 1.28 miles from Purcell Hill Road to the dead end. Re-profile, cold mix pave and surface treat with a single shot of oil and stone.

\*Lawrence Hill Road E/W .51 of a mile from State Route 15A to Lawrence Hill Road N. Re-profile, cold mix pave and surface treat with a single shot of oil and stone.

And, be it further

RESOLVED, that this Board approves the 284 Agreement as submitted by the Highway Superintendent and authorizes the execution thereof; and, be it further

RESOLVED, that the five-year plan as submitted is accepted as presented with the addition of the 2026 project and amendments to the plan as noted included in this resolution carried forward from the 2021 approved plan; and, be it further

RESOLVED, that the Clerk of this Board and the Highway Superintendent maintain a copy of this resolution with Resolution Number 61 of 1993 in a file within their respective offices

**3. Resolution Number 79 of 2021 – Request To Establish A Reduced Speed Limit On South Old Bald Hill Road**

Councilman Statt motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED                   Ayes 5                   Singer, O’Connor, Statt, Gronwall, Crowley  
  Nays 0

WHEREAS, South Old Bald Hill Road is a Town road that borders the east side of Canadice running parallel with State Route 15A within the Town of Canadice, Ontario County; and

WHEREAS, numerous people utilize this road as a bypass road; and

WHEREAS, there has been an increase in individuals accessing this road since that surrounding area became a State Forest; and

WHEREAS, residents residing on this road submitted a petition requesting the lowering of the speed limit to this Board; and

WHEREAS, this road has several blind curves and hills reducing line of sight visibility making entering and exiting the road by residents extremely hazardous along with being hazardous to those driving on the road; and

WHEREAS, said conditions contribute to dangerous situations for both human and vehicle traffic; now, therefore, be it

RESOLVED, that this Board does hereby request that the New York State Department of Transportation, pursuant to Section 1622.1 of the Vehicle and Traffic Law, establish a lower maximum speed on South Old Bald Hill Road between its intersection with 15A on the north end and 15A on the south end; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to Mr. Jeremy Fraim, Town Highway Superintendent, Mr. Dan Rago, Ontario County Highway Superintendent, Mr. Timothy Walsh, Acting DEC Region 8 Director and Mr. Scott Robinson, Director of Transportation Operations NYSDOT Region 4.

**4. Resolution Number 80 of 2021** – Establishing A Separate Account For American Rescue Plan Act Funds  
Councilman Gronwall motioned, Councilwoman Crowley seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

WHEREAS, the Federal government passed the American Rescue Plan Act (ARPA) that allocates funds to governmental entities to help recover from a loss of revenue or inability to complete projects due to the pandemic; and

WHEREAS, the regulations require these funds can only be expended for specific purposes identified in the legislation; and

WHEREAS, the funds will be received in increments, with the first already being received by the Town in the amount of \$84,015.71; and

WHEREAS, a second disbursement in the amount of \$343.02 has also been received; and

WHEREAS, the regulations also state that there needs to be a separate accounting for said funds; now, therefore, be it

RESOLVED, that account A202 will be added to the chart of accounts for the purpose of recording ARPA fund receipts and expenditures; and, be it further

RESOLVED, that this Board directs the Budget Officer to make the following transfers to transfer money received into the fund designated for ARPA monies:

- Decrease A201 Savings, by \$84,358.73
- Increase A202, ARPA Savings, by \$84,358.73;

and, be it further

RESOLVED, that no transfers to checking for expenditure shall be made from this account except for qualified expenses according to the ARPA regulations, as amended at any time; and, be it further

RESOLVED, that the Clerk of this Board send certified copies of this resolution to the Budget Officer Kristine Singer, Bookkeeper Dorothy Huber and retain a copy in the permanent records of the Town.

**5. Resolution Number 81 of 2021** – Authorization To Execute A Contract With Honeoye Area Senior Citizens Club

Councilwoman Crowley motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED           Ayes 5           Singer, O’Connor, Statt, Gronwall, Crowley  
                          Nays 0

WHEREAS, this Board wishes to have the Honeoye Area Senior Citizens Club provide their services to eligible Canadice residents; and

WHEREAS, the Honeoye Area Citizens Club agrees to offer membership to eligible residents from the Town of Canadice to participate in all of their programs; now, therefore, be it

RESOLVED, that this Board directs the Supervisor to execute the contract with the Honeoye Area Senior Citizens Club for the year 2021; and, be it further

RESOLVED, that the Town of Canadice will contribute \$500.00 to the Club in consideration of the above services in accordance with the contract; and, be it further

RESOLVED, that the Clerk of this Board is to send a copy of this resolution, and copy of the signed contract

to the Honeoye Senior Citizens Club.

6. Approval of the Bills –

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #11 for 2021-

		Voucher	
General/Highway Account		#422 to #466	\$122,464.15
Trust & Agency		#16	\$ 291.01
APPROVED	Ayes 5	Singer, O’Connor, Statt, Gronwall, Crowley	
	Nays 0		

**J. PRIVILEGE OF THE FLOOR:**

1. Councilman Statt indicated the Fire Department would like to have training at the old Historian house the evening of November 17<sup>th</sup>. The Board had no issue with that.
2. Councilman O’Connor mentioned he read an article in the Association of Towns publication regarding Fire District’s Budget submissions. We received a budget for Hemlock, and he wasn’t sure if we get one from Richmond. Supervisor Singer indicated we do receive their expenditures.
3. Superintendent Fraim questioned snow removal for the town hall parking lot and sidewalks. Supervisor Singer contacted the contractor to send a quote.
4. Councilman O’Connor indicated Veteran’s Day services will be Thursday November 11<sup>th</sup>, 11:00 am at the Richmond gazebo. Also the U.S. Marine Corps birthday is Wednesday the 10<sup>th</sup>.
5. Supervisor Singer indicated legislation is being considered to permanently allow board members to participate and vote at a meeting via Zoom or by a website program. Currently it is allowed until January 22, 2022.

**K. ADJOURNMENT:**

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to adjourn the meeting at 9:10 pm.

APPROVED	Ayes 5	Singer, O’Connor, Statt, Gronwall, Crowley
	Nays 0	

Respectfully submitted, \_\_\_\_\_ Eileen Schaefer, Town Clerk