

A. CONVOCAATION:

1. The Canadice Town Board Meeting was held on November 12, 2018 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman Mark Statt
- Councilman Mark Malmendier
- Councilman Teryl Gronwall

Others Present: Five (5) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of November 12, 2018 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the minutes of the November 12, 2018 Regular Town Board Meeting.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

B. PUBLIC HEARING

1. A Public Hearing To Entertain Comments Pertaining To Local Law No. 5 (Intro) Of 2018 Entitled: Amending Chapter 120, Zoning, Article IX, Special Use Permit Procedures And Criteria, Adding Section 120-107, Solar Energy Systems, Of The Town Of Canadice Town Code.

*Councilman Gronwall questioned the controversy on the solar farm proposed in Farmington. Mr. Mayhood indicated it was relative to the loss of land in their agriculture district.

*Councilman O’Connor questioned a couple of items including #8 under small scale solar energy systems relating to screening and berms. After some discussion it was decided to research removing that section in the proposed local law. The remaining questions were discussed and answered.

Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to recess the public hearing.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

C. PRIVILEGE OF THE FLOOR: There was no one to be heard.

D. COMMUNICATIONS:

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

E. REPORTS:

1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.
 - a. The financial report for the Town Clerk/Tax Collector for the month of November was submitted (see T. C. file).
Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector’s report.
APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0
2. Historian- Mrs. Margaret Bott.
 - a. No report.
3. Code Enforcement Officer- Mr. Stephen Smith.
 - a. The written report for the month of November was submitted (see T. C. file).
4. Planning Board- Mr. Theodore Mayhood.
 - a. Draft minutes were submitted to the Town Board (see T. C. file).
 - b. No new applications were submitted.
5. Zoning Board of Appeals- Mrs. Linda Moorhouse.
 - a. No meeting was held.
6. Highway Superintendent- Mr. Mike Virgil.
 - a. The written report for the month of November was submitted (see T. C. file).
 - b. There were four days of significant snow storms in November.
 - c. There have been 24 salt/plow runs since the last Town Board meeting compared to five during the same time in 2017.
 - d. Councilman Gronwall asked about culvert construction on Co Rd 36. Superintendent Virgil is aware of the upcoming construction, no confirmed dates have been provided yet.
7. Honeoye Lake Watershed Research Task Force- Councilman Gronwall.
 - a. The written report for the month of November was submitted (see T.C. file).
 - b. Participated in a DEC hosted Finger Lakes Region HAB’s monitoring conference November 19th.
 - c. Two grant results should be revealed by the end of 2018.
 - d. The Inlet Restoration Grant project is expected to be completed and closed out by April 2019.
8. Assessor- Mrs. Lisa M. Bennett
 - a. The written report for the month of November was submitted (see T.C. file).
9. Water District Update –
 - a. Supervisor Singer indicated there was nothing major to report at this time.
10. Supervisor- Ms. Kristine Singer.
 - a. The financial report for the month of November was submitted (see T.C. file).

Councilman Gronwall motioned, Councilman Malmendier seconded, and it was carried to accept the Supervisor’s report.

APPROVED Ayes 4 O’Connor, Statt, Malmendier, Gronwall
 Abstained 1 Singer
 Nays 0

b. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1990.4	A1910.4	\$ 98.00	Expenditures greater than budgeted amount.
A1990.4	A5010.4	\$ 200.00	Expenditures greater than budgeted amount.
A1990.4	A5132.4	\$ 2,000.00	Expenditures greater than budgeted amount.
A1990.4	A3310.1	\$ 150.00	Expenditures greater than budgeted amount.
DA5112.1	DA5110.1	\$ 9,342.66	Expenditures greater than budgeted amount.
DA5112.21	DA5142.41	\$ 4,000.00	Expenditures greater than budgeted amount.
DA5114.1	DA5140.1	\$ 432.10	Expenditures greater than budgeted amount.

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the budget transfers.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

F. UNFINISHED BUSINESS:

1. Resolution Number HELD of 2018: Adoption Of Local Law No. 5 (Intro) Of 2018 Entitled: Amending Chapter 120, Zoning, Article IX, Special Use Permit Procedures And Criteria, Adding Section 120-107, Solar Energy Systems, Of The Town Of Canadice Town Code.

2. Resolution Number 81 of 2018: Authorizing Change Order No.1 For Canadice Water District No. 1 Project

Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, this Board authorized the construction of Canadice Water District No. 1; and
WHEREAS, bids were solicited and received for said project; and
WHEREAS, Fineline Pipeline was awarded the bid in the amount of \$4,691,805.00; and
WHEREAS, a request to modify the project cost was submitted due to the necessity of additional quantities of rock excavation; and
WHEREAS, the engineering firm, LaBella, has reviewed and approved the request; now, therefore, be it
RESOLVED, that this Board approves Change Order No. 1 with the additional \$5,433.50 being reduced from the contingency Line and re-appropriated to the construction line of the project budget, resulting in the contract price being \$4,697,238.50; and, be it further
RESOLVED, that certified copies of this resolution be sent to Kathy Dear from LaBella and Associates, Fineline Pipeline and retain a copy in the project records.

3. Resolution Number 82 of 2018: Authorization To Execute Extension Intermunicipal Agreement With

Ontario County For Use Of Funding Relative To The Local Solid Waste Management Plan
Councilman Gronwall motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, Ontario County has adopted a Local Solid Waste Management Plan with an ambitious goal to increase waste diversion by 60% by the year 2024; and

WHEREAS, this plan includes a shared funding source from current landfill expansion revenues for municipalities to facilitate meeting this goal; and

WHEREAS, the Supervisors from Canadice and Richmond felt it was in the best interest of both towns, due to their proximity, to pool the funding resource to explore and implement programs to assist in meeting the County’s goal; and

WHEREAS, this Board authorized an agreement with Ontario County relative to this funding plan with Resolution 39-2017; and

WHEREAS, said agreement had an expiration date of December 31, 2018; and

WHEREAS, there are still projects and funding available within this project; and

WHEREAS, Ontario County and this Board agree it is in the best interest of the overall plan to extend the agreement through December 31, 2019: now, therefore, be it

RESOLVED, that this Board gives authorization to the Supervisor to execute the extension agreement for services and payments with Ontario County; and, be it further

RESOLVED, that the Clerk of this Board send two signed copies of the agreement along with a certified copy of this resolution to Regina Sousa, Ontario County Planning Department; and, be it further

RESOLVED, a fully executed copy will be returned to the Clerk after approval by the County Administrator.

G. NEW BUSINESS:

1. Resolution Number 83 of 2018: Authorization For Canandaigua National Bank To Act As Agent For The Town Of Canadice To Accept 2019 Town And County Tax Payments

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, the Town Board of the Town of Canadice approves Canandaigua National Bank to act as an agent for the Town of Canadice and collect Town and County Taxes for the year 2019 during the month of January; and

WHEREAS, Canandaigua National Bank will accept tax payments from January 2nd through January 31st, full payments only (no installment payments), and will deposit these payments to the Town of Canadice Tax Collector Account on the following business day and notify the collector with an itemized listing of taxes received; and

WHEREAS, there will be no charge to the Town for this service; and

WHEREAS, Canadice Town Tax Collector, Eileen Schaefer, will be responsible for any check that is returned for any reason; now, therefore, be it

RESOLVED, that Canandaigua National Bank will be accepting tax payments for the Town of Canadice during the month of January 2019 with no expense to the Town; and, be it further

RESOLVED, that these monies will be deposited in the Town of Canadice Tax Collector's savings account with no expense to the Town and the bank will notify the Town the following day with an itemized listing; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of this resolution to Canandaigua National Bank and retain a copy in the official Town records.

2. Copier Replacement Contract Renewal –

After some discussion, Councilman Gronwall motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the contract with Toshiba.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

3. Distribution of Online Banking Policy – some changes were made to the draft distributed at the last meeting so the policy needs to be reviewed again.

4. Internal Audit of Financial Records – Councilman O’Connor and Councilman Statt will process the internal audit with the Bookkeeper.

5. Appointed Board training discussed. Only one Planning Board member has training left to complete.

6. Resolution Number 84 of 2018: Setting Date, Place And Time To Entertain Comments Pertaining To The Adoption Of Local Law Number 6 (Intro) Of 2018 Entitled: Replacing Chapter 10, Code Of Ethics, Of The Town Of Canadice Town Code

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, there has been presented and introduced at a meeting of this Board held on December 10, 2018, a proposed local law entitled: Replacing Chapter 10, Code of Ethics, of the Town of Canadice Town Code; now, therefore, be it

RESOLVED, that this Board shall hold a Public Hearing on the 14th day of January 2019 at 7:30 pm for the purpose of entertaining comments pertaining to the adoption of Local Law Number 6 (intro) of 2019 entitled: Replacing Chapter 10, Code of Ethics, of the Town of Canadice Town Code; and, be it further

RESOLVED, that the Clerk of this Board publish a notice of said Public Hearing in the official newspaper of the Town at least five (5) days prior thereto.

7. Resolution Number 85 of 2018: Setting Date, Place And Time To Entertain Comments Pertaining To The Adoption Of Local Law Number 7 (Intro) Of 2018 Entitled: Removal Of Chapter 21, Procurement Policy, From The Town Of Canadice Town Code

Councilman Statt motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

Secretary of the Planning Board.

10. Resolution Number HELD of 2018: Reappointment Of Kevin Hass To The Canadice Board Of Assessment Review

11. Resolution Number 88 of 2018: Appointment Of Burch Craig Planning Board Member
Councilman Malmendier motioned, Councilman O’Connor seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, Planning Board Member Edward Johnson tendered his resignation to the Planning Board at their November 26th meeting; and
WHEREAS, Planning Board Alternate Member Burch Craig has agreed to fill the position being vacated by Mr. Johnson with a term that expires December 31, 2024; and
WHEREAS, the Planning Board recommends to the Town Board the appointment of Mr. Burch Craig to the vacant position; and
WHEREAS, this Board, after due deliberation, agrees that Mr. Craig will be an asset to the Planning Board and is pleased that he wishes to be appointed to said position; now, therefore, be it
RESOLVED, that this Board does hereby appoint Mr. Burch Craig to the Canadice Planning Board commencing immediately and terminating on December 31, 2024; and, be it further
RESOLVED, that the Clerk of this Board send certified copies of this resolution to Mr. Craig, and the Secretary of the Planning Board.

12. Resolution Number 89 of 2018: Setting Date, Place And Time For The 2019 Town Of Canadice Organizational Meeting

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, Town Law requires that the Town Board hold an Organizational Meeting at the beginning of each fiscal year; now, therefore, be it
RESOLVED, that the organizational meeting for the Town of Canadice for the year 2019 will be held at the Canadice Town Hall, 5949 County Road #37 in the Town of Canadice on the 14th day of January 2019 at 7:30 pm for the organization of the Board and for such other business as may be presented to the Board; and, be it further
RESOLVED, that the Town Clerk publish a notice in the official newspaper of the Town of said meeting in accordance with Town Law.

13. Resolution Number 90 of 2018: Appreciation To Mr. Edward Johnson

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, Planning Board Member Mr. Edward Johnson has submitted his resignation effective November 26, 2018; and

WHEREAS, Mr. Johnson began his tenure as the alternate member of the Canadice Planning Board on February 9, 2001; and

WHEREAS, Mr. Johnson was appointed as a member of the Canadice Planning Board effective January 1, 2010; and

WHEREAS, during his tenure, Mr. Johnson demonstrated integrity and dedication to both the Town and its citizens and exhibited those unique attributes and qualities which exemplify the characteristics expected of individuals serving in public service; and

WHEREAS, Mr. Johnson spent numerous hours performing his duties as a Planning Board Member and also serving on research committees during his tenure; and

WHEREAS, Mr. Johnson always maintained an open mind and performed his due diligence with regards to each issue or task presented to him which contributed to the excellent decisions rendered by the Planning Board on behalf of the citizens of Canadice; now, therefore, be it

RESOLVED, that this Board on behalf of the citizens of the Town of Canadice, expresses its appreciation to Mr. Edward Johnson for his service to the Town; and, be it further

RESOLVED, that this Board extends its best wishes to Mr. Edward Johnson and hopes that future years bring good health, contentment and possible future service to the Town of Canadice; and, be it further

RESOLVED, that the Clerk of this Board send a certified copy of the resolution to Mr. Johnson.

14. Resolution Number 91 of 2018: Update Of The Five-Year Capital Improvement Program Of The Town Of Canadice Town Roads And Authorization To Execute 284 Agreement With The Canadice Highway Superintendent

Councilman O’Connor motioned, Councilman Gronwall seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Statt, Malmendier, Gronwall
 Nays 0

WHEREAS, this Board, by adoption of Resolution Number 61 of 1993, established an ongoing five-year Capital Improvement Program for the Betterment of Town of Canadice Roads; and

WHEREAS, said resolution states the list of projects shall be updated and adopted by resolution each calendar year; and

WHEREAS, Section 284 of the New York State Highway Law requires an agreement between the Town Board and Highway Superintendent to expend monies received through the levy, State Aid and other sources and;

WHEREAS, the Highway Superintendent has submitted a revised five-year plan and completed the 284 Agreement relative to the expenditure of 2019 monies for approval; now, therefore, be it

RESOLVED, that this Board does hereby approve the following list of rebuild projects to be performed on Town roads during the years 2019 through 2023:

2019

*Re-profile Purcell Hill Road 1.4 miles; from Canadice Lake Road to NYS Rte. 15A; one shot of calcium; replace two culverts at Canadice Lake Outlet with one large culvert similar to that done on Canadice Hollow Road; reconstruct shoulders and surface treat with oil & stone.

*Complete remaining length of Ross Road .7 miles from 56754 Ross Road to Canadice Hill Road; change remaining culvert, wedge with asphalt to shim and surface treat with oil & stone.

2020

*Middle Road 1.48 miles from Curtis Road south to County Road 37; Re-grind & profile and surface with a single shot of oil and stone.

2021

Lawrence Hill Road North from Lawrence Hill West to Purcell Hill Road, .96 miles; Re-grind & profile; reconstruct shoulders and surface treat with oil and stone.

Lawrence Hill Road West from Lawrence Hill Road North to NYS Rte. 15A, .51 miles; Re-grind & profile, reconstruct shoulders and surface treat with oil and stone.

2022

Cratsley Hill Road .75 miles from County Road 37 to bus turn-around; Replace cross culverts, re-profile road, reconstruct shoulders and surface with oil and stone.

2023

*Johnson Hill Road 1.12 miles from South old Bald Hill Road to County Road 37; replace culverts, re-profile road, reconstruct shoulders and surface treat with oil and stone.

And, be it further

RESOLVED, that this Board approves the 284 Agreement as submitted by the Highway Superintendent and authorizes the execution thereof; and, be it further

RESOLVED, that the five-year plan as submitted is accepted as presented with the addition of the 2023 project and amendments to the plan as noted included in this resolution carried forward from the 2018 approved plan; and, be it further

RESOLVED, that the Clerk of this Board and the Highway Superintendent maintain a copy of this resolution with Resolution Number 61 of 1993 in a file within their respective offices.

15. Approval of the Bills –

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried that the bills are to be paid in the following amounts:

ABSTRACT #12 for 2018-

		Voucher	
General/Highway/Capital Water Project	#491 to #552		\$401,317.38
Trust & Agency	#20		\$ 410.93
APPROVED	Ayes 5	Singer, O’Connor, Statt, Malmendier, Gronwall	
	Nays 0		

H. PRIVILEGE OF THE FLOOR:

1. Reminder: Town Christmas Party, December 12th noon, Bring a dish to pass and a smile.

2. Councilman O’Connor mentioned the article in the recent Talk Of The Towns & Topics issue regarding liens for property maintenance.

I. ADJOURNMENT:

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to adjourn the meeting at 8:55 pm.

APPROVED Ayes 5 Singer, O'Connor, Statt, Malmendier, Gronwall
 Nays 0

Respectfully submitted, _____ Eileen Schaefer, Town Clerk