

**A. CONVOCAATION:**

1. The Canadice Town Board Meeting was held on December 8, 2014 at 7:30 pm at the Canadice Town Hall.

2. Roll call showed the following-

- Present: Supervisor Kristine Singer
- Councilman John O’Connor
- Councilman William Hershey
- Councilman Mark Statt
- Councilman Mark Malmendier

Others Present: Eight (8) guests/residents attended the Regular Town Board Meeting.

3. Salute to the Flag.

4. Approval of November 10, 2014 Regular Meeting Minutes-

Note: Minutes of the preceding meeting shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

APPROVED           Ayes 5                   Singer, O’Connor, Hershey, Statt, Malmendier  
                          Nays 0

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the minutes of the November 10, 2014 Town Board Meeting.

**B. PUBLIC HEARING:** To Entertain Comments Pertaining To The Proposed Town Of Canadice Comprehensive Plan Proposed Revision.

\*Supervisor Singer indicated the Board will recess the hearing and further action will be deferred until the January meeting to allow receipt of comments from County Planning.

\*Councilman Malmendier questioned if the school districts should be notified for the SEQR process. Supervisor Singer indicated we can still do that since we will be recessing the public hearing tonight anyway. Councilman O’Connor motioned, Councilman Statt seconded, and it was unanimously carried to recess the public hearing.

APPROVED    Ayes 5    Singer, O’Connor, Hershey, Statt, Malmendier  
                  Nays 0

**C. PRIVILEGE OF THE FLOOR:** There was no one to be heard.

**E. COMMUNICATIONS:**

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

**F. REPORTS:**

- 1. Town Clerk/Tax Collector- Mrs. Eileen Schaefer.
  - a. The financial report for the Town Clerk/Tax Collector for the month of November was submitted

(see T. C. file).

Councilman Hershey motioned, Councilman Malmendier seconded, and it was unanimously carried to accept the Town Clerk/Tax Collector's report.

APPROVED           Ayes 5           Singer, O'Connor, Hershey, Statt, Malmendier  
                          Nays 0

2. Historian- Mrs. Margaret Bott.

- a. The Historian's Annual Report for 2014 was submitted (see T.C. file).

3. Code Enforcement Officer- Mr. Robert Best.

- a. The written report for the month of November was submitted (see T. C. file).
- b. Update 6523 S Old Bald Hill Rd- The structure has been taken down; there is still some debris in the ditch. The Highway Department can remove what is in the ditch. We can still reconvene the public hearing to take quotes for the complete removal.

4. Planning Board- Mr. Theodore Mayhood.

- a. November draft minutes were submitted (see T. C. file).
- b. Approved a simple subdivision for Alger and Castronova properties. Small portion of land was subdivided from Castronova and added to Alger's making his a conforming lot.
- c. Councilman O'Connor questioned if there were any applicants for the alternate position. Mr. Mayhood indicated Mr. Moore withdrew his application and no one else has come forward at this point.

5. Zoning Board of Appeals- Mrs. Linda Moorhouse.

- a. The November draft meeting minutes were submitted (see T.C. file).
- b. Supervisor Singer indicated we received the decision on the Wolfe case. The Canadice ZBA decision was upheld. It could be appealed.

6. Highway Superintendent- Mr. Mike Virgil

- a. The written report for the month of November was submitted (see T. C. file).
- b. Attended the Harriet Hollister Users Group meeting. They have plans to expand the parking lot to the north.
- c. Finished installing the "no parking" signs.
- d. The first day we salted was November 1<sup>st</sup>.
- e. Supervisor Singer mentioned the State DOT has acknowledged they will look at the reduced speed limit change we requested for Canadice Lake Road.
- f. No comments have come in regarding the stop sign changes.

7. Honeoye Lake Watershed Research Taskforce- Councilman Hershey.

- a. TMDL (total maximum daily load; developing a clean water blueprint) is being considered by DEC. It would mean a higher priority for funding, but they can mandate certain things like the amount of nutrient and sediment load allowed. It's a long period of discovery. The EPA's priority is the lakes.
- b. The Community Grant was not approved, but Canadice will still go ahead with our original plans for the debris collection.

c. No answer has been received yet regarding the Inlet Restoration Grant.

8. Assessor- Mrs. Lisa M. Bennett.

a. The written report for the month of November was submitted (see T.C. file).

9. Special Reports-

a. Councilman O'Connor questioned if Livingston and Ontario County 911 dispatchers are aware of the changes in our Fire Contracts. Supervisor Singer indicated she took Jeff Harloff the maps and information and he was going to contact Livingston County.

10. Supervisor- Ms. Kristine Singer.

a. The financial report for the month of November was submitted (see T.C. file).

Councilman Statt motioned, Councilman Hershey seconded, and it was carried to accept the Supervisor's report.

APPROVED            Ayes 4            O'Connor, Hershey, Statt, Malmendier  
                                 Abstained 1        Singer  
                                 Nays 0

b. Budget Transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
A1355.11	A1355.4	\$ 236.43	Expenditures greater than budgeted amount.
A1990.4	A3310.4	\$ 702.73	Expenditures greater than budgeted amount.
A1990.4	A5132.2	\$ 33.43	Expenditures greater than budgeted amount.
DA5112.21	DA5142.41	\$ 7,000.00	Expenditures greater than budgeted amount.
DA5112.1	DA5110.1	\$13,022.31	Expenditures greater than budgeted amount.
DA5112.1	DA5130.1	\$ 5,454.27	Expenditures greater than budgeted amount.
DA5142.1	DA5148.1	\$10,000.00	Expenditures greater than budgeted amount.

Councilman O'Connor motioned, Councilman Malmendier seconded, and it was carried to accept the budget transfers.

APPROVED            Ayes 5            Singer, O'Connor, Hershey, Statt, Malmendier  
                                 Nays 0

c. **Resolution Number 60 of 2014** – 2014 Budget Modifications

Councilman Hershey motioned, Councilman Statt seconded, and it was carried to accept the resolution.

APPROVED            Ayes 5            Singer, O'Connor, Hershey, Statt, Malmendier  
                                 Nays 0

WHEREAS, The Budget Officer has received funds in excess of budgeted amounts from the sale of equipment; and

WHEREAS, There are appropriation lines that have exceeded budgeted amounts; and

WHEREAS, The expenditure of funds from certain appropriation lines was in anticipation of the receipt of monies from that would be received; now, therefore, be it

RESOLVED, That this Board directs the Budget Officer to make the following 2014 budget modifications:

Revenues

Increase DA2665, Sale of Equipment by \$25,000.00

Increase DA2770, Misc. Income by \$4,500.00

Expenditures

Increase DA5142.4, Snow Removal, Contractual by \$25,000.00

Increase DA5130.4, Machinery, Contractual by \$4,500.00

**G. UNFINISHED BUSINESS:**

1. Water District Update -

Supervisor Singer indicated not much is new. The Archeological Acceptance Report has not been received yet. The Comptroller’s office may have approval by the end of the month. Supervisor Singer is still trying to contact the owner of another possible property for the water tank.

2. Employee Handbook; Review Section 7- The Board decided to review Section 7 at another meeting.

**H. NEW BUSINESS:**

1. Discussion on Rescinding Tax Cap Override – Supervisor Singer commented on the positives and negatives of rescinding the tax cap override. Residents would be eligible for a small refund; however in-depth evaluations are just getting processed for budgets from three years ago. So any miscalculations in the tax rates being higher than allowed would result in fines to the town. After further discussion the Board decided to leave the override in place.

2. Accumulated Time Buy-out Pay-out – Supervisor Singer was asked to pay out an employee’s accumulated time buy-out early. The Board didn’t want to change the procedure for one instance.

3. Letter of Support for Rob’s Trail Enhancement Funding – After some discussion took place, the Board had no issues with providing a letter of support to extend and enhance Rob’s Trail.

**4. Resolution Number 61 of 2014 – Authorization For Canandaigua National Bank To Act As Agent For The Town Of Canadice To Accept 2015 Town And County Tax Bills**

Councilman O’Connor motioned, Councilman Malmendier seconded, and it was unanimously carried to approve the resolution.

APPROVED Ayes 5 Singer, O’Connor, Hershey, Statt, Malmendier  
Nays 0

WHEREAS, The Town Board of the Town of Canadice approves Canandaigua National Bank to act as an agent for the Town of Canadice and collect Town and County Taxes for the year 2015 during the month of January; and

WHEREAS, The Canandaigua National Bank will accept tax bills from January 2nd through January 31st, full payments only (no installment payments) and will deposit these payments to the Town of Canadice Tax Collector Account on the following business day and notify the Collector with an itemized listing of taxes received; and

WHEREAS, There will be no charge to the Town for this service; and

WHEREAS, Canadice Town Tax Collector Eileen Schaefer will be responsible for any check that is returned

for any reason; now, therefore, be it

RESOLVED, That Canandaigua National Bank will be accepting tax bills for the Town of Canadice during the month of January 2015 with no expense to the Town; and, be it further

RESOLVED, That these monies will be deposited in the Town of Canadice Tax Collector's savings account with no expense to the Town and the bank will notify the Town the following day with an itemized listing; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution to Canandaigua National Bank and retain a copy in the official Town records.

**5. Resolution Number 62 of 2014 – Setting Date, Place and Time for the 2015 Town of Canadice Organizational Meeting**

Councilman Malmendier motioned, Councilman Statt seconded, and it was unanimously carried to approve the resolution.

APPROVED    Ayes 5    Singer, O’Connor, Hershey, Statt, Malmendier  
                  Nays 0

WHEREAS, Town Law requires that the Town Board hold an Organizational Meeting at the beginning of each fiscal year; now, therefore, be it

RESOLVED, That the organizational meeting for the Town of Canadice for the year 2015 will be held at the Canadice Town Hall, 5949 County Road #37 in the Town of Canadice on the 12th day of January 2015 at 7:30 pm for the organization of the Board and for such other business as may be presented to the Board; and, be it further

RESOLVED, That the Town Clerk publish a public notice in the official newspaper of the Town of said meeting in accordance with Town Law.

**6. Watershed Local Law Working Group; Possible Canadice Participation-**

Supervisor Singer read the invitation. Some of the items they will address do not apply to Canadice and others have already been researched. After further discussion took place it was decided we would request copies of their meeting minutes, but we would not send a representative to participate.

**7. 2015 Insurance Quote-**

Several questions came up regarding the quote. No deductable on the auto coverage? Statement of values on the properties seemed high. Supervisor Singer indicated we can have them come out to the properties again if we want. Councilman O’Connor also mentioned the information NYMIR published regarding uninsured motorists was worth reading.

8. Councilman Malmendier motioned, Councilman Hershey seconded, and it was carried to approve the equivalent of \$8.00 per month per person paid once a year towards their personal cell phone usage/loss/damage in the Highway Department Union Contract.

APPROVED    Ayes 4    Singer, Hershey, Statt, Malmendier  
                  Nays 1    O’Connor

**9. Approval of the Bills –**

Councilman Statt motioned, Councilman Hershey seconded, and it was unanimously carried that the bills are

to be paid in the following amounts:

ABSTRACT #12 for 2014-

	Voucher#	
General Account		\$ 41,614.93
Highway Account		<u>\$ 95,287.93</u>
Total General, & Highway =	#484 to #551	<u>\$136,902.86</u>
Trust & Agency	#16	\$ 379.25
APPROVED	Ayes 5 Nays 0	Singer, O'Connor, Hershey, Statt, Malmendier

**I. PRIVILEGE OF THE FLOOR:**

1. December 10<sup>th</sup>, noon, Town Employee Holiday Party – Dish to Pass.
2. Best Wishes to all for a safe and enjoyable Holiday Season.

**J. ADJOURNMENT:**

Councilman O'Connor motioned, Councilman Statt seconded, and it was unanimously carried to adjourn the meeting at 9:05 pm.

APPROVED            Ayes 5            Singer, O'Connor, Hershey, Statt, Malmendier  
                              Nays 0

Respectfully submitted, \_\_\_\_\_ Eileen Schaefer, Town Clerk