

Agenda

Canadice Town Board Meeting
February 10, 2020
Canadice Town Hall

A. Convocation

1. Call to Order
2. Roll Call
3. Salute to Flag

4. Approval of January 13, 2020 Minutes
Note: Minutes of the preceding meetings shall be approved without being read, unless the reading thereof is called for by a Member of this Board - the minutes are available for review at the Office of the Town Clerk.

B. Privilege of the Floor

C. Communications

Note: Communications are filed with the Town Clerk. Discussion on any item may be called for by any Member of this Board.

1. Minutes: Planning Board, January 27, 2020
2. Budget & Officer Information Fr: Hemlock Fire District
3. Ltr, Info & Financials Fr: Honeoye Lake Watershed Task Force
4. Camp Bristol Hills 2020 Information
5. Flyer: Medication Collection Day, April 25, 2020
6. Flyers: Ontario County Collection Events, 2020
7. Newsletter Fr: Happy Tails
8. Newsletter Fr: Ontario County Cornell Cooperative Extension
9. Newsletter Fr: Little Lakes Community Center

D. Reports

1. Town Clerk
2. Historian
3. Code Enforcement Officer
 - a. Review Permit Fee Recommendations
4. Planning Board
 - a. Distribution of Short Term Rental Research Committee Findings
 1. Further Discussion at the March Town Board Meeting
5. Zoning Board of Appeals

6. Highway Superintendent
7. Honeoye Lake Watershed Task Force Liaison
8. Assessor
9. Special Reports
 - a. January 16 Water District Progress Minutes
 - b. January 30 Water District Progress Minutes
 - c. Draft Ready to Connect & Non Std Service Letters
 - d. January 31 SWPPP Inspection Report
10. Supervisor
 - a. Financial Report
 - b. Transfers

E. Unfinished Business

1. **Resolution** – Re-Appointment – Edwin Bott to the Canadice Zoning Board of Appeals **(20Feb05)**
2. **Resolution** – Acceptance of Bid – Highway Facility Expansion Concrete and Masonry Work **(20Feb07)**
3. Distribution of Copies of Current Policies
 - a. Chapter 10, Code of Ethics
 - b. Procurement Policy and Procedures
 - c. Budget Transfer Policy
 - d. Fund Balance Management Policy
 - e. Investment Policy – Resolution to Amend in New Business
 - f. Credit Card Policy
 - g. Cyber Security Policy
 - h. Whistleblower Policy
 - i. Sexual Harassment Policy is contained in the Personnel Policy Manual
4. Distribution of draft Online Banking Policy
5. Independent Accountant's Report for Year Ending 12/31/2018 and Response to Findings

F. New Business

1. **Resolution** – Authorization to Execute Engagement Letter for Year Ending 2019 with Raymond F. Wager, CPA, P.C. a Division of Mengel, Metzger, Barr and Co., LLP **(20Feb01)**
2. **Resolution** – Amending the Town of Canadice Investment Policy to Include NY Class as a Designated Depository **(20Feb06)**
3. **Resolution** – Authorization to Execute NYCLASS Municipal Cooperation Agreement **(20Feb08)**

4. **Resolution** – Appointment – Kaitlynn McCumiskey as a Member to the Town Planning Board **(20Feb03)**
5. **Resolution** – Appointment – Kate Crowley as Alternate Member to the Town Planning Board **(20Feb02)**
6. **Resolution** – Appreciation – Darlene Bently **(20Feb04)**
7. Approval of the Bills

G. Privilege of the Floor

H. Executive Session – Regarding Proposed or Pending Litigation

I. Adjournment